5 April 2019

Mayor Caroline Phillips
Councillor Darren (Fred) Zadow
Councillor Kevin Burdett
Councillor Simon Martin
Councillor Yvonne Smith
Councillor Daryl Sparks
Councillor Russell Norman

Dear Mayor and Council Members,

I advise that the next meeting of Council will be held in the Karoonda East Murray Council Chambers on Tuesday 9 April 2019 at 7.30pm.

Yours faithfully,

Matthew Morgan
Chief Executive Officer
ORDER OF BUSINESS

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1 OPENING OF MEETING

2 PRAYER
All mighty god we call upon you to grant your blessings upon this Council. Direct and guide its deliberations to the advancement of your glory and for the true wellbeing of the people of our area. AMEN.

3 APOLOGIES

4 CONFLICT OF INTEREST

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF ORDINARY MEETING HELD 12 MARCH 2019
The minutes from the Ordinary Meeting of Council held on 12 March 2019 have been circulated and are also attached to this report.

ATTACHMENTS
Link to minutes

RECOMMENDATION
Recommended motion:

5.1.1 That the minutes of the ordinary meeting held 12 March 2019 be taken as read and signed as correct.

6 BUSINESS ADJOURNED

6.1 MDA COUNCIL REPRESENTATION
This will be discussed as part of Item 13.2

7 QUESTIONS (with or without notice)
8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

8.1 KAROONDA AREA SCHOOL ROBOTICS TEAM

8.2 KAROONDA GOLF CLUB

8.3 MMCPN PRESENTATION

9 MOTIONS ON NOTICE
10 MAYORAL, ELECTED MEMBERS & CEO REPORTS

10.1 MAYORAL REPORT
A verbal report from the Mayor.

13 Mar  Meeting with Karoonda Traders Group
18 Mar  Community Libraries Board Visit – Karoonda Community Library
19 Mar  Murray Mallee Community Action Group (Drought) meeting
19 Mar  Meeting with Rebecca – McArthur, CEO Performance Review
19 Mar  CEO Catch Up – regular meeting to go over issues raised from Council meetings
27 Mar  Catch up with Cr Norman, Cr Martin
27 Mar  CEO Catch Up – regular meeting to go over Council Projects
2 Apr   Working Group – Drought Funding
2 Apr   CEO Catch Up – regular meeting to go over Council Projects
5 Apr   MRLGA General Meeting – Karoonda Farm Fair

RECOMMENDATION
Recommended motion:

10.1.1  That Council receive the Mayoral Report.

10.2 ELECTED MEMBERS REPORT
A verbal report from the Elected Members.

RECOMMENDATION
Recommended motion:

10.2.1  That Council receive the Elected Members Reports.

10.3 CEO REPORT
Digital Solutions SA
As previously resolved by Council, a 50% rebate will be provided to businesses from within the district who sign up for the Digital Solutions SA program being offered by the Adelaide Business Hub in partnership with Regional Development Australia (RDA).

We have successfully worked with the RDA to secure a workshop to be held in Karoonda which will be conducted by Baker Marketing on Tuesday 7 May 2019 between 11am and 2pm, the topic for
the workshop will be ‘Social Media and Digital Marketing’. At this point it looks as though six local businesses will be registering for the workshop.

Grants Update

Council is aware that all Drought Communities Program projects are now fully approved, and work has commenced on the small community facility upgrades (Karooonda Football Club cool room and solar panels, Karoonda Bowling Club air conditioning and solar panels and the Mantung Hall water tank and solar panels).

Council is just awaiting the final agreement for the $20,000 BBRF3 funding for the development of an Economic Development and Tourism Strategy to be finalised, before the project is commenced.

Confirmation was also received that Council was successful (in a joint bid with Southern Mallee District Council and Loxton Waikerie Council) in securing approximately $304,000 for a pest and weed control program across the three council districts.

MalleeBoy Art – “Where is He?”

The Mayor and CEO have finalised the location for the artwork to be installed, this is now just pending the installation of a concrete base in Railway Terrace, then an installation data and appropriate acknowledgements can be confirmed.

RECOMMENDATION

Recommended motion:

10.3.1 That Council receive the CEO Report.
11 ITEMS FROM COMMITTEES & SUBSIDIARIES

11.1 KAROONDA HISTORICAL SOCIETY

The minutes from the Karoonda Historical Society held on 19 March 2019 have been received and attached to this report.

ATTACHMENTS
Link to minutes

RECOMMENDATION
Recommended motion:

11.2.1 That Council receive the minutes of the Karoonda Historical Society meetings held on 19 March 2019
### 12 ITEMS FOR NOTING

#### 12.1 2018 – 2019 ANNUAL BUSINESS PLAN PROGRESS REPORT

**SUMMARY**

Council’s 2018 – 2019 Annual Business Plan and Budget has several non-financial actions that need to be reported on to Council that each contribute to Council achieving its overall strategic goals.

This report summarises recent activity and the attachment provides an update and commentary against each action in the plan. Key updates where there has been progress since the last report are highlighted in red.

**REPORT**

<table>
<thead>
<tr>
<th>GOAL 1 - ECONOMIC DEVELOPMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>“Expand the economic prosperity of our community.”</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION 1 – Support the provision of child care services in Karoonda</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
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<tr>
<td>JUN 2019</td>
</tr>
<tr>
<td><strong>COMMENTS</strong></td>
</tr>
<tr>
<td>Council received the Child Care Summary Feasibility Report at a special meeting on 18 December 2018 and resolved to develop a policy on the provision of child care and the draft operating model to be included in the 2019-2020 budgeting process.</td>
</tr>
<tr>
<td>GMCC and CEO conducted site visit to Wattle Range Council run Child Care facility, have spoken with Southern Mallee COGS and had detailed conversations with City of Norwood, Payneham and St Peters who also operate a child care facility.</td>
</tr>
<tr>
<td>Operating model and policy is included in this agenda for Council’s consideration.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION 2 – Seek assistance to create an Economic Development Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
</tr>
<tr>
<td>JUN 2019</td>
</tr>
<tr>
<td><strong>COMMENTS</strong></td>
</tr>
<tr>
<td>Council was successful in securing $20K of funding through the Building Better Regions fund. Once the funding agreement is executed Council will seek expressions of interest by suitably qualified and experienced persons to undertake the strategy development.</td>
</tr>
</tbody>
</table>
### ACTION 3 – Create a masterplan for the Karoonda Tourist (caravan) Park

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
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<tbody>
<tr>
<td>JAN – FEB 2019</td>
<td>DEFERRED</td>
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</table>

**COMMENTS**

A conceptual masterplan for the Karoonda Tourist Park has been discussed and informally drafted for feedback as part of the Recreation and Wellbeing Centre conceptual design process. This will form the basis for development of a broader masterplan document for the park which can be put out to the community for consultation. Currently deferred due to the volume of other projects being undertaken. Will likely become a 2019-2020 project resulting from development of Economic Development and Tourism Strategy.

### ACTION 4 – Encourage and Support Community Events

<table>
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<th>DUE DATE</th>
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<tbody>
<tr>
<td>JUN 2019</td>
<td>ONGOING</td>
</tr>
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</table>

**COMMENTS**

Support for Farm Fair has been determined. Council is allocating funds from the Drought Communities Program for a street festival in conjunction with local businesses to be held mid to late June.

It is being recommended to Council to once again support and permit the holding of an off-road motorcycle event by the Ariel Motorcycle Club.

### GOAL 2 - ASSETS & INFRASTRUCTURE

“Optimise and improve the district’s physical infrastructure.”

### ACTION 1 – Develop Building Management Plans

<table>
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<tr>
<th>DUE DATE</th>
<th>STATUS</th>
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<tbody>
<tr>
<td>MAR 2019</td>
<td>DEFERRED</td>
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</table>

**COMMENTS**

Work to commence February/March, currently looking into options and developing a brief for the projects. MRLGA is initiating a project, GMIE is involved in these workshops, to look at ways that building management can be standardised / resourced across the 8 councils. Deferred pending outcomes of MRLGA discussions.
### ACTION 2 – Reserve Management Plans

<table>
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<tr>
<th>DUE DATE</th>
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<tr>
<td>JUN 2019</td>
<td>DEFERRED</td>
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</table>

**COMMENTS**

Work to commence April/May 2019 identifying the reserves that we have and are responsible for. Will request allocation of funds in 2019 – 2020 budget to commence work on these.

### ACTION 3 – Develop 10 Year Works Programs

<table>
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<tr>
<th>DUE DATE</th>
<th>STATUS</th>
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<tbody>
<tr>
<td>FEB 2019</td>
<td>IN PROGRESS</td>
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**COMMENTS**

Initial work has commenced on identifying roads, currently resourcing options for a road identification tool to accurately assess condition and remaining life of roads. Working in partnership with RCMB to identify best practice. Discussion will form part of budget workshops.

### ACTION 4 – Review Long Term Asset & Infrastructure Management Plan

<table>
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<tr>
<th>DUE DATE</th>
<th>STATUS</th>
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<tbody>
<tr>
<td>FEB 2019 (Revised to APR 2019)</td>
<td>NOT STARTED</td>
</tr>
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</table>

**COMMENTS**

Will commence in line with budgeting process after completing Community Vision 2040 process.

### GOAL 3 - GOOD GOVERNANCE

“Provide open and effective leadership in close cooperation with the community.”

### ACTION 1 – Develop a 20 Year Community Vision

<table>
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<tr>
<td>JAN 2019 (Revised to MAR 2019)</td>
<td>IN PROGRESS</td>
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**COMMENTS**

Workshops have been completed and feedback and whiteboard notes collated. In the coming weeks workshops will be scheduled with youth grounds and an online survey to further explore themes evident from the workshops. Draft vision document has been included in this agenda for council consideration.
### ACTION 2 – Promote Council Elections

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
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<tbody>
<tr>
<td>NOV 2018</td>
<td>COMPLETE</td>
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**COMMENTS**

Council elections have been completed.

### ACTION 3 – Council Inductions and Training

<table>
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<th>DUE DATE</th>
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<tbody>
<tr>
<td>DEC 2018</td>
<td>COMPLETE</td>
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</table>

**COMMENTS**

Council induction has commenced, with mandatory training being completed by elected members on Monday 19 and Wednesday 21 November.

It is anticipated that Council will review its Training Policy for elected members in coming months and develop an ongoing skills assessment and training framework.

### ACTION 4 – Review Council Committees & Regional Representations

<table>
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<tr>
<th>DUE DATE</th>
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<tbody>
<tr>
<td>DEC 2019 (Revised to MAR 2019)</td>
<td>IN PROGRESS</td>
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</table>

**COMMENTS**

Terms of reference for the Karoonda Historical Society and Wynarka Recreation Reserve committees will need to be reviewed for currency and to ensure committees are acting within the terms of reference.

Council will also need to consider whether it requires representation on the MDA and NRM local advisory groups.

### ACTION 5 – Implement Best Practice WHS & Risk

<table>
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<tr>
<th>DUE DATE</th>
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<tbody>
<tr>
<td>ONGOING</td>
<td>IN PROGRESS</td>
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</table>

**COMMENTS**

WHS system development and team education continues. Monthly Toolbox Meetings occurring.
Risk Management Framework and Policy has been developed in conjunction with Southern Mallee District Council and LGMS. Risk Policy has been adopted. Risk Framework requires some minor changes prior to being presented to the next Audit Committee meeting.

Internal controls audit completed in conjunction with Southern Mallee District Council and were reported to the Audit Committee in February 2019. Regular reporting on Internal Financial Controls will now form part of the Audit Committee Work Plan for each meeting.

<table>
<thead>
<tr>
<th>ACTION 6 – Review Corporate Software Solution</th>
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<tr>
<td><strong>DUE DATE</strong></td>
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<tr>
<td>JAN 2019 (revised APR)</td>
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This process has been completed with and with the approval of Council expenditure at the March 2019 ordinary meeting, Council has executed a contract with Magiq Software for the provision of a new system.
### GOAL 4 - COMMUNITY HEALTH & WELLBEING

“Encourage and support healthy lifestyles and improved wellbeing.”

### ACTION 1 – Enhance Public Streetscapes & Walking Paths

<table>
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<tr>
<td>JUN 2019</td>
<td>IN PROGRESS</td>
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**COMMENTS**

Works in surrounding townships is currently being identified, and a schedule of works will be developed in the coming months.

### ACTION 2 – Encourage & Reward Community Volunteers

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<th>DUE DATE</th>
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<tr>
<td>DEC 2018 (revised to APR 2019)</td>
<td>IN PROGRESS</td>
</tr>
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**COMMENTS**

Event being planned and scoped out for National Volunteer Week 2019 (May 20 to 26). The event will be held on Friday 24 May 2019.

### ACTION 3 – Improved facilities for youth engagement and public wi-fi at Institute

<table>
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<tbody>
<tr>
<td>MAR 2019</td>
<td>IN PROGRESS</td>
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**COMMENTS**

Wifi being postponed pending outcomes of DCF funding.

Self confidence programs funded under the FRRR delivered through KAS. Rock and Water program delivered in early February.

### ACTION 4 – Review of Community Land and Land Management Plans

<table>
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<tr>
<td>JUN 2019</td>
<td>IN PROGRESS</td>
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**COMMENTS**

Extracts from the Community Land Register (Land Management Plans) were adopted by Council as they have been out for consultation, which will now enable Council more flexibility with managing / leasing out land that is not being utilised for community purposes.
GOAL 5 - NATURAL ENVIRONMENT & HERITAGE
“Protect and enhance our natural environment and heritage in partnership with our community.”

<table>
<thead>
<tr>
<th>ACTION 1 – Review Waste and Recycling Program and Facilities</th>
</tr>
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<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
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<tr>
<td>JUN 2019</td>
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**COMMENTS**

Discussions and proposals have been sought by suitably qualified consultants to conduct a review of Council’s overall waste management and recycling practices and identify opportunities for improvement. This is also an item on the MRLGA agenda, so may be deferred to coincide with a regional review. Consultant has been engaged to review waste dump operations and expansion through creation of new pit vs conversion to transfer station. Council will be updated once advise and report has been received.

<table>
<thead>
<tr>
<th>ACTION 2 – Better placement and surrounds for public bins</th>
</tr>
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<tr>
<td><strong>DUE DATE</strong></td>
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<tr>
<td>JUN 2019</td>
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**COMMENTS**

Staged replacement of public rubbish bin surrounds in the township zones. This project has not yet commenced although budget estimates are being prepared, and may be considered in the 2019 – 2020 budget.

<table>
<thead>
<tr>
<th>ACTION 3 – Develop a borrow-pit rehabilitation program</th>
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<tr>
<td><strong>DUE DATE</strong></td>
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<tr>
<td>FEB 2019</td>
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**COMMENTS**

Several borrow pits have been identified, with costs to be calculated for remediation prior to 2019-2020 budgeting process. An earthmoving tender will be completed in February 2019 to establish a 2 year preferred supplier arrangement and to obtain competitive pricing for council to complete remedial works. *Works have been scheduled in for several pits prior to 30 June 2019.*
IMPLICATIONS (FINANCIAL & RISK)
There are nil direct implications for Council arising from this report.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

12.2 2018 – 2019 CAPITAL PROJECTS PROGRESS REPORT

SUMMARY
Council adopted a capital works program as part of its 2018 – 2019 Annual Business Plan and Budget. This report provides an update on works.

REPORT
The 2018 – 2019 Capital Projects Progress Report is detailed in the summary table in the following pages.

Moorlands Road – Road Construction:
10.5 km of re-sheeting completed, remaining driveways and minor works associated with batters to be completed by 4 April 2019.

Expected project completion date (which includes all road furniture): Friday 19 April 2019.

North Terrace Stormwater Construction – Stage 4:
Construction still on target to commence on Monday 15 April 2019. Expected duration of project to be approximately four weeks.

Dowling Road – Road Construction:
Preparatory earthworks completed 22 March 2019.
Cartage commenced 1 April 2019, work construction to commence 8 April 2019. Plant and equipment for road construction to be transported from Moorlands Rd to Dowling Rd on the 4 April 2019.
<table>
<thead>
<tr>
<th>PROJECT</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>STATUS</th>
<th>DUE DATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roads</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Anderson Road (re-sheet) (11 kms)</td>
<td>426,707</td>
<td>336,179</td>
<td>Completed</td>
<td>AUG-NOV</td>
<td>Construction works have been completed. Pit rehab to be completed when conditions are suitable.</td>
</tr>
<tr>
<td>Moorlands Road (re-sheet) (12.1 kms)</td>
<td>478,693</td>
<td>457,874</td>
<td>In progress</td>
<td>NOV-APR</td>
<td>Project is on budget and within estimated timeframe. Project completion date (which includes road furniture): 19th of April, 2019.</td>
</tr>
<tr>
<td>Dowling Road (re-sheet) (10.5 kms)</td>
<td>505,240</td>
<td>37,678</td>
<td>In progress</td>
<td>MAR-JUN</td>
<td>Cartage commenced on 1 April 2019. Work construction to commence 8 April 2019.</td>
</tr>
<tr>
<td>Intersection Safety Improvements (Heavy Vehicle Routes)</td>
<td>62,000</td>
<td>7,015</td>
<td>Planning</td>
<td>JUN</td>
<td>Initial scoping and signage requirements undertaken.</td>
</tr>
<tr>
<td>Buildings</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Office Modifications (NRM Co-location)</td>
<td>12,000</td>
<td>4,849</td>
<td>In progress</td>
<td>DEC-JAN</td>
<td>Works will commence on Wednesday 13 March 2019. Stage 1 (NRM office completed), security system changes, meeting room changes and new doors still in progress.</td>
</tr>
<tr>
<td>Other Infrastructure</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Footpaths</td>
<td>15,000</td>
<td>0</td>
<td>Not started</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Stormwater – North Terrace, Karoonda</td>
<td>140,000</td>
<td>30,765</td>
<td>In progress</td>
<td>DEC-JAN</td>
<td>Estimated construction commencement date: Monday 15 April 2019.</td>
</tr>
</tbody>
</table>

(revised MAR) (revised APR)
<table>
<thead>
<tr>
<th>PROJECT</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>STATUS</th>
<th>DUE DATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safety Modifications – Karoonda Area School Frontage</td>
<td>40,000</td>
<td>0</td>
<td>Planning</td>
<td>DEC-JAN</td>
<td>Concept has been sent to Karoonda Area School for feedback. No response received yet. This will not likely occur until after the stormwater and bus parking works have been completed.</td>
</tr>
<tr>
<td>Railway Terrace, Karoonda (landscaping)</td>
<td>25,000</td>
<td>0</td>
<td>Postponed</td>
<td>TBA</td>
<td>Pending final scope and costings. Trial grass planting commenced. This has been postponed now until final determination of DCF projects as there may be some overlap.</td>
</tr>
<tr>
<td>CWMS – DOH upgrades</td>
<td>30,000</td>
<td>7,954</td>
<td>In progress</td>
<td>NOV - DEC</td>
<td>System is now operable, pending final approval from Department of Health.</td>
</tr>
<tr>
<td>CWMS – Kulkami Road Chamber</td>
<td>35,000</td>
<td>0</td>
<td>Not started</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Plant and Vehicles</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CEO / Council Vehicle</td>
<td>30,000</td>
<td>24,282</td>
<td>Completed</td>
<td>SEP</td>
<td>Vehicle delivered.</td>
</tr>
<tr>
<td>Hilux Workmate Ute</td>
<td>30,000</td>
<td>30,078</td>
<td>Completed</td>
<td>SEP</td>
<td>Vehicle delivered.</td>
</tr>
<tr>
<td>Dog Trailers</td>
<td>50,000*</td>
<td>29,612</td>
<td>Completed</td>
<td>SEP - OCT</td>
<td>Two second hand dog tipper trailers have been procured. Both trailers are now fully operable.</td>
</tr>
<tr>
<td>Plant Trailer</td>
<td>10,000*</td>
<td>9,091</td>
<td>Completed</td>
<td>OCT</td>
<td>Savings allocated from dog trailer purchase to procure a plant trailer for the skid steer to allow easy transportation to other townships for maintenance activities as approved by council August 2018 – this has been delivered.</td>
</tr>
<tr>
<td>Carried Forward Projects from Prior Year</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone System Replacement</td>
<td>9,500</td>
<td>505 (once invoiced will be $8,500)</td>
<td>Completed</td>
<td>FEB - MAR</td>
<td>The system was installed in late February.</td>
</tr>
</tbody>
</table>
IMPLICATIONS (FINANCIAL & RISK)
There are nil direct implications for Council arising from this report. Any significant deviation in project timelines or cost will be provided to Council as identified.

The actual costs shown in this table include all direct cost allocations (external costs, internal labour and plant hire), a 7% Full Cost Allocation (FCA) and a 3% Project Management Allocation.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

12.3 2018/19 FINANCIAL REPORT
(Officer – General Manager Corporate & Community)

SUMMARY
The 2018-19 Financial Report has been prepared.

REPORT
The 2018/19 Income Statement as at 3 April 2019 has been prepared to show YTD income and expenditure, actuals vs budget.

| District Council of Karoonda East Murray |
| Statement of Comprehensive Income |
| for the year ended 30 June 2019 |
| As at 03-04-2019 |

<table>
<thead>
<tr>
<th></th>
<th>Original Budget</th>
<th>Budget Review 1</th>
<th>Budget Review 2</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates Revenues</td>
<td>1,551,747</td>
<td>1,551,747</td>
<td>1,551,747</td>
<td>1,541,657</td>
</tr>
<tr>
<td>Statutory Charges</td>
<td>24,450</td>
<td>24,450</td>
<td>24,450</td>
<td>12,484</td>
</tr>
<tr>
<td>User Charges</td>
<td>77,910</td>
<td>77,910</td>
<td>77,910</td>
<td>36,783</td>
</tr>
<tr>
<td>Grants, Subsidies and Contributions</td>
<td>1,892,552</td>
<td>1,892,552</td>
<td>1,892,552</td>
<td>1,706,590</td>
</tr>
<tr>
<td>Investment Income</td>
<td>19,134</td>
<td>19,134</td>
<td>19,134</td>
<td>29,416</td>
</tr>
<tr>
<td>Reimbursements</td>
<td>2,300</td>
<td>2,300</td>
<td>2,300</td>
<td>2,683</td>
</tr>
<tr>
<td>Other Income</td>
<td>29,900</td>
<td>29,900</td>
<td>29,900</td>
<td>58,243</td>
</tr>
<tr>
<td><strong>Net Gain - Equity Acc. Council Businesses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>3,697,993</td>
<td>3,601,993</td>
<td>3,601,993</td>
<td>3,397,896</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Costs</td>
<td>752,284</td>
<td>752,284</td>
<td>752,284</td>
<td>600,848</td>
</tr>
<tr>
<td>Materials, Contracts &amp; Other Expenses</td>
<td>1,578,696</td>
<td>1,607,696</td>
<td>1,635,196</td>
<td>607,720</td>
</tr>
<tr>
<td>Depreciation, Amortisation &amp; Impairment</td>
<td>1,856,000</td>
<td>1,856,000</td>
<td>1,856,000</td>
<td>1,391,013</td>
</tr>
<tr>
<td>Finance Costs</td>
<td>3,000</td>
<td>3,000</td>
<td>3,000</td>
<td>-</td>
</tr>
<tr>
<td><strong>Net Loss - Equity Acc. Council Businesses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>4,189,990</td>
<td>4,218,980</td>
<td>4,236,480</td>
<td>2,599,581</td>
</tr>
<tr>
<td><strong>Operating Surplus / (Deficit)</strong></td>
<td>(591,997)</td>
<td>(616,987)</td>
<td>(634,487)</td>
<td>798,059</td>
</tr>
<tr>
<td>Asset Disposal &amp; Fair Value Adjustments</td>
<td>15,000</td>
<td>15,000</td>
<td>15,000</td>
<td>34,436</td>
</tr>
<tr>
<td>Amounts Received Specifically for New or Upgraded Assets</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Physical Resources Received Free of Charge</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Operating Result from Discontinued Operations</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Surplus / (Deficit)</strong></td>
<td>(576,997)</td>
<td>(601,987)</td>
<td>(619,487)</td>
<td>832,521</td>
</tr>
<tr>
<td><strong>Total Comprehensive Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

IMPLICATIONS (FINANCIAL & RISK)
There are nil direct implications for Council arising from this report.
ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

12.4 2018/19 ABP & BUDGET TIMETABLE

(Officer – General Manager Corporate & Community)

REPORT
The 2018/19 ABP & Budget timetable has been updated to show progress to date.

<table>
<thead>
<tr>
<th>2019/20 ABP &amp; Budget Timetable</th>
<th>Responsibility</th>
<th>On or Prior to</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Budget timetable presented to and adopted by Council.</td>
<td>GMC&amp;C, Council</td>
<td>8 Jan 2019</td>
<td>Yes</td>
</tr>
<tr>
<td>2. Leadership team commence drafting the budget for 2019/20.</td>
<td>Leadership Team</td>
<td>9 Jan 2019</td>
<td>Yes</td>
</tr>
<tr>
<td>4. Leadership meeting to workshop proposed projects for 2019/20 (based on outcomes from the Council workshop).</td>
<td>Leadership Team</td>
<td>28 Feb 2019</td>
<td>Yes</td>
</tr>
<tr>
<td>5. Finalise the strategic project list (including costings) in preparation for the next Elected Member Workshop.</td>
<td>Leadership Team</td>
<td>TBA</td>
<td>Yes</td>
</tr>
<tr>
<td>6. Council Workshop to consider the strategic project list.</td>
<td>Council</td>
<td>12 March 2019</td>
<td>Yes</td>
</tr>
<tr>
<td>7. Drafting of the final budget and ABP to commence.</td>
<td>Leadership Team</td>
<td>13 March 2019</td>
<td>Yes</td>
</tr>
<tr>
<td>10. Audit Committee to review and comment on draft ABP &amp; budget.</td>
<td>Audit Committee</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>11. Council Meeting to consider Audit Committee feedback and endorse draft ABP &amp; Budget being released for community engagement.</td>
<td>Council</td>
<td>14 May 2019</td>
<td></td>
</tr>
<tr>
<td>12. Commencement of community engagement period.</td>
<td>GMC&amp;C</td>
<td>15 May 2019</td>
<td></td>
</tr>
<tr>
<td>13. Community engagement period closes.</td>
<td>GMC&amp;C</td>
<td>5 June 2019</td>
<td></td>
</tr>
<tr>
<td>14. Community information session, prior to the Council Meeting</td>
<td>Council &amp; Leadership Team</td>
<td>11 June 2019</td>
<td></td>
</tr>
<tr>
<td>15. Council Meeting to consider and hear public submissions.</td>
<td>Council &amp; Leadership Team</td>
<td>11 June 2019</td>
<td></td>
</tr>
<tr>
<td>16. Special Council Meeting for the Adoption of the final ABP, Budget, LTFP, Rates Declaration and Fees &amp; Charges.</td>
<td>Council</td>
<td>25 June 2019</td>
<td></td>
</tr>
</tbody>
</table>

IMPLICATIONS (FINANCIAL & RISK)
Nil

ATTACHMENTS
Nil.
RECOMMENDATION

Recommended motion:

12.4.1 That Council note the update on the development of the ABP.
12.5 DROUGHT COMMUNITY PROJECTS AND KAROONDA FESTIVAL

(Officer – CEO)

A report will be given at the meeting with relevant documentation to be tabled.
13 ITEMS FOR DECISION

13.1 CEO ANNUAL LEAVE

(Officer – CEO)

SUMMARY
The Chief Executive Officer is requesting leave from Saturday 13 July 2019 through to Sunday 28 July 2019. It is common protocol to request Council endorse the leave of the CEO.

REPORT
The CEO is requesting leave from Saturday 13 July 2019 through to Sunday 28 July 2019 and on that basis is wishing to exercise Section 102(b) of the Local Government Act 1999 and appoint General Manager Corporate and Community, Katrina Fromm to act in the office of the Chief Executive Officer during this time.

Although the CEO can make the appointment of an acting CEO, it must be done in consultation with the Council.

Katrina Fromm has acted in the role of CEO at District Council of Karoonda East Murray on several occasions in the past and in the opinion of the CEO, will be capable of fulfilling this role during this period.

Council is being asked to endorse the leave of the CEO and support the appointment of Katrina Fromm to act during this period of absence.

IMPLICATIONS (FINANCIAL & RISK)
Nil.

ATTACHMENTS

RECOMMENDATION
Recommended motion:

13.1.1 That Council endorse the Chief Executive Officer’s request for leave from Saturday 13 July 2019 to Sunday 28 July 2019.

13.1.2 That Council endorse the decision of the Chief Executive Officer to appoint Katrina Fromm, General Manager Corporate and Community to act in the office of the Chief Executive Officer for the period from Saturday 13 July 2019 to Tuesday 28 July 2019 in accordance with Section 102(b) of the Local Government Act 1999.
13.2 COUNCIL COMMITTEE APPOINTMENTS

(Officer – CEO)

SUMMARY
This report asks Council to consider its representation on various committees and local groups, further to council appointments made in November, December 2018 and February 2019.

REPORT

Mallee and Coorong LG NRM Advisory Group
It is recommended that Council appoint at least one elected member to the group. The Mallee and Coorong LG NRM Advisory Groups will also be attended by the General Manager Infrastructure and Environment.

Murray Darling Association
It is recommended that Council appoint at least one elected member to the MDA and discuss whether this representation will be in region 5 or region 6.

Karoonda Football Clubrooms Expansion Project
Following on from the Council resolution supporting the project and committing expenditure (conditionally), Council requested that an oversight committee be established.

The CEO has requested that clubs (football, netball, cricket, tennis, gym) nominate two members (preferably the president / treasurer and/or secretary or some combination of) and a tentative meeting date of Tuesday 16 April at 7pm has been set.

Council is being asked to nominate two elected members (noting the Mayor will be ex-officio) to be representatives on this committee. The CEO will provide administrative support to the committee.

The oversight committee as per the previous resolution of Council is to oversee the finalisation of the design for the project and to ensure that an MOU is developed that reflects the level of community access and ongoing use of the facility. All of which will then need to come back to Council for final deliberations.

IMPLICATIONS (FINANCIAL & RISK)
Nil.

ATTACHMENTS

RECOMMENDATION
Recommended motion:

13.2.1 That Council appoint Cr __________ to the Mallee and Coorong LG NRM Advisory Group.

13.2.2 That Council appoint Cr __________ to the Murray Darling Association Region X.

13.2.3 That Council appoint Cr __________ and Cr __________ to the Karoonda Football Clubrooms Expansion Project Oversight Committee.
13.3 SAORC EVENT REQUEST - ARIEL MOTORCYCLE CLUB

(Officer – CEO)

INTRODUCTION
This report details a request for the use of crown land under the control and management of Council for a proposed two day motorcycle event (SA Off Road Championships) being held near Wanbi on June 22 & 23 2019.

REPORT
Council has received a request from the President of the Ariel Motorcycle Club of SA, Jason Rampling to consider granting use of the land which was formerly the Wanbi Golf Club (Section 15, Hundred of Mindarie) for the purpose of holding a two day motorcycle event.

The proposed event will be held on Saturday June 22 and Sunday June 23 is part of the SA Off Road Championships, and is expected to attract approximately 250 entries and 1250 spectators.

SA Off Road Championship events are run under Motorcycling SA regulations and all competitors hold competition licences endorsed by Motorcycling Australia. Aside from the proposed event at Wanbi in June, other events are scheduled to be held around the state including at Coonalpyn.

In 2014, Council provided approval for the use of land for the previous event at Wanbi which was held in 2015, and Council again provided consent for the event which was held in June 2018.

It is recommended that Council again provide approval to use the land, and that the CEO be delegated responsibility to ensure that the necessary event permit application and supporting documentation is received prior to the event, including an Environmental Management Plan and Site Plan for the event.

Inspections at the site will be completed by the CEO or General Manager Infrastructure and Environment both pre and post event.

IMPLICATIONS (FINANCIAL & RISK)
There are no direct costs to Council associated with the event, other than provision of in-kind support to the event as determined by the CEO, which may include use of personnel, plant and equipment to assist with the site remediation post event and the provision of a water truck to use during the event for water supply for amenities.

The economic impact of the event is hard to quantify, however there would undoubtedly be local economic benefit from approximately 2000 visitors transiting through the area over the weekend to visit the event. This will most likely come from patronage of fuel, food and convenience stores within the Karoonda township.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

13.3. That Council support the Ariel Motorcyle Club in holding the SA Offroad Championship event in June 2019 by granting permission for use of the old Wanbi
Golf Course site subject to the receipt of a special event permit request and supporting documentation to the satisfaction of the CEO.
13.4 CHILD CARE SERVICES CHARTER & POLICY STATEMENT

(Officer – CEO)

SUMMARY
This report provides Council with a draft Child Care Services Charter and Policy Statement for consideration following on from previous resolutions of council in relation to the provision of child care services

REPORT
At a special meeting held on 18 December 2018, Council received and noted the Child Care Services Summary Feasibility Report which was prepared by the CEO based on statistical information gathered during a community needs analysis survey conducted earlier in 2018.

Council subsequently requested the following further actions be undertaken:

• Action 1 - That a Child Care Services Policy be drafted and presented to Council, covering minimum enrolments, service levels and other factors, and

• Action 2 - That a report be prepared detailing the process and timelines for establishing a child care service be presented to Council including a call for registrations for the service, and

• Action 3 - That a service delivery model be finalised and included in the Draft 2019 -2020 Annual Business Plan and Budget.

This report addresses actions 1 and 2 as detailed above, noting that action 3 will be included in the draft budget which will be presented to Council in May 2019 and will be based on the resulting decisions of Council as a result of actions 1 and 2.

Attached to this report is a draft Child Care Services Charter and Policy Statement, which at a high level encapsulates Council's commitment to provide a child care service to the community as a two year pilot program.

It is acknowledged that child care is generally outside of the scope of a Council's usual service delivery (noting that several councils do however provide child care services such as Southern Mallee District Council, Wattle Range Council, City of Port August, City of Norwood, St Peters and Payneham). On this basis, the service will be a pilot, with a strategic review at 18 months, at which point Council will determine whether it will continue to operate the service directly, or whether it would be viable to operate the service under a community ownership structure (ie not for profit committee structure).

Starting Up a Child Care Service & Service Offerings

The attached policy defines the approval process and underlying legislation and national standards under which the child care service will need to operate, however the Council will need to obtain the following approvals in order to operate a child care service under the National Quality Framework:

• Provider approval (to become an approved provider and then become eligible to provide services)

• Service approval (the approved services that the provider will provide)

• Child Care Benefit approval (for service users to claim Child Care Benefit while using the service)
Based on the results of the feasibility study, it is being recommended that Council provide two approved services:

- Centre based care (long day care)
- Out of School Hours Care (before and after school care)

The recommended operating hours (eg times and days of operation) are included in the attached draft policy.

**Timeline for Commencing Service Delivery**

There will be significant time and work over the coming months in order to establish a child care service including such tasks as:

- Seeking provider and service approvals (approx 90 - 120 days)
- Recruiting qualified staff (approx 30 days)
- Development of operational policies, procedures, educational framework and forms (60 days)
- Seeking service enrolments and bookings (60 days)

On this basis, if Council adopts the Child Care Services Charter and Policy Statement at the April meeting of Council, a target date for the service to be operational will be set for Monday 28 September 2019.

**Planned Activities should the policy be adopted:**

**April to June 2019**

- Complete provider & service approval applications
- Develop branding and collateral
- Finalise operating model including staffing structure, responsibilities and job descriptions
- Call for enrolments
- Review equipment, fit out and other requirements for the centre and playground

**July to September 2019**

- Operating Policy / Procedure development
- Promotion of school holiday programs
- Education sessions / evenings
- Staff Recruitment

It is being recommended that Council adopt the attached policy to enable the CEO to continue with the necessary processes to ensure that a service is approved and operating from 28 September 2019.

**STRATEGIC ALIGNMENT**

ABP 2018-2019 Goal 1 Economic Development.
IMPLICATIONS (FINANCIAL & RISK)
Financial Summary

Financial modelling was provided to Council in the Summary Feasibility Report (December 2018), however in short, aside from building and service-related overheads (electricity, insurance etc) the biggest cost in providing a child care service is the wages of the staff providing the service. This is largely out of Council’s control to the extent that there is mandatory staffing to children ratios that must be met.

Exemptions will be sought where possible, but as a rule of thumb for estimating operating costs, a 1 in 4 ratio will be used (1 staff to 4 children) on site at all times. The reality is that depending on the age of children, this ratio may be less (eg 1 to 5 or in cases 1 to 10).

Income and Expenditure forecasts will need to be included for the service in the draft 2019-2020 Annual Business Plan and Budget, however it should be noted that these will be approximations based on the feasibility report and survey data from 2018. Until actual enrolment and booking numbers are known, the estimation will not be entirely accurate.

On this basis, figures will be included in the draft budget, but Council should expect that there may be a significant review of these figures during Budget Review 2, as by this time bookings will be certain, and the service will have been operating for at least 3 months.

Noting that current COGS enrolment numbers sit at 9 children for the current Friday service, and that the feasibility report provides that 8 enrolments is approximately the break even point for a full time service with a lean operating model, it is being suggested that financial modelling based on 8 children as per the feasibility report be included in the 2019 – 2020 budget with an additional service initiation cost (explained later).

As per page 16 of the feasibility report, over 5 days of operation, this will provide:

- Income - $226,720.00
- Expenditure - $219,556.00

Again, this will be subject to significant review in Budget Review 2, and other measures will be in place, for example if only 3 children are enrolled for a specific day, only 1 staff member will be rostered on. Effectively, expenses will be somewhat scaled up or down with the number of enrolments and bookings.

It should be noted however, that there will be a period of initiation where a service coordinator (primary educator) will be employed to develop the operating and educational manuals prior to the launch of the service, which will be a direct expense not matched by income. There will also be some minor costs associated with acquisition of software and hardware for administration of the service such as check ins – check outs and parent communication logs.

It is recommended that an additional $20,000 be allocated to expenditure to cover the start up costs associated with the service initiation.

Indicative figures to be included in the draft budget will be Income ($226K) minus Expenditure ($239K) with a net result of a $33K cost to provide the service (noting the caveats and reviews expressed earlier in this report and that some of these expenses will be one time start-up costs).

Pending finalisation of the project to build the new child care facility, a small allowance may need to be made to purchase equipment such as chairs and tables etc.
Risk Summary

A more detailed risk analysis will be provided to the Audit and Risk Management Committee; however, the following risks should be noted:

Strategic Risk

Lack of child care services hindering economic growth. In response, Council will provide a service.

Operational Risk

Service is not viable to operate (ie income from bookings does not cover expenses to operate). Council will operate a 'lean' service model minimising upfront costs to operate the service, council will provide multiple services and have a strong focus on business development and enrolment growth to ensure the service is well utilised.

The viability of the service is however ultimately has more to do with the number of enrolments and bookings for the service. The more users of the service, the more viable the service becomes.

ATTACHMENTS

Draft Child Care Services Charter and Policy Statement
Child Care Summary Feasibility Report (December 2018)

RECOMMENDATION

Recommended motion:

13.4.1 That Council adopt the Child Care Services Charter and Policy Statement.
13.5 ELECTION SIGN POLICY

(Officer – CEO)

SUMMARY
This report provides Council with a revised and simplified Election Signage Policy for consideration.

REPORT
Council has previously had a prescriptive and detailed Election Signage Policy.

The Local Government Association of South Australia (LGA) has released updated Election Signage Guidelines which have rendered much of Council’s previous policy superfluous.

The LGA guidelines provide inherent permission for most standard election signage requirements, which means that in most cases, Council no longer requires its only policy position or approval process.

It is being recommended that Council simplify its policy to acknowledge and endorse the LGA Guidelines for determining election signage requirements within the district.

IMPLICATIONS (FINANCIAL & RISK)
Nil.

ATTACHMENTS
Draft Election Signage Policy

RECOMMENDATION
Recommended motion:

13.5.1 That Council adopt the revised Election Signage Policy.
13.6 COMMUNITY VISION 2040

(Officer – CEO)

SUMMARY
This report provides the Council with an update on the process of developing a long-term community vision, presents a draft vision document and recommends that the Council conduct further consultation with the community in order to finalise the vision.

REPORT
Council has engaged with the community in recent months including some whiteboard workshops conducted in December 2019.

The feedback and information gathered through this process has been synthesised into a draft Community Vision 2040 document which will be circulated under separate cover and tabled at the Council meeting.

The overarching draft community vision statement is:

“By the year 2040, we will be a thriving, prosperous, innovative and connected community.
We will have developed our people and infrastructure, exploited opportunities and worked relentlessly to create a sustainable future for all our citizens.
Open spaces and the natural environment will have been enhanced to foster healthy lifestyles and recreational activities.
Residents of Karoonda East Murray will have an enviable lifestyle and the district will be heralded as a place where people want to live, work, rest and play.”

The vision statement is supported by six key themes which embody the values and aspirations of the community:

- Prosperous
- Liveable
- Connected
- Opportunistic
- Active
- Eco-friendly

In the document which will be tabled at the meeting, each theme will have supporting statements and high-level strategies.

The purpose of the long-term community vision is to capture long term aspirations that can then be used to assist with Council’s own strategic planning processes and setting short and midterm priorities for action.

IMPLICATIONS (FINANCIAL & RISK)
Nil.

ATTACHMENTS
Draft Community Vision 2040 (to be tabled at the meeting)
RECOMMENDATION

Recommended motion:


13.6.2 That Council the CEO in conjunction the Mayor to confirm dates for public information forums.
13.7 MITSUBISHI – FUSO (WATER TRUCK)

(Officer – General Manager of Infrastructure and Environment)

SUMMARY
This report provides Council with some background information and recommendation to dispose of plant number 29, Mitsubishi – Fuso (Water Truck) Registration SB13FQ

REPORT

Plant 29 has now been decommissioned to use, due to ongoing issues with the structure and roadworthiness of the vehicle.

Currently the Works Department have been utilising Plant 51 Isuzu truck, whereby the old tank was transferred from Plant 29 to Plant 51. However, this may not end up being a long-term solution and it seems prudent to dispose of excess plant in order to re-coup funds, in preparation for future plant restructure.

It is likely that Council will auction the vehicle via a third-party auction business

IMPLICATIONS (FINANCIAL & RISK)
Sale of the asset will result in the yet to be determined income to Council.

ATTACHMENTS

RECOMMENDATION
Recommended motion:

13.3. That Council authorise the General Manager of Infrastructure and Environment (via the CEO) to dispose of the asset via an auction sold on an as is basis.
14 CORRESPONDENCE

14.1 CORRESPONDENCE RECEIVED

Correspondence for the attention of Council is attached. It may be Council’s prerogative to move motions in response to items of correspondence.

ATTACHMENTS
Link to attachments

RECOMMENDATION
Recommended motion:

14.1.1 That Council note the correspondence.
15 CLOSE OF MEETING
APPENDIX 1 – MINUTES OF COUNCIL MEETING

12 MARCH 2019

(back to agenda)
1 OPENING OF MEETING

Meeting opened at 7.30pm.

2 PRAYER

Her Worship the Mayor Phillips read the Civic Prayer.

PRESENT

Mayor Phillips, Cr Zadow, Cr Martin, Cr Burbett, Cr Zadow & Cr Norman

IN ATTENDANCE

CEO Matthew Morgan, GMC&C Katrina Fromm & GMI&E Jarrod Manuel

3 APOLOGIES

Cr Smith

4 Conflict of Interest

Nil

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF ORDINARY MEETING HELD 12 February 2019

5.1.1 Moved Cr Sparks, that the minutes of the ordinary meeting held 12 February 2019 be taken as read and signed as correct.

Seconded Cr Burbett

CARRIED

5.2 MINUTES OF SPECIAL MEETING HELD 26 February 2019

5.2.1 Moved Cr Sparks, that the minutes of the special meeting held 26 February 2019 be taken as read and signed as correct.

Seconded Cr Burbett

CARRIED

6 BUSINESS ADJOURNED

6.1 MDA COUNCIL REPRESENTATION

The matter will be dealt with at the April 2019 Ordinary Meeting of Council

7 QUESTIONS (with or without notice)

Nil

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
8 PETITIONS & DEPUTATIONS & PRESENTATIONS
Nil

9 MOTIONS WITHOUT NOTICE
Nil

10 MAYORAL AND ELECTED MEMBERS REPORTS

10.1 MAYORAL REPORT

A verbal report from the Mayor was provided at the meeting.

14 Feb Meeting with Minister Gardner (Minister for Education) with KAS Representatives in Adelaide
18 Feb Meeting with CEO (Matthew) Discussion on issues coming out of council meeting including location for MalleeBoy Art Piece.
20 Feb Premier Lunch in Murray Bridge – Stephen Marshall and Adrian Pederick
20 Feb Round Table with Hon Stephan Knoll MP in Adelaide
20 Feb Mayors Networking Event in Adelaide
26 Feb Meeting in Waikerie with Liz Frankel regarding Silo Art
26 Feb Town Activation Meeting, CEO, Tegan etc (Karooonda)
26 Feb Special Meeting of Council – Karoonda Football Clubrooms
26 Feb Met with Cr Zadow
1 Mar Premiers Suite - Superloop Adelaide, Networking with SA Mayors
4 Mar CEO Catch Up – regular meeting to go over issues raised from Council meetings

11.1.1 Moved Cr Zadow, that Council receive the Mayoral Report. Seconded Cr Norman
CARRIED

11.2 ELECTED MEMBERS REPORT

A verbal report from the Elected Members was provided at the meeting

Cr Sparks
18 Feb Chairperson on the Planning Application Committee (PAC) Meeting
26 Feb Special Meeting of Council
12 Mar Council Workshop

Cr Zadow
26 Feb Meeting with Mayor

Cr Smith
Nil

Cr Burdett
26 Feb Special Meeting of Council
12 Feb Council Workshop

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
Crs Norman
26 Feb Special Meeting of Council

Crs Martin
21 Feb Meeting with CEO regarding public complaint
26 Feb Special Meeting of Council

11.2.1 Moved Cr Martin, that Council receive the Elected Members Reports.
   Seconded Cr Sparks CARRIED

11.3 CEO REPORT
A verbal report from the CEO was provided at the meeting.

11.3.1 Moved Cr Burdett, that Council resolves to support within our Council district with a 50% rebate off of the $55 fee to participate in the Digital Solutions SA workshop.
   Seconded Cr Sparks CARRIED

11.3.2 Moved Cr Norman, that Council receive the CEO Report.
   Seconded Cr Burdett CARRIED

12 ITEMS FROM COMMITTEES & SUBSIDIARIES

11.1 AUDIT COMMITTEE

11.1.1 Moved Cr Sparks, that Council receive the minutes of the Audit Committee meeting held on 11 February 2019.
   Seconded Cr Zadow CARRIED

11.2 KAROONDA DISTRICT HISTORICAL SOCIETY COMMITTEE

11.1.1 Moved Cr Sparks, that Council receive the minutes of the Karoonda Historical Society Committee meeting held on 19 February 2019.
   Seconded Cr Norman CARRIED

12 ITEMS FOR NOTING

12.1 2018 – 2019 ANNUAL BUSINESS PLAN PROGRESS REPORT

12.1.1 Moved Cr Martin, that Council note the 2018 – 2019 Annual Business Plan and Budget progress report.
   Seconded Cr Norman CARRIED

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meeting's minutes.
12.2 2018 – 2019 CAPITAL PROJECTS PROGRESS REPORT
12.2.1 Moved Cr Burdett, that Council note the 2018 – 2019 Capital Works Progress Report
Seconded Cr Sparks CARRIED

12.3 2018/19 FINANCIAL REPORT
Seconded Cr Sparks CARRIED

12.4 2018/19 ABP & BUDGET TIMETABLE
12.4.1 Moved Cr Sparks, that Council note the update on the development of the ABP.
Seconded Cr Burdett CARRIED

12.5 DEVELOPMENT REPORT
12.5.1 Moved Cr Burdett, that Council note the Development Application Register as at 28/02/2019.
Seconded Cr Sparks CARRIED

13 ITEMS FOR DECISION

13.1 RISK MANAGEMENT POLICY
13.1.1 Moved Cr Sparks, that Council adopts the Risk Management Policy as presented.
Seconded Cr Martin CARRIED

13.2 POLICY FRAMEWORK AND POLICY DOCUMENTATION POLICY
13.2.1 Moved Cr Martin, that Council adopts the Policy Framework and Policy Documentation Policy as presented.
Seconded Cr Burdett CARRIED

13.3 REVIEW OF MRLGA SUBSCRIPTION METHODOLOGY
13.3.1 Moved Cr Zadow, that Council note the correspondence from the MRLGA and indicate its support for the LGA Model of subscription fee determination.
Seconded Cr Sparks CARRIED

13.4 2019/20 DOG REGISTRATIONS FEE
13.4.1 Moved Cr Martin, that Council adopts the Dog Registration Fees for the 2019/20 financial year and submits them to the Dog and Cat Management Board for endorsement by the Minister.
Seconded Cr Burdett CARRIED

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
13.5 COMMUNITY GRANTS

Moved Cr Martin to suspend meeting procedures at 8.38pm.
Seconded Cr Norman CARRIED

Meeting reconvened at 8.50pm.

13.5.1 Moved Cr Sparks, that Council allocate $4,000 to the Karoonda Historical Society for the 4 P’s Project.
Seconded Cr Zadow CARRIED

13.5.2 Moved Cr Sparks, that Council invite the Karoonda Golf Club to present to Council their future vision, fundraising and maintenance strategy for the clubhouse and reserve, in order for Council to determine how to best support the club in its endeavours.
Seconded Cr Norman CARRIED

13.6 CORPORATE SOFTWARE

13.6.1 Moved Cr Norman, that Council authorise the CEO to proceed with the replacement of the corporate software noting that there will be a budget variance included in Budget Review 3, in the vicinity of $170,000 to cover software licensing and implementation related costs.
Seconded Cr Sparks CARRIED

13.7 2018/19 BUDGET REVIEW 2

13.7.1 Moved Cr Zadow, that Council adopts the 2018/19 Budget Review 2 as presented.
Seconded Cr Martin CARRIED

13.8 DROUGHT COMMUNITY PROJECTS AND KAROONDA FESTIVAL

The Mayor called for nominations.
Cr Burdett nominated himself.
Cr Sparks nominated Cr Norman, Cr Norman accepted.
Moved Cr Sparks

13.8.1 That Council note the report.

13.8.2 That Council support the notion of the CEO establishing a working group to assist in determining the final scope, theme, date and schedule of events and activities for the Street Festival to be funded under the Karoonda Township Activation Project, noting:

- The working group will be advisory in nature and have no delegation to act on behalf of or make decisions of Council,
- The working group exists to engage the local traders group and to be the conduit for information about the coordination of the event between Council and the group,

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
• The working group will assist Council in coordinating the participation of the local businesses and volunteers in the event.
• That Council appoint Cr Burdett and Cr Norman and the Mayor as ex-officio and invite two representatives from the Traders Group.

Seconded Cr Martin CARRIED

14 CORRESPONDENCE

14.1 CORRESPONDENCE RECEIVED
14.1.1 Moved Cr Zadow, that Council note the correspondence.

Seconded Cr Norman CARRIED

15 CLOSE OF MEETING

Meeting closed at 9.30pm

Confirmed: Date:

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
APPENDIX 2 – MINUTES OF COMMITTEES & SUBSIDIARIES
(back to agenda)
MINUTES OF KAROONDA HISTORICAL SOCIETY MEETING
HELD IN KAROONDA EAST MURRAY COUNCIL CHAMBERS ON 19 March 2019 at 7.30 PM


APOLOGIES: G Pay.

Chairperson D Roberts opened the meeting and welcomed everyone.

MINUTES: Minutes were read and confirmed: Moved B Cowling, seconded J Cheriton. CARRIED

BUSINESS ARISING FROM MINUTES:

- R Norman was an apology at the last meeting.
- 12 solar lights have arrived.
- A number of chairs have been procured for use at the park.

CORRESPONDENCE:

- Thank you letter from Caroline Phillips expressing the family’s appreciation of efforts of members to help stage the Starry Night fundraiser.
- Letter regarding History Month details.

FINANCIAL REPORT:

- D Roberts presented the financial report and that we have $9,202.54 from budget and our funds available.

CHAIRPERSON’S REPORT: D Roberts

- A solar light has been erected at the park and Denis is pleased with the effects.
- Holes have been dug for the light poles and more poles need to be purchased.
- The Starry Night event attracted positive responses of the park from people who attended.
- The Village WAB has requested to hold their next monthly meeting on April 14th at the park.
- A successful working bee was held at the park on the 16th March with the following jobs undertaken:
  ▪ Holes dug for lights.
  ▪ Further work on windmill preparations.
  ▪ Working on the construction of railway line in the shed.
  ▪ Other Blackstone motor has been relocated in the park.
  ▪ Bulldog tractor is now working with thanks to Graham Buchanan and his willing band of helpers.
- Don Stake’s assistance with his equipment was acknowledged. (Letters of appreciation to be written to Graham, Don and the Hoff family who donated a cheffcutter.)

DEPUTY CHAIRPERSON’S REPORT: J Cooper

- J Cooper reported on quotes for painting of church, shop, Hood’s house and pump shed, from Steve Perry.
- Justin was successful in obtaining $4000 from the Council’s Community Grant Application. We will match the amount with $1000 from Development Group, $2000 from our allocated budget and $1000 in in kind support.
APPENDIX 3 – CHILD CARE SERVICE CHARTER POLICY

(back to agenda)
CHILD CARE SERVICE CHARTER POLICY

PURPOSE

The purpose of this document is to set out Council’s commitment to the provision of child care service to the Karoonda community.

OBJECTIVES

To provide for adequate child care services based on community need and to ensure that families have local, accessible and affordable child care options.

Council aims to provide child care services which are:

- Affordable for users of the service;
- Financially sustainable for council to operate;
- Have a high standard and quality of care and education; and are
- Accessible and flexible for families to access.

SCOPE OF SERVICE

Council will provide child care services under the National Quality Framework, with provider and service approvals being granted by the South Australian Education and Standards Board under the Australian Children’s Education and Care Quality Authority.

Council will be registered as a ‘provider’ and will provide two ‘approved’ services, being:

- Centre Based Care; and
- Out of School Hours Care.

Council will register the services for Child Care Subsidy with the Department of Human Services.

The services will operate from approved premises, located at 10 - 12 North Terrace Karoonda and will be licensed to care for up to 15 children.

SERVICE NAME

The services will be provided under the name ‘Karoonda Kids Community Care’.

SERVICE AVAILABILITY

For the first 6 months of operation, the services will be offered 5 days of the week, with designated days being:

- Monday, Tuesday, Wednesday, Thursday, Friday.

Beyond the first 6 months of operation, the services will be offered based on demand, with designated days determined primarily by permanent bookings in the service.

On designated days, the following services will be offered:

Centre Based Care (Long Day Care)

Council will provide centre based care on designated days of operation between 7.30am and 6.00pm.
CHILD CARE SERVICE CHARTER POLICY

Out of School Hours Care (OSHC)*
Council will provide out of school hours care on designated days of operation in two sessions:
- Morning (between 7.30 and 8.45am)
- Afternoon (between 3.15pm and 6.00pm)

*OSHC services will not generally be offered on days that fall within the school holiday periods, a separate Vacation Care Service may be offered instead (operating under the Centre Based Care approval).

Unless otherwise varied by Council resolution and subject to provider and service approvals, the services will commence operation on Monday 28 September 2019.

SERVICE CLOSURE PERIODS
Council will annually determine any seasonal closure periods, where the services will not be offered (for example, closure over Christmas period) and provide a minimum of three months’ notice to families of enrolled children of any such closures.

MINIMUM SERVICE BOOKING NUMBERS
During the first 6 months of operation,
- Centre Based Care will be provided on the designated days so long as there is a minimum of 1 booking (casual or permanent) on that day for Centre Based Care,
- OSHC will be provided on the designated days so long as there is a minimum of 1 booking (casual or permanent) for Centre Based Care or OSHC.

Beyond the first 6 months of operation and before the conclusion of 12 months of operation,
- Centre Based Care will be provided on the designated days so long as there is a minimum of 1 permanent booking on that day for Centre Based Care,
- OSHC will be provided on the designated days so long as there is a minimum of 1 permanent booking for Centre Based Care or OSHC.

Minimum Service Booking Requirements will be reviewed by on an annual basis.

SERVICE FEES
Council will annually set the fees for the services taking into consideration a range of factors (but not limited to) viability of the service, service offerings, affordability for families and impact on Council’s Annual Business Plan and Budget.

FUTURE REVIEW AND OPERATIONS
Council acknowledges that while the provision of child care services is not usual Council business, a flexible and accessible child care service is required support economic growth and the provision of employment and educational opportunities for families across the district.
CHILD CARE SERVICE CHARTER POLICY

Council will receive quarterly reports on the operation, enrolments and sustainability of the service throughout its operation.

Council will conduct a service review after 18 months of operation and determine whether Council continues to operate the service directly, or whether there is a community based model of operation that would be better suited to the ongoing operation and provision of the service.

**RESOURCES**

Council has the responsibility for allocating sufficient funding from its operating budget to ensure that the service can operate to the standards defined in this document.

Council has delegated its responsibility to ensuring compliance with this policy to the CEO.

The CEO also has responsibility to oversee the development of operational policies and procedures and for the recruitment of suitably qualified staff to coordinate and deliver the approved services.

**DEFINITIONS**

*Approved Provider*
A provider who is approved by the Education and Standards Board to provide approved services.

*Approved Service*
A service which is approved by the Education and Standards Board and which is provided by an approved provider.

*Enrolment*
A child who has registered with the service and may then make either casual or permanent bookings.

*Permanent booking*
A booking for a child which is ‘permanent’ in that it is repetitive, regular and ongoing.

*Casual booking*
A booking for a child which is ‘casual’ in that it is not repetitive, regular and may be infrequent.

*Designated Day*
A day on which Centre Based Care and / or Out of School Hours Care services will be provided.

**LEGISLATION AND STANDARDS**

Local Government Act 1999

Education and Care Services National Law Act 2010

Education and Care Services National Regulations

National Quality Standard
# CHILD CARE SERVICE CHARTER POLICY

## DOCUMENT CONTROL

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## Author (to whom changes are to be recommended)

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<tr>
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<tr>
<td>Chief Executive Officer</td>
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## Contributors

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## Publication

This policy is available for inspection at Council’s office at 11 Railway Terrace, Karoonda or via the Council website, [www.dckem.sa.gov.au](http://www.dckem.sa.gov.au).
APPENDIX 4 – CHILD CARE SUMMARY FEASIBILITY REPORT

(back to agenda)
CHILD CARE SERVICES
SUMMARY FEASIBILITY REPORT
DECEMBER 2018

Prepared By Matthew Morgan (CEO)
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- NEEDS ANALYSIS SURVEY 2018 .................................................................................................. 6
- SERVICE DELIVERY OPTIONS ...................................................................................................... 10
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- AFFORDABILITY OF SERVICE PROVISION ................................................................................. 11
- REVENUE AND OPERATING EXPENDITURE MODEL ............................................................... 13
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EXECUTIVE SUMMARY
The provision of and access to affordable child care options in Karoonda has been an issue for some time.

A report was completed in 2014 titled ‘Karoonda Early Childhood Strategic Directions Report’ following extensive consultation throughout the community and key stakeholder groups and the establishment of a working party in 2013.

The report made several recommendations in relation to child care services, including the need to explore a range of alternative, sustainable options for the provision of child care services in Karoonda.

In the time since the report was completed, the existing service model offered by COGS (Southern Mallee Child Care on the Go) has been reduced from 3 days a week to 1 day a week. This is a result of several factors including changes to location (increased days of kindergarten reduced availability of old venue), pressures on COGS to increase services in Pinnaroo and Lameroo and the actual model of delivery (eg limited times).

Council resolved in December 2017 that the CEO further explore models and options for the provision of child care services within Karoonda.

A second survey was completed within the community in early 2018 to provide information for Council to make informed decisions about child care service needs and potential numbers of utilisation of services.

The survey results showed that there was a need for services, but that utilisation would fluctuate each year dependant on family choices and situations.

The results also showed that the use of the service was not specifically about there being a service available, but the hours for which it would be available and the quality of facilities, care and programs available to children through the service.

Council acknowledges that the provision of good quality, accessible and affordable child care services will be a key component of economic development activities that look to ensure that locals are able to capitalise on employment and business opportunities and that the district is attractive to families who may be looking to move to the area.

This report demonstrates that it would be economically feasible for Council to pursue the provision of a new child care service in Karoonda housed in a new, modern and expandable facility and delivered initially by Council under a new service delivery model.

The assumptions that have been used in this report are based the best information that Council has available to it, which includes survey results, current utilisation of services and basing staffing costs for the service model on the Children’s Services Award.
KAROONDA EARLY CHILDHOOD STRATEGIC DIRECTIONS REPORT (2014)

The Council previously received the Karoonda Early Childhood Strategic Directions Report in 2014 and then again in December 2017. Although not entirely focused on the provision and availability of child care services, a large focus of the working group who contributed to the report was on child care services.

In summary, the report found that there was a lack of affordable and accessible child care services to families in Karoonda and subsequently recommended that Council explore a range of alternative, sustainable, options for the provision of child care services in Karoonda including:

- Family Day Care approval for existing COGS sites
- Collaborative use of private nanny system (child care benefit approved)
- A remodelling of COGS through the development of a sustainable business plan
- Identify opportunities (from the above list) to accredit unpaid carers in formal child care models.

In recent years (since the report was authored) there have been significant changes to the funding model (child care subsidy) and accreditation requirements for both Family Day Care and ‘private nanny’ options of care provision.

Page 21 of the report details the responses by surveyed respondents (2013) that lack of access to child care for longer hours and a larger spread of days was an issue. The survey also showed that lack of child care was a cause for frustration and that 54% of respondents chose child care as the service that they would improve if they had the ability.

This report when reviewed in the context of 2018, demonstrates that there are still underlying needs that have been identified for over 5 years which have still largely remained unaddressed.
SUMMARY OF COUNCIL ACTIONS / RESOLUTIONS

Council has been involved in several working groups, discussions and funded reviews of child care services in conjunction with COGS and other community groups since the initial working group into Early Childhood Directions was established in 2013, however below is a summary of council actions in the past 12 months.

DECEMBER 2017 – COUNCIL MEETING

Reviewed the Early Childhood Strategic Directions Report 2014 and resolved that Council explore possible alternative options for the provision of childcare services in Karoonda.

FEBRUARY 2018 – COUNCIL MEETING

Discussed the timing and process for a new (updated) needs analysis survey to be developed and sent out to the surrounding community.

MAY 2018 – COUNCIL MEETING

Reviewed survey results, strict review of result with a suggestion to not pursue business case development for provision of Child Care Services but to instead explore discussions with:

- Karoonda Area School about the provision of OHSC services;
- Potential operators under the Family Day Care scheme.

Subsequent to the resolutions above, discussions and email requests were sent to both the Acting Principal and new Principal of Karoonda Area School (KAS) in addition to the CEO attending a meeting with the Minister for Education (25 July 2018). It would be fair to summarise that the appetite and avenues available to deliver a service through KAS for OHSC is low and unrealistic.

Council also publicly called out to people who may be interested in operating out of a council facility under the Family Day Care Scheme (FDCS) model. The CEO had discussions with two interested parties, however nothing materialised from these discussions due to the constraints around the FDCS operating model and uncertainty around exact enrolment numbers for the service.

SEPTEMBER TO OCTOBER 2018 – COUNCIL MEETINGS

Discussed conceptual inclusion of new purpose-built child-care facilities in the Karoonda Recreation and Wellbeing Centre concept which was developed and submitted for funding under the federal government CSIG fund.

NOVEMBER 2018 – COUNCIL MEETING

Discussed concept of building a child care facility under the DCF and resolved that the Council endorse the CEO to undertake the necessary steps, including where required public calls for expressions of interest or tender, to finalise the scope and costs for the following potential projects as a minimum: Karoonda Silo Art Project (and Wamba Silo Art Project as an option), Karoonda Early Learning / Child Care Centre and Karoonda Institute Upgrades.

DECEMBER 2018 – COUNCIL MEETING

Discussed the need for a child care facility in detail, and resolved that Council, further to resolutions from November 2018, confirm two primary projects for the DCF (subject to final costings) being the Child Care / Community Hub and the Karoonda Mainsreet Activation.
NEEDS ANALYSIS SURVEY 2018

Council conducted a survey in March and April 2018 with responses closing on 1 May 2018 and received 25 responses covering the needs of 49 children.

The survey obtained the following demographic information about the 49 children:
- Birth date / Birth year

The survey obtained the following current situational factors / arrangements for the 49 children:
- Current use of:
  - Pre-school
  - School
  - Long Day Care (Karooonda)
  - Long Day Care (other towns)
  - OSHC
  - Care at home
  - Other private care arrangements

The survey obtained the following future usage indicators with a probability (1 to 10) of likely use of services in the future:
- Future use of:
  - Long Day Care (full time)
  - Long Day Care (part time)
  - OSHC

SUMMARY OF RESULTS

Demand for services (70% or higher probability)

The following table shows the demand for services, if we consider survey results where there is a 70% of higher probably the child utilising a service.

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<thead>
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<th>Birth Year</th>
<th>Full Time</th>
<th>Part Time</th>
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<td>0 - 24 months</td>
<td>2017-2018</td>
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<td>24 - 36 months</td>
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<tr>
<td>OSHC Age Range</td>
<td>Birth Year</td>
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</tr>
<tr>
<td>5 yrs - 12 yrs</td>
<td>2006-2012</td>
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Demand for services (90% or higher probability)

The following table shows the demand for services, if we consider survey results where there is a 90% of higher probably the child utilising a service.

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<thead>
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<td>Age Range</td>
<td>Birth Year</td>
<td>Full Time</td>
<td>Part Time</td>
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<td>2017-2018</td>
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<td>36 months - 5 yrs</td>
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<td>OSHC</td>
<td>Age Range</td>
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<td>5 yrs - 12 yrs</td>
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<td>4</td>
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NOTE: as at December 2018, the current utilisation / enrolment in COGS service (Friday only) sits at 9 full day enrolments and 1 half day enrolment.

Contextual Results (other factors to consider – direct feedback from the survey)

What services / facilities would need to be provided at Karoonda for you to arrange for your children’s care locally?

"After School Care, longer days and more choice of days"
"Would be nice to see a building dedicated for child care, not a shared facility in Institute."
"Child care / family day care every day of the week."
"Logically Monday – Friday child care."
"Early open hours, pickup from school for OSHC."
"A friendly approachable service. Has to be flexible."
"Transfer of children from school to OSHC."
"Day care, after school care."
"Just a general day care Monday through to Friday would be great."
"After school care appropriate to school aged children, school holiday programs."
"More days available. Current amount of days available for child care is quite pathetic and not convenient in the slightest."
"Hours of operation would need to be long enough so that someone working out of town can work a full day and have travel time to collect child. OSHC, particularly in school holidays would be amazing."
"I would need full time day care and OSHC. An update premises would also be needed."
"Long day care etc. Kindy program."

Would more child care in Karoonda enable you to seek further employment / business opportunities?
"I gave up my registered nurse registration due to lack of support and child care hours in Karoonda. Running a very busy business in town got priority."

"Yes."

"Yes, I would love to be working more but can only work two days a week as they all are the child care I can get."

"Yes, definitely."

"Yes."

"Yes!!!!"

"Yes, I personally would love to study my cert 3 in children's studies in the township. I am currently travelling to Murray Bridge for work."

"It would allow us to more easily seek further work which would lead to further work in the long term." "As an educator, child care in Karoonda would be an employment opportunity for myself."

"No, it would just mean that we could have the kids care for locally, we already both work full time."

"Yes, I could work extra days."

"Yes, definitely, it would allow me to go back to work."

"Possibly."

"Possibly."

"NA"

"Possibly, although my children will be at school from next year."

"Yes."

"Yes. Closer to home and being a childcare worker gives me job opportunities close to home."

What is the earliest and latest that you will require child care?

"7 – 6.30 would have worked well."

"After school hours 3.15 – 5.15. Maybe 9 – 5 on school holidays."

"6.30am – 5.30pm."

"Potentially 8am – 6pm."

"8am earliest, 6pm latest."

"7am – 6pm"

"7.00am – 5.30pm."

"7.30am – 5pm."

"7am to 6pm."

"8am to 5.30pm."

"7.30-6."

"Not before school, after 3.30 – 6pm."

"6am. 6pm."

"7am-6pm."

Child Care Services – Summary Feasibility Report
Would other factors would you consider when making a decision about local child care options?

"Cost, availability, hours, days and quality."

"Number of children in care, local staff, facilities available, days offered and flexibility of occasional care."

"Reliability, hours and children's willingness."

"Would provide more local employment. Would rather an accredited service than private babysitter."

"Cost."

"Local, reliable staff members."

"Nappies and food provided."

"Cost of child care."

"Price."

"Appropriateness to the age group."

"Cost. Location. Availability. The training of carers. The ability to effectively communicate while sounding like you actually care about the Karoonda community."

"Quality of staffing and space along with program on offer."

"Who was providing the service. Qualifications are the number 1 on my list. I am fully supportive of students learning and doing placement but I believe the service needs to be provided primarily by childhood educators with lots of experience. I would not place my children in a newly set up care facility with someone that only has a few years experience along with students."

"Affordable, quality of care resources."
SERVICE DELIVERY OPTIONS
Council has previously been advised that there are several options that could be pursued to ensure that child care services are available within Karoonda, these options were also documented in the 2014 report.

Option 1 – Pursue extension of existing COGS service (additional days / additional hours)
Option 2 – Pursue Family Day Care Scheme operators to provide services to Karoonda
Option 3 – Council operate a child care service

Option 1 is possible, but will be limited as Council has no control over the business or operating model of COGS, and it is evident that while COGS continues to operate in Karoonda 1 day a week, with a minimum booking number of 8 children, there will be no appetite for providing a service with fewer numbers that this, and unlikely that the increased cost of providing additional hours of operation would be viewed favourably by COGS.

Option 2 is also possible, and Council called for expression of interest from people who be interested in operating under the Family Day Care Scheme model out of a fully serviced Council facility. The provision of this model is quite onerous on the operator as they cannot have staff, must resource the service themselves from start to finish and have a maximum of 7 children (4 before school age and 3 school age). This does not allow for growth of the service offering.

Option 3 is possibly the most flexible option for Council, so long as it is managed correctly, has clear cost monitors in place and has an adequate facility, qualified and personable educators and invites more people to utilise the service. Revenue and expense models are included later in this report for this model.

SUITABILITY OF CURRENT FACILITY / BUILDING
The current facility (shared institute foyer / store rooms), in the opinion of the author is inadequate for the provision of modern, accessible, safe and viable child care services.

The space occupied by COGS is effectively a foyer space which has been converted into use as a child care facility out of necessity due to the unavailability of the kindergarten facility at the Karoonda Area School.

In discussion with the Education and Standard Board (Department of Education) who have certified the building for use by COGS, they noted that while the facility marginally meets the requirements, it leaves a lot to be desired.

The integrity and security of the facility is questionable when there are existing practices such as allowing ‘visitors’ to come into the facility during its operation on a Friday to utilise the toilet facilities.

The needs analysis survey indicates that there is a focus on the quality of services and facilities as some of the deciding factors for families when deciding whether or not to use child care services. To encourage more families to use services, better facilities ought to be sourced.
AFFORDABILITY OF SERVICE PROVISION

It is important that any consideration for the provision of child care services in Karoonda ensures that not only can Council afford or operate the service, but that users can afford to access the service.

PROPOSED FEE STRUCTURE

The proposed fee structure as a maximum starting point, is based on the assumption that the current users of COGS are using the service because it is affordable. The COGS model is as follows:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Day Care</td>
<td>$109.00</td>
</tr>
<tr>
<td>Half Day Care</td>
<td>$54.50</td>
</tr>
<tr>
<td>After School Care</td>
<td>$25.00</td>
</tr>
</tbody>
</table>

Ultimately however, the actual fee that users of the service pay is reduced depending on how much Child Care Subsidy (introduced 1 July 2018) that they receive. The Child Care Subsidy is provided direct to the child care provider to offset fees to the user, and is income and activity tested. The table below shows the increments of income testing and the percentage of rebate available to users:

<table>
<thead>
<tr>
<th>Your family income</th>
<th>Child Care Subsidy percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0 to $86,658</td>
<td>0%</td>
</tr>
</tbody>
</table>
| More than $86,658 to below $171,958 | Between 85% and 50%  
                          | The percentage goes down by 1% for every $3,000 of income your family earns |
| $171,958 to below $251,240 | 50%                           |
| $251,248 to below $341,248 | Between 50% and 20%  
                            | The percentage goes down by 1% for every $3,000 of income your family earns |
| $341,248 to below $351,248 | 20%                           |
| $351,248 or more       | 0%                            |

For families on a combined income of less than $186,958, there is no cap on Child Care Subsidy available to them.

For example, a family receiving the maximum Child Care Subsidy and utilising the COGS service will pay ($109 – 85% subsidy = 16.35) approximately $16.35 per day.

The modelling in this document has been based on using the COGS fee model.
COMPARISON TO OTHER SERVICES

The table below shows a comparison of daily fees to other services (competitors) within the immediate geographic area.

<table>
<thead>
<tr>
<th>Child Care Facility</th>
<th>Full Day Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>COGS – Karoonda</td>
<td>$109.00</td>
</tr>
<tr>
<td>Murray Bridge World of Learning</td>
<td>$98.00</td>
</tr>
<tr>
<td>Murray Bridge Community Kids</td>
<td>$94.00</td>
</tr>
</tbody>
</table>
REVENUE AND OPERATING EXPENDITURE MODEL

The following pages demonstrate some different operating revenue / expense models based on two different utilisation scenarios (e.g., number of children using the service) and for a variety of different days per week (from 2 to 5 days).

Assumptions:

- Wages based on Children’s Services Award 2010
- 3 qualified staff on rotating shifts to provide coverage from 7am to 6pm
- Outgoings / services provided by Council (as per current situation)
- Fees based on current COGS rates as follows (before Child Care Subsidy):
  - $109 per full day
  - $54.50 per half day
  - $25 per after school
- Food services have not been factored in, as they are not currently provided by COGS.

The tables on the following page show the calculation of basic expenses including labour for the three staff including 30% on cost calculations and revenue based on the number of children per day detailing the revenue vs expenses and net result breakdowns for operating 2, 3, 4 or 5 days per week.

What can be seen, is that working with the existing COGS enrolment numbers of 9 full time children, the service would cover costs and be in surplus regardless of whether it runs 2, 3, 4 or 5 days a week.

When using the figures from the survey results (70% probability of use), the service is still viable, even though staff numbers have been boosted to 5 to cater for the care requirements of the additional children.

The final worksheet shows what is effectively the ‘break-even’ point, where if the service drops below 8 children, the service will run in deficit and start to cost Council money to continue to operate. Similar to COGS (who have now set an 8 child minimum to operate) Council ought to ensure that it has a policy on minimum enrolment numbers per day, and reports against this on a quarterly basis to ensure that the service operates viably.

It would also be suggested that Council keep track of accumulated surpluses from the service and offset this again periods where the service may be operating in deficit, to ensure that over a period of time, overall, the service is operating viably.
## District Council of Karoonda East Murray

### Agenda – Ordinary Meeting of Council (7.30PM Tuesday 9 April 2019)

---

### Revenue Based on Current Cost Numbers

<table>
<thead>
<tr>
<th>Age Range</th>
<th>Birth Year</th>
<th>Full Time</th>
<th>Daily ($)</th>
<th>Weekly ($)</th>
<th>Part Time</th>
<th>Daily ($)</th>
<th>Weekly ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 24 months</td>
<td>2016</td>
<td>3</td>
<td>537</td>
<td>1,968.00</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>24 - 35 months</td>
<td>2016</td>
<td>7</td>
<td>218</td>
<td>787.00</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>36 months - 5 yrs</td>
<td>2015</td>
<td>4</td>
<td>496</td>
<td>1,744.00</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHHC</td>
<td></td>
<td>2</td>
<td>204,048.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Revenue: 204,048.00**

### Assumptions
- Do not include any fluctuation up or down for school holiday / vacation care.
- Staffing is 3 qualified staff (1 caregiver / 2 preschool staff if possible).
- Outgoings / services covered by Council as per current buildings.
- Survey results are taken to be indicative of actual use.

### Expenses - Based on 3 Full Time Staff

**Children's Services Award 2016**

<table>
<thead>
<tr>
<th>Role</th>
<th>Level</th>
<th>Hourly</th>
<th>Daily</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director</td>
<td>Level 4</td>
<td>115.13</td>
<td>388.93</td>
</tr>
<tr>
<td>Planner</td>
<td>Level 5</td>
<td>359.44</td>
<td></td>
</tr>
<tr>
<td>Teacher</td>
<td>Level 2</td>
<td>10.1</td>
<td>360.8</td>
</tr>
</tbody>
</table>

**Daily Wages**
- 399.29
- 772.054
- 269.26

**Daily Wages (plus 30% unco)**
- 539.29
- 1,002.05
- 339.26

**Total Wages Expense**
- 196,045.77
- 229,360.91

**Other expenses**
- Insurance: 12,000.00
- Registrations: 4,000.00
- Consumables: 3,000.00
- 17,000.00

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**Child Care Services – Summary Feasibility Report**

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District Council of Karoonda East Murray

Agenda – Ordinary Meeting of Council (7.30PM Tuesday 9 April 2019)

Revenue - Based on Survey Response Data 78%

<table>
<thead>
<tr>
<th>Age Range</th>
<th>Birth Year</th>
<th>Full Time</th>
<th>Daily($) Weekly ($4 days)</th>
<th>Part Time</th>
<th>Daily($) Weekly ($2 days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 24 months</td>
<td>2017-2018</td>
<td>3</td>
<td>327</td>
<td>1</td>
<td>109</td>
</tr>
<tr>
<td>24 - 36 months</td>
<td>2016</td>
<td>2</td>
<td>218</td>
<td>2</td>
<td>118</td>
</tr>
<tr>
<td>36 months - 5 yrs</td>
<td>2013-2015</td>
<td>5</td>
<td>545</td>
<td>4</td>
<td>436</td>
</tr>
</tbody>
</table>

CHSC

<table>
<thead>
<tr>
<th>Age Range</th>
<th>Birth Year</th>
<th>Full Time</th>
<th>Daily($) Weekly ($4 days)</th>
<th>Part Time</th>
<th>Daily($) Weekly ($2 days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 yrs - 12 yrs</td>
<td>2006-2012</td>
<td>4</td>
<td>100</td>
<td>0</td>
<td>400</td>
</tr>
</tbody>
</table>

52 weeks

Total Revenue 326,872.40

Expenses - Based on 3 Full Time Staff

<table>
<thead>
<tr>
<th>Child Care Services Award 2010</th>
<th>Hourly</th>
<th>Daily</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carer</td>
<td>Level 4</td>
<td>21.51</td>
</tr>
<tr>
<td>Director</td>
<td>Level 6</td>
<td>11.3</td>
</tr>
<tr>
<td>Carer</td>
<td>Level 3</td>
<td>10.1</td>
</tr>
</tbody>
</table>

Daily Wages 948.18

Daily Wages (plus 30% oncosts) 1228.68

Total Wages Expense 256,187.46

Other expenses:

- Insurance: 10,000.00
- Registrations: 4,000.00
- Consumables: 3,000.00

NOTES:
- Does not include any fluctuation up or down for school holiday / vacation care.
- Staffing is 5 x qualified staff (can use trainee / inter staff where possible).
- Outgoings/services covered by Council as per current buildings.
- Survey results are taken to be indicative of actual use.
- CHSC is after school only (from income perspective).

Overall Estimated Result

<table>
<thead>
<tr>
<th>5 Days</th>
<th>4 Days</th>
<th>1 Day</th>
<th>2 Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenue</td>
<td>588,751.03</td>
<td>529,872.00</td>
<td>265,992.00</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>337,471.08</td>
<td>273,382.46</td>
<td>169,238.15</td>
</tr>
<tr>
<td>Net Result</td>
<td>51,271.92</td>
<td>53,489.54</td>
<td>55,753.15</td>
</tr>
</tbody>
</table>

Child Care Services – Summary Feasibility Report

Page 15 of 17
### District Council of Karoonda East Murray

#### Revenue - Based on Break Even (8 Children)

<table>
<thead>
<tr>
<th>Age Range</th>
<th>Birth Year</th>
<th>Full Time</th>
<th>Daily ($)</th>
<th>Weekly ($) 4 days</th>
<th>Part Time</th>
<th>Daily ($)</th>
<th>Weekly ($) 2 days</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 24 months</td>
<td>2017-2018</td>
<td>3</td>
<td>127</td>
<td>1,388.00</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>24 - 36 months</td>
<td>2016-2017</td>
<td>3</td>
<td>116</td>
<td>873.00</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>36 months - 5 yrs</td>
<td>2012-2015</td>
<td>3</td>
<td>127</td>
<td>2,908.00</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,488.00</td>
<td>0</td>
<td></td>
<td>-</td>
</tr>
<tr>
<td>OHSC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 yrs - 11 yrs</td>
<td>2006-2012</td>
<td>4</td>
<td>0</td>
<td>-</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Revenue</td>
<td>1,376.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Assumptions**
- Full Time days: 4
- Part time days: 3
- OHSC Rate ($) : 109
- OHSC Rate ($) : 25

**Notes:**
- Does not include any fluctuation up or down for school holiday / vacation care.
- Staffing is a qualified staff (can use trainee / intern staff where possible).
- Outgoings / services covered by council as per current buildings.
- Survey results are taken to be indicative of actual use.

#### Expenses - Based on Full Time Staff

<table>
<thead>
<tr>
<th></th>
<th>Hourly</th>
<th>Daily</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career Level 4</td>
<td>23.51</td>
<td>188.08</td>
</tr>
<tr>
<td>Director Level 6</td>
<td>31.3</td>
<td>250.4</td>
</tr>
<tr>
<td>Career Level 5</td>
<td>20.1</td>
<td>160.8</td>
</tr>
</tbody>
</table>

**Daily Wages**
- 559.25
- 770.64 (plus 30% overtime)

**Total Wages Expense**: 1,045.31

**Other expenses**
- Insurance: 10,000.00
- Registrations: 4,000.00
- Consumables: 3,000.00

**Total Other expenses**: 17,000.00

**Overall Estimated Result**

<table>
<thead>
<tr>
<th></th>
<th>5 Days</th>
<th>4 Days</th>
<th>3 Days</th>
<th>2 Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenue</td>
<td>225,720.00</td>
<td>181,176.00</td>
<td>150,052.00</td>
<td>90,505.00</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>219,556.64</td>
<td>179,485.31</td>
<td>188,533.98</td>
<td>98,022.66</td>
</tr>
<tr>
<td><strong>Net Result</strong></td>
<td>7,163.36</td>
<td>2,690.69</td>
<td>-</td>
<td>7,131.66</td>
</tr>
</tbody>
</table>
SUMMARY FINDINGS
Based on the survey results, subsequent discussions with key stakeholders including potential operators under the Family Day Care Scheme and representatives from the Scheme itself, continued discussions with COGS and economic modelling it is apparent that a child care service in Karoonda would be viable if operated by Council in a cost effective manner while still maintaining an expanded service offering including better quality programs, longer hours and provision of consumables such as nappies (and potentially food).

Based on this, it would be beneficial for Council to pursue the provision of a dedicated and fit for purpose child care facility and that Council could pursue the provision of a Council operated child care service on a fee for service and full cost recovery model.
APPENDIX 5 – ELECTION SIGN POLICY

(back to agenda)
ELECTION SIGNS IN PUBLIC PLACES

INTRODUCTION

This policy concerns the display of election signs in public places as it applies throughout the Karoonda East Murray Council area.

POLICY

This Policy of Council is to endorse and adopt the Local Government Association’s publication “Elections Signs – General Approval Guidelines for Federal, State and Local Government Elections April 2018”

ECM_601598_v22_Election_Signs_Guidelines.pdf

Any request for signage outside of these guidelines will need to be addressed to the Chief Executive Officer for consideration.
ELECTION SIGNS IN PUBLIC PLACES

DOCUMENT CONTROL

<table>
<thead>
<tr>
<th>COUNCIL POLICY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Reference Number</strong></td>
</tr>
<tr>
<td><strong>Version</strong></td>
</tr>
<tr>
<td><strong>Responsible Officer</strong></td>
</tr>
<tr>
<td><strong>Management Guidelines</strong></td>
</tr>
<tr>
<td><strong>Frameworks</strong></td>
</tr>
<tr>
<td><strong>Date Adopted</strong></td>
</tr>
<tr>
<td><strong>Review Date</strong></td>
</tr>
</tbody>
</table>

**Author (to whom changes are to be recommended)**

<table>
<thead>
<tr>
<th>Position</th>
<th>Incumbent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Executive Officer</td>
<td>Matthew Morgan</td>
</tr>
</tbody>
</table>

**Contributors**

<table>
<thead>
<tr>
<th>Position</th>
<th>Incumbent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incumbent</td>
<td></td>
</tr>
</tbody>
</table>

**Reviewed by**

<table>
<thead>
<tr>
<th>Position</th>
<th>Incumbent</th>
<th>Review Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Support Officer</td>
<td>Melissa Hurst</td>
<td>4 April 2019</td>
</tr>
</tbody>
</table>

**Approved by**

<table>
<thead>
<tr>
<th>Position</th>
<th>Incumbent</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council</td>
<td></td>
<td></td>
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</tbody>
</table>

**History**

<table>
<thead>
<tr>
<th>Date</th>
<th>Author</th>
<th>Revision</th>
<th>Nature of Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>13/07/2004</td>
<td>CEO</td>
<td>Adoption of Policy</td>
<td></td>
</tr>
<tr>
<td>09/07/2013</td>
<td>CEO</td>
<td>Update of Council Policy</td>
<td></td>
</tr>
<tr>
<td>04/04/2019</td>
<td>Executive Support Officer</td>
<td>Change of Policy</td>
<td>Policy rescinded – New Policy draft to match LGA Election Signs – General Approval Guidelines</td>
</tr>
</tbody>
</table>

**Publication**

This policy is available for inspection at Council’s office at 11 Railway Terrace, Karoonda or via the Council website, [www.dckem.sa.gov.au](http://www.dckem.sa.gov.au).
Election Signs – General Approval Guidelines

For Federal, State and Local Government Elections
April 2018
The Election Signs – General Approval Guidelines has been prepared by the Local Government Association of SA (LGA) in consultation with ECSA, DPTI and SA Power Networks for the guidance of and use by member Councils. The LGA is the statutory peak body for Local Government in South Australia, representing all 88 Councils in the State. The Guidelines were first issued in 2000 and have been revised or updated:

- July 2010 – following Ministerial advice concerning infrastructure on a road
- July 2013 – minor machinery changes and renewal of agreements with Department of Planning Transport and Infrastructure and SA Power Networks.
- July 2014 - the Guidelines were substantially revised to include the General Approval
- July 2017 – amendment to section 228(3)(c).

Enquiries regarding this publication should be directed to the LGA on 08 8224 2000.
General approval to place election signs on roads and road infrastructure

These Guidelines operate to provide a General Approval to authorise the placement or affixation of moveable signs, advertising candidates for election, on a road or onto infrastructure on a road owned by the Relevant Authorities. Provided that the requirements of these Guidelines are fully complied with, it is not necessary to make application to the Council or the Relevant Authorities for permission to display moveable election signs in this manner.¹

Objectives & Scope

SA Power Networks (SAPN) and the Department of Planning, Transport and Infrastructure (DPTI) (the Relevant Authorities) own the relevant infrastructure installed on roads (e.g. light poles, stobie poles). This means that, as above, the permission of the Relevant Authorities is required to display a moveable sign on their infrastructure.

The Relevant Authorities have, by way of adopting instruments of General Approval, determined to grant their permission for moveable signs to be affixed to their infrastructure subject to various conditions. The Relevant Authorities have authorised SA Councils to regulate the display of moveable signs on their infrastructure (including by way of enforcing compliance with these conditions).

The objectives of these Guidelines are to:

- provide clarity regarding the legal position with respect to the placement of election signs on roads and road-related infrastructure in the Council's area and to provide a General Approval for the placement of election signs on roads and road infrastructure during an election period, provided the signs comply fully with all conditions;
- establish, with the relevant consents of SA Power Networks and Transport Services Division of the Department of Planning, Transport and Infrastructure (DPTI) conditions of General Approval for the display of such election signs on infrastructure on a road (provided that the conditions are fully met);
- ensure a consistent and equitable approach to the management of election signs for all parties and candidates in an election irrespective of political persuasion or other platform; and
- minimise any threat to public safety from the placement of the election signs.

The lawful display of signs & the operation of the guidelines

A moveable sign may be placed on a road at any time without the permission of the council provided that it complies with the council's by-laws (section 226(1) of the Local Government Act)

Signs such as corflutes that are advertising candidates for election and which do not comply with council's by-laws, may be placed on a road without the Council's permission provided that:

- the sign is related to a State or Commonwealth election and is displayed during the period commencing at 5pm on the day before the day of the issue of the writ or writs for the election and ending at the close of polls on polling day; or
- the moveable sign is related to an election held under this Act or the Local Government (Elections) Act 1999 and is displayed during the period commencing 4 weeks immediately before the date that has been set (either by or under either Act) for polling day and ending at the close of voting on polling day —
  - and, the moveable sign does not unreasonably:
    - restrict the use of the road; or
    - endanger the safety of members of the public.²

If a moveable sign displayed on a road does not satisfy the above requirements, an authorised person of the Council may order the owner to remove the sign, or if the owner is unknown or fails to comply immediately with the order, may remove and dispose of the sign.

¹ All fixtures and equipment installed in, on, across, under or over a public road by the provider of public infrastructure are owned by the provider of that infrastructure, not by the Council (section 200(1) of the Local Government Act 1999).
² This is consistent with sections 220(3) and 227(1)(d) of the Local Government Act 1999.
An election sign cannot lawfully be placed on, or affixed to, infrastructure on a road without the permission of the owner of that infrastructure.

In general terms, a person does not have the right to interfere with another person’s property. This extends to a person interfering with infrastructure (i.e. such as by affixing an election sign to it) that is owned by another person.

**Date for the Erection of Election Signs for Local Government Elections**

For the 2018 local government periodic election, the polling day (being the day of close of voting) is Friday 9 November 2018. Elections signs may be erected during the period commencing 4 weeks immediately before polling day.

This means that election signs can be erected at or after 12 October 2018.

**The general approval for display of signs on road infrastructure**

This General Approval is given for election signs to be posted, affixed to or erected on infrastructure that is owned by SAPN or DPTI and installed on a road owned by the Relevant Authorities, subject to compliance with the following conditions:

**Election Signs must:**

1. be no more than 1 square metre in area. A back-to-back sign facing two directions is considered to be one sign for this purpose.

   a. **Note:** Places designated as polling booths/places for Federal and State Elections and Referenda will not be subject to this requirement on polling day only;

2. only be displayed, in the case of State and Commonwealth elections during the period commencing at 5pm on the day before the day of the issue of the writ or writs for the election and ending at the close of polls on polling day. Should they not be removed within two days (48 hours of the close of voting) they will be considered illegal signs/posters;

3. only be displayed, in the case of Local Government elections, during the period commencing 4 weeks immediately before the date set for polling day and ending at the close of voting on polling day. Should they not be removed within 2 days (48 hours of the close of voting) they will be considered illegal signs/posters;

4. comply with all legislative requirements relating to the publication of ‘electoral material’ as defined in relevant legislation;

5. be securely fixed or posted and maintained in good repair and condition at all times;

6. be designed, made and presented in a quality manner (the intent is that signs must not tear apart and become a danger to road users and end up as litter);

7. contain clear and legible writing or symbols. An authorised officer will determine whether a sign is clear and legible for these purposes;

8. contain on the face of the sign the name and address of both the person authorising the promotional material (the publisher) and the printer of it; and

9. be fastened securely so that they cannot become detached in high winds and endanger Council, SAPN or DPTI property or equipment or pose a danger to the public.

10. be installed, maintained and removed in a safe manner without endangering personal and community safety.

**Election Signs must not:**

1. be illuminated (internally or indirectly), move, flash, rotate, or reflect so as to be an undue distraction to drivers;

2. be self-adhesive. All individual promotional material affixed under the terms of this consent may only be affixed by non-invasive means that do not cause damage of any type to the structure to which the material is affixed. If a paste is to be used, it must be of a water-based/wallpaper type (or similar);

3. be affixed under any circumstances to trees, shrubs, or other plants or at any location that may cause damage to Council, SAPN or DPTI property;

4. be placed on a carriageway, dividing strip (median), traffic island, roundabout, or within 50 metres of a signalised intersection, level crossing, roundabout or pedestrian activated crossing, or on the...
5. be placed within 6 metres of an intersection or junction, or in any other location that may pose a hazard to pedestrians or road users;
6. be attached to any traffic control device, street name, traffic direction or parking sign or to the associated pole;
7. be erected on poles or towers carrying electricity transmission lines (these are generally lines utilising greater span lengths with significantly taller poles or towers supporting electrical wires);
8. be attached to SAPN pad-mounted transformers or switching cubicles;
9. be attached to the fenceline of any fenced SAPN equipment including substations, transformer stations and regulator stations;
10. be placed so as to cover any Council, SAPN or DPTI numbering, signs or other markings;
11. be placed on DPTI structures with the exception of “gooseneck” light poles belonging to DPTI. Structures which belong to DPTI, include road bridges on arterial roads, traffic control boxes, traffic signal poles, signal boxes, traffic signs, directional and information signs, and other traffic control devices, guide posts, traffic barriers and pedestrian fences located within the road reserve;
12. be placed in a location on a pole or fence so as to aid the climbing of the pole or fence;
13. be placed so as to restrict the sight distance for road users and pedestrians crossing the road;
14. compete with or reduce the effectiveness of other signs and traffic control devices;
15. resemble a traffic control device, or reasonably be capable of being mistaken as a traffic control device (must not be affixed on the diagonal); or
16. advertise any organisation other than a registered political party or candidate.

Where signs are fixed or posted on poles adjacent to footpaths or roadways such signs must not be lower than 2 metres and a maximum height of 3 metres from the ground with nothing above the sign to affix it or anything else to the pole. Signs must have a minimum clearance of 3 metres from any overhead mains. There is a total prohibition on any part of the sign being higher than 3 metres from the ground.

The person (including as necessary, the relevant political party) responsible for the sign must maintain the sign. The person or political party is also responsible for ensuring that safety is maintained (and the Australian Road Rules complied with) whilst the sign is being installed, maintained or removed and no traffic disruption is to occur during the installation, maintenance or removal process.

This general approval does not extend to railway or tramline structures such as level or pedestrian crossings, bridges, stations, signalling equipment or fences adjacent to railway and tram lines. In this regard, information on the various rules and if appropriate, permission to enter or erect signs in these areas must be obtained from the relevant rail authority. In metropolitan Adelaide, this is (in most instances) either the Public Transport Services Division or the Australian Rail Track Corporation.

The person(s) responsible for the sign and/or any persons acting on their behalf, including by way of causing the sign to be displayed:

- accepts(s) that the display of the election sign must be in accordance with this General Approval and by displaying the sign, agrees to comply with the terms of this General Approval;
- accept(s) full responsibility for any personal injury, property damage or other loss in any way arising out of or consequent upon the erection, removal or display of signs, and
- acknowledge(s) that the Council, SA Power Networks or DPTI have no liability or responsibility in relation to such matters whatsoever; and
- such person(s) agree(s) to indemnify the Council, SAPN and DPTI against any such personal injury or property damage or other loss incurred by the Council, SA Power Networks or DPTI and against any third party claims arising out of or consequent upon the erection, removal or display of signs.

SAPN may direct the immediate removal of any signs or remove or cause to be removed any signs without notice from any poles or structures owned or managed by SAPN.

DPTI may direct the immediate removal of any signs or remove or cause to be removed any signs without notice from any poles or structures owned or managed by DPTI.
If SAPN or DPTI removes any signs under the General Approval, SAPN and DPTI may dispose of the sign as its sees fit.

The person or party responsible for the sign must remove all parts of the sign and fixtures from the site within 48 hours from the close of voting in the relevant election.

Installing, maintaining and removing signs must not be carried out between 7.00am and 10.00am or between 3.00pm and 7.00pm Monday to Friday on a peak flow traffic lane; and

A breach of, or non-compliance with, any of the conditions of the General Approval will invalidate the General Approval and will result in the removal of the sign.

**Council owned land / private land**

No election signs may be placed on Council-owned land or infrastructure or on private land or infrastructure without the permission of the Council or the private land owner, as the case may be.

**Illegal signs**

**New penalties from 1 July 2017**

Under section 23 of the Local Nuisance and Litter Control Act 2016, which commenced operation on 1 July 2017, it is an offence to ‘post a bill’ (erect an election sign) on property without the consent of the owner or occupier of the property. This offence applies to all election signs that are erected on roads or road infrastructure outside of the election period.

The ‘consent of the owner’ (ie Councils, DPTI, SAPN), under this General Approval, is limited to the period prescribed in section 226(3) of the Local Government Act 2010. Election signs erected outside of that period will be deemed to have been erected without the consent of the owner.

Max penalty - $10,000, expiation fee $315.

If an election sign is erected outside the election period provided for in section 226(3) of the Local Government Act, a person who distributed or authorised the distribution of the bill for posting is guilty of an offence.

Max penalty - $20,000 for a body corporate, $10,000 for an individual.

If the Council determines or suspects that an election sign:

- has been affixed or displayed in a manner that restricts the use of a road or endangers the safety of the public; or
- has been affixed or displayed contrary to the General Approval or otherwise without the Council’s, DPTI’s or SAPN’s consent-

Council authorised employees may:

- Notify the organisation/persons responsible for the election sign by phone/facsimile and request the removal of the sign within 24 hours.
- If the election sign is not removed within 24 hours, cause the offending sign to be removed. If urgent action is required to avoid a risk to public safety the Council may remove the offending election sign without first requesting its removal.
- Under section 23 of the Local Nuisance and Litter Control Act issue an expiation notice to any person who has erected an election sign without the permission of the owner.
- Prosecute any person who has distributed or authorised the distribution of the bill (election sign) for posting.

The Relevant Road Authority (DPTI, Commissioner for Highways, Council) may:

- remove any sign that constitutes a hazard; and
- dispose of the sign. (See section 31(2) of Road Traffic Act and section 227 of the Local Government Act)
Annexure A

Dictionary

For the purposes of these Guidelines, the following definitions apply:

1. Act means the Local Government Act 1999;
2. Election means any elections, referendum and/or polls as they relate to Federal, State or Local Governments;
3. Election sign includes a moveable sign as defined below and any other election sign (whether moveable or not) that is intended to affect the result of an election, referendum or poll;
4. General Approval means the approval or permission of the Relevant Authority that operates these Guidelines to allow moveable signs to be affixed to infrastructure installed on a road subject to the conditions stated therein.
5. Infrastructure means fixtures and equipment installed on roads and includes, without limitation, poles, light poles, traffic signs, traffic lights, traffic control boxes, and other traffic control devices, transformer boxes, trees, fences, bridges, whether owned or under the care, control or management of SA Power Networks, DPTI or the Council;
6. Moveable sign means a moveable election advertisement, notice or election sign which is intended to affect the result of an election or poll and which can be moved or removed without causing any damage to the infrastructure or land upon which it is placed or to which it is attached, whether free-standing or not;
7. Pole means a stobie pole or a light pole for the purposes of these Guidelines, whether owned or under the care, control or management of SA Power Networks or DPTI;
8. Relevant Authority means SA Power Networks (SAPN) or Department of Planning, Transport and Infrastructure (DPTI) or Commissioner for Highways;
9. Road has the same meaning as under the Act – being:

   a public or private street, road or thoroughfare to which public access is available on a continuous or substantially continuous basis to vehicles or pedestrians or both and includes:

   • a bridge, viaduct or subway;
   • an alley, laneway or walkway;
   • and for the purposes of clarification extends from property boundary to property boundary –

Note that this definition encompasses footpath areas.
APPENDIX 6 – CORRESPONDENCE
(back to agenda)
Attn Mathew Morgan / DCKEM Council Members,

Following previous discussions with Mathew Morgan, I am emailing to the District Council of Karoonda East Murray in regards to a block of land adjacent to the township of Wanbi section 157. To my knowledge is 30 acres of cleared land adjoining directly onto the block that I currently own and farm.

My understanding of who owns this particular block of land (section 157) is a bit sketchy (either the Crown or DCKEM), but I am writing to the council to express my interest in leasing this particular piece of land for farming purposes (livestock and crops)? There is currently no fence around the block, but I am willing to fence the perimeter if my proposal is considered accepted. I feel discussing the particulars such as lease terms, finance etc in this letter would be irrelevant if its not considered favorable from council.

I have corresponded a few times with Mathew Morgan in regards to how the council can make good use to blocks of this nature if currently owned by the Crown.

I hope this letter has enough information, and I am happy to discuss further if needed and I thank the District Council of Karoonda East Murray for taking the time to consider my proposal and I look forward to your response.

Regards,

Ryan Pfitzner.
Hi Matt,

The Ariel Motorcycle club of SA inc. would like to once again hold a round of the SAORC at Wanbi on the 22\textsuperscript{nd} and 23\textsuperscript{rd} of June 2019.

We would like to continue the same arrangement that we have had in the past with the Council allowing us use of this parcel of land, the supply of a water truck for amenities and the grader for rehab purposes on the Monday after the event. Council has supported these events for a number of years now and for that the club and the entire motorcycling community are extremely grateful. These events have been very successful in the past and I’m sure this years will be no different.

I’m more than happy to send through our certificate of currency for our insurance as well as a site plan and environmental management plan in order for approval to be granted.

Looking forward to hearing from you.

Kind Regards

Jason Rampling
IWP Coordinator
DC Karoonda East Murray
Mob 0417119544
Mr Matthew Morgan  
Chief Executive Officer  
District Council of Karoonda East Murray  

Via Email: council@dcem.sa.gov.au  

25 March 2019  

Dear Mr Morgan  

Re: National Class 1 Agricultural Vehicle and Combination Notice  

The National Farmers’ Federation (NFF) and its members have worked with the National Heavy Vehicle Regulator (NHVR), and state and territory road regulators to develop a common set of rules regulating access for agricultural vehicles to public roads.  

The purpose of this letter is to seek your support, if you have not provided it already, for the new National Class 1 Agricultural Vehicle and Combination Notice to enable it to be implemented as soon as possible.  

The process to harmonise and modernise the Class 1 Notice rules began almost two years ago. Farmers had told us the paperwork needed to move their agricultural vehicles on public roads was hampering the efficient running of their farms, without any clear contribution to road safety.  

The NFF’s objectives, from the beginning of the process, has been to reduce the red tape farmers have had to manage to move their machinery, ensure the new Notice include common sense, simple rules, and that road safety not be compromised.  

To support our contribution to development of the Class 1 Notice, the NFF commissioned, with support from the NHVR, a study into the actual number of road incidents involving agricultural machinery on public roads. The study, undertaken by Dr Richard Franklin from James Cook University, concluded there was only a small number of incidents involving
agricultural vehicles in the period from 2005 – 2016, reflecting both the low speed, low frequency of use, and generally short distances travelled by these vehicles on public roads. (Dr Franklin’s report is available at https://www.nff.org.au/shared/6105.pdf).

We believe there are clear benefits for local councils in approving this new Notice and the zones as recommended by the NHVR. By improving the efficiency of farming operations that move agricultural vehicles on roads in your shire, you are helping to build more profitable farming businesses. This will have flow-on affects for your local communities and regional economy.

The NFF also understands the pressures on local road managers to maintain and upgrade roads where needed. To this end, the NFF continues to advocate for increased spending on local roads to improve the efficiency of agricultural production chains and, in turn, the international competitiveness of Australia’s agricultural sector.

This new Notice is an important outcome for our agricultural businesses. The NFF seeks your support for its speedy implementation.

Please do not hesitate to contact Pru Gordon, General Manager, Trade and Economics (pgordon@nff.org.au or 02 62695666) should you wish to discuss any matter raised in this letter further.

Yours sincerely

Tony Mahar
CEO
National Farmers’ Federation

Mike Guerin
CEO
AgForce

Peter Arkle
CEO
New South Wales Farmers Association

Rob Kerin
Executive Chairman
Primary Producers South Australia
District Council of Karoonda East Murray
Agenda – Ordinary Meeting of Council (7.30PM Tuesday 9 April 2019)

Steve Sheridan
CEO
Victorian Farmers’ Federation

Dan Galligan
CEO
Canegrowers

Adam Kay
CEO
Cotton Australia

Dave McKeown
CEO
GrainGrowers
Caroline Phillips  
Mayor  
District Council of Karoonda East Murray  
PO Box 58  
Karoonda SA 5307

Dear Mayor Phillips,  

Re: The South Australian Regional Visitor Strategy – first report on progress

I am writing to report on progress on the Murray River, Lakes and Coorong region in implementing the South Australian Regional Visitor Strategy.

Developed through a partnership of the Regional Tourism Chairs Forum, the RDA network, the Local Government Association of South Australia, Tourism Industry CouncilSA and the South Australian Tourism Commission, the Strategy outlines the shared priorities of South Australia’s eleven regions. Launched by Minister Ridgway in June 2018 the plan covers the period to December 2020.

Local government is a key player in delivering enabling support for regional visitor economies and I warmly acknowledge Council’s support in developing and now implementing the Strategy.

The Strategy Steering Committee’s focus on implementing the actions outlined in the Strategy includes half-yearly progress reports to all key stakeholders.

Enclosed is the first progress report for Murray River, Lakes and Coorong. While it is early days, I think you will be impressed with how many actions have commenced and the potential for significant progress to be achieved by the end of 2020.

I also enclose an important summary of the top regional tourism infrastructure priorities compiled by the Steering Committee based on advice from the eleven regional tourism organisations. As your region’s RTO, the Murray River, Lakes and Coorong Tourism Alliance played a central role in working with the Steering Committee to shape the Strategy and these priorities.


Thank you to your Council for its involvement in the visitor economy.

Yours sincerely,

Helen Gormein Edwards  
Chairperson  
South Australian Regional Tourism Strategy Steering Committee  
M: 0417 388125  
Helen@visitdelaidehills.com.au
South Australian Regional Visitor Strategy
First Progress Report February 2019

Murray River, Lakes and Coorong

<table>
<thead>
<tr>
<th>Action</th>
<th>Status</th>
<th>Comment</th>
</tr>
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<tbody>
<tr>
<td>Marketing</td>
<td>In Progress</td>
<td>* All marketing efforts reflect aspects of the below themes</td>
</tr>
<tr>
<td>Promote the region as a multi-faceted destination</td>
<td>In Progress</td>
<td>Efforts to integrate wider marketing efforts with The Bend’s are in their early stages</td>
</tr>
<tr>
<td>Leverage The Bend’s all-year program</td>
<td>In Progress</td>
<td>Regional social media focus</td>
</tr>
<tr>
<td>Maximise the drive and boating tourism markets</td>
<td>In Progress</td>
<td></td>
</tr>
<tr>
<td>Grow the caravan and camping sector</td>
<td>In Progress</td>
<td></td>
</tr>
<tr>
<td>Rejuvenate the image of river shacks</td>
<td>In Progress</td>
<td>Regional social media focus</td>
</tr>
<tr>
<td>Promote houseboat experiences</td>
<td>In Progress</td>
<td>Close collaboration with SATC’s digital marketing team</td>
</tr>
<tr>
<td>Increase digital marketing aligned to SATC</td>
<td>In Progress</td>
<td></td>
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<thead>
<tr>
<th>Events</th>
<th>Status</th>
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<tbody>
<tr>
<td>Use the region’s events to address seasonality</td>
<td>In Progress</td>
<td>New Gifford Hill, Murray Bridge Racing Club &amp; Function Centre will have a significant event calendar The Bend Motorsport Park continues to secure events year-round (eg Track Days, Cruise the Bend, SuperSprints, Revolve24) The regional tourism organisation continues its ongoing support for events via social channels</td>
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<thead>
<tr>
<th>Collaboration</th>
<th>Status</th>
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<tbody>
<tr>
<td>Seek ways to calculate traffic flows and visitation for investment purposes</td>
<td>Not yet started</td>
<td></td>
</tr>
<tr>
<td>Leverage private and public support for research</td>
<td>Not yet started</td>
<td></td>
</tr>
<tr>
<td>Promote the region as a convention touring opportunity</td>
<td>In Progress</td>
<td>Actively working with ACB &amp; key stakeholders (ie Chinese incentives group &amp; The Bend Motorsport Park)</td>
</tr>
<tr>
<td>Collaborate with other regions on the Southern Ocean Drive and Mighty Murray Way</td>
<td>In Progress</td>
<td>Storm Bay opportunities were leveraged with Fleurieu Peninsula</td>
</tr>
<tr>
<td>Encourage Visitor Information Centres and outlets to increase touchpoints for visitors</td>
<td>In Progress</td>
<td>Ongoing conversations with Local Government During the month of January, Murray Bridge Council hosted the riverside Splash Festival, including a mobile VIC</td>
</tr>
<tr>
<td><strong>Accommodation</strong></td>
<td></td>
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<td></td>
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<tr>
<td>Develop 42 new rooms</td>
<td>Complete</td>
<td></td>
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<tr>
<td>Upgrade 54 rooms from 3- to 4-star</td>
<td>In progress</td>
<td></td>
</tr>
<tr>
<td>Encourage upgrading of the region’s diverse experiential accommodation</td>
<td>In progress</td>
<td></td>
</tr>
<tr>
<td>Encourage more cabins and family amenities in caravan parks</td>
<td>In progress</td>
<td></td>
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<tr>
<th><strong>Experience Development</strong></th>
<th></th>
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<tbody>
<tr>
<td>Develop the Murray Coorong trail</td>
<td>In progress</td>
</tr>
<tr>
<td>Develop new Aboriginal and on-water experiences</td>
<td>In progress</td>
</tr>
<tr>
<td>Use The Bend and Monarto Zoo as catalysts for complementary experiences</td>
<td>In progress</td>
</tr>
<tr>
<td>Create new hero experiences in the Lower Lakes and northern ends of the region</td>
<td>In progress</td>
</tr>
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<tr>
<th><strong>Industry Capability</strong></th>
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<tbody>
<tr>
<td>Strengthen capability in digital marketing, bookings, business management, hospitality and customer service</td>
<td>In Progress</td>
</tr>
<tr>
<td>Increase ATDW listings</td>
<td>In progress</td>
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<tr>
<th><strong>Visitor Infrastructure</strong></th>
<th></th>
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<tbody>
<tr>
<td>Improve river infrastructure to remove barriers to tourism</td>
<td>In progress</td>
</tr>
<tr>
<td><em>Develop business cases for key infrastructure projects</em></td>
<td>Not yet started</td>
</tr>
</tbody>
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*Identified in supplementary list of regions’ infrastructure priorities*
The shared priorities of South Australia’s 11 tourism regions

Regional Tourism Infrastructure

March 2019
The SA Regional Visitor Strategy 2018

A first.

All 11 South Australian regions combined to forge a shared strategy for regional South Australia. The outcome. They identified the top actions required to enable regional South Australia to meet its 2020 targets:

- $3.55b in visitor spend
- 1000 additional jobs

A key element: enabling infrastructure, carefully prioritised

Note. All cost estimates are whole-of-project. All projects could assume varying levels of investment by all tiers of government and in some cases the private sector.
1. Address key telecommunications blackspots

The most common infrastructure concern identified by regions

There are approximately 1100 registered mobile black spots in SA – a big challenge

But addressing just 50 key black spots, nominated by regions, will generate major tourism outcomes

Several large and remote regions – Flinders Ranges and Outback SA and Eyre Peninsula – have proposed more substantial investments to ensure traveller safety.

Priorities:
• Improve mobile telephony services in remote and hilly regions
• Extend coverage on key touring routes
• Improve coverage in key national parks

Benefits: improved business efficiency, tourism experience and traveller safety

Cost: $50m
2. Seal the Strzelecki Track

Seal the Strzelecki Track from Lyndhurst to the Queensland border

**Outcome:** a sealed route across inland Australia to and from SE Queensland linking Queensland’s Adventure Way with SA’s road network
Distance 475 km.

**Benefits:**
- New route options for drive tourists, especially 2WD and car-hire tourists
- Increased visitor flows and spend in the Flinders Ranges, Outback, Eyre Peninsula, Clare Valley and other regions
- $17m pa increased visitor spend in SA alone
- $142m pa improved oil and gas sector productivity
- $3m pa beef industry uplift

**Cost:** $450m
Initial cost: $1m for a study to identify and refine key cost components for a definitive project business case
3. Improve tourism amenities on key drive routes

Upgrade amenities on the State’s six designated touring routes:

- Camping areas, rest areas, viewing bays, toilets, signage and other amenities
- Plan for new needs e.g. the electric highway
- The level of need is greater in remote regions but improvements are required along all six designated touring routes and other major routes (Eyre and Coyder Highways)

Benefits: Increased spend by Australian drive tourists
Greater access to less-obvious places and experiences
Improved experience for demanding international travellers

Example: Eyes on Eyre review of drive tourism amenity upgrades required across Eyre Peninsula. Cost of regional implementation: $20m

Cost: $90m
4. Upgrade key coastal infrastructure

Upgrade key wharves, jetties and boat ramps

Benefits:
• Maximise the demonstrated value of key amenities along South Australia’s long and spectacular coastline
• Minimise the risk of lost revenue when this highly vulnerable infrastructure is damaged

• Examples: Victor Harbor causeway (damaged at the onset of peak season) and jetties and boat ramps on Yorke, Eyre and Fleurieu Peninsulas and the Limestone Coast

Cost: $100m
5. Upgrade River Murray boating infrastructure

Improve boat ramps, jetties, navigation aids, signage, toilets, lighting and viewing bays

Key sites include Swan Reach, Mannum, Murray Bridge, Meningie, Hindmarsh Island, Goolwa Barrage, Lakes Albert and Alexandrina, Renmark, Berri, Loxton, Waikerie and Morgan

Benefits
- Improve the on-river experience which drives the visitor economies of the River regions
- Inadequate facilities are a barrier to growth for the houseboat and recreational boating and watersport sectors

Cost: $15m
6. Improve and extend vital walking and cycling trails

Develop an Adelaide Wine Capital cycling trail linking trails in four premier wine regions (Clare Valley, Barossa, Adelaide Hills and McLaren Vale) and a Penola to Coonawarra rail trail

And:

• Develop key sections of a River Murray walking/cycling trail
• Enhance the Heysen Trail (Cape Jervis to Deep Creek)
• Scope the Great Southern Bike Trail (Adelaide to Melbourne)

Benefits:

• Link high-yield activity-seeking tourists with the State’s premium wine experiences
• Create new markets for the State’s river and coastal regions
• Establish cycling experiences linked to the Epicurean Way, Mighty Murray Way and Southern Coastal Drive touring routes

Length:

• Adelaide Wine Capital Trail: 100km
• Penola to Coonawarra Trail: 14km
• River Murray Trail: 450km
• Heysen Trail upgrade: nodes on 14km section
• Cost: $60m
7. Upgrade regional accommodation

All 11 regions identified the need to improve and increase quality, experiential accommodation of scale.

Priorities include
- Building new rooms – new regional rooms will fill the gap supply in some regions.
- Upgrading existing rooms - a large number of regional rooms require an upgrade from three to four stars by 2020.

Benefits:
- Improve consumer opportunity and accessibility to regions
- Lift regional room rates, occupancy levels and total visitor spend
- Enable good regional projects to overcome bank lending hurdles and increased costs of regional construction

Target: nearly 1,000 new rooms built and approximately 800 existing rooms upgraded by 2020

Cost: A grants program of $6m will stimulate private sector investment and significant regional employment
8. Establish new and enhanced experiences

Developing their range of experiences was a high priority for most regions

Priorities include
- Immersive food and wine experiences which entrench the State’s leadership in this area
- Nature-based, soft adventure and Aboriginal experiences
- Experiences targeting the Chinese and cruise ship markets

Benefits:
- Enable regional councils and stakeholders to establish or enhance key interpretive and other attractions
- Enable small operators to start new ventures or diversify their offerings

Regions identified funding support for experience development as a high priority

Cost: A grants program of $5m
9. Upgrade small regional airstrips

Strengthen the State's network of airstrips

Prioritise airstrips where related services—transport and hospitality—can be delivered

Regions include the Flinders Ranges, Outback, Eyre Peninsula, Riverland, Kangaroo Island, Riverland, Barossa and Clare Valley
Some sites are public eg Dalhousie Springs, Innamincka and William Creek
Many others are on pastoral properties whose owners have diversified into tourism

**Benefits:** attract an increased share of the lucrative small-plane tourism market

**Demonstrated value:** Lake Eyre water events (2009-11 and 2015-16) brought huge air tourism traffic and spend to the Outback of SA

**Cost:** $20m grants program
10. Upgrade stretches of road on key touring routes

Complete sealing key tourism routes:
- Flinders Ranges and Outback (Parachilna-Blinman and Lyndhurst-Marree)
- Barossa (Gomersal)
- Yorke Peninsula (Innes National Park)
- Total 95 kms

Benefits: open up tourism opportunities for 2WD and car-hire travellers

Upgrade key tourism road sections: Kingston to Robe road and Rhynie to Tarlee road. Total: 60kms

Benefits: improve safety and access to off-route experiences on route used by high numbers of international travellers and improve safety on heavily used route

Costs:
- Sealing: $95m
- Road black spots: $60m
Summary

• These initiatives represent the collective wisdom of the State's key regional stakeholders

• The overall list of tourism infrastructure priorities is much longer- especially in the areas of roads and telecommunications

• This list summarises the top priorities delivering the highest overall return on investment

• The funding for this enabling infrastructure would come from Federal, State and local governments and in some cases the private sector
Dear Katrina,

We are writing this letter to you on behalf of the Borrika Tennis Club. As you may be aware, the Borrika Tennis Club is a part of the Murraylands Tennis Association, which also includes teams from Karoonda, Bowhill and Bowhill South. Tennis has been played in Borrika since 1933. The Borrika Tennis Courts are on land owned by the Karoonda East Murray Council.

We are writing this letter to you for two reasons. The first reason is to ask for permission to fix up the Borrika Tennis courts. Over the past few years, the condition of the courts has deteriorated with cracks becoming wider and more prominent. There have been situations where players have injured themselves as a result of tripping over these cracks. To fix the courts, resurfacing of the cement is required. As a club, are we able to pursue the idea of re-surfacing the Borrika Tennis Courts?

The second reason we are writing this letter to you is to ask if the Karoonda East Murray Council would be able to support our club with the grant application writing process. The cost of resurfacing the courts is beyond our finances as a small club. We would require a grant to enable us to fix up the tennis courts. We are beginning to search for applicable grants. Is there any way in which the Karoonda East Murray Council would be able to support us with the grant application writing process?

We are currently in the process of receiving a quote with an exact cost of resurfacing the courts. We are also now in the Star Club Program and we are working towards full accreditation.

We look forward to hearing from you soon. If you require any further information, please do not hesitate to contact us.

Kind regards,

Sonya Marchant
Secretary
0400 284 468

Cindy Rooke
President
0400 354 094
Mayor Caroline Phillips  
District Council of Karooonda East Murray  
PO Box 58  
KAROONDA SA 5307

Dear Mayor,

We are writing to you on behalf of both the National Road Safety Week Principal Partners and the Australian Local Government Association to request your Council’s support of 2019 Yellow Ribbon National Road Safety Week (National Road Safety Week). The event will run from 5 to 12 May and will both coincide with, and be an event of, the United Nations Global Road Safety Week.

We are delighted to inform that the national launch will be held in Brisbane on Sunday 5 May 2019 with the Hon Mark Bailey MP, Queensland Minister for Transport and Main Roads, hosting the event. Also, we are hoping that as in 2017, His Excellency General Hon Sir Peter Cosgrove AK MC (Ret’d) Governor-General of Australia will launch the Week, while the Deputy Prime Minister Hon Michael McCormack MP and Shadow Minister for Transport and Infrastructure, Hon Anthony Albanese MP, have already noted their support for this national event.

Activities in support of National Road Safety Week

Firstly, we are pleased to advise that 2019 Yellow Ribbon National Road Safety Week is not only supported by the Australian Local Government Association (ALGA) but ALGA is a member of the National Road Safety Week Communications Group.

Secondly, and as noted in SARAH President Peter Frazer’s presentation at the November 2018 ALGA Congress in Alice Springs, ensuring the safety of those who use and maintain the road system is a significant primary activity undertaken by Council. Given this, we hope that Council will not only join with ALGA and the Principal Partners to promote the Week but will indeed lead local activities.

There are a variety of low-cost initiatives that Council may consider to demonstrate its support of 2019 National Road Safety Week including:

1. Leading the Remember the 1200@1200 event – Encouraging the community to observe a minute’s silence at 12:00pm on Monday 6 May 2019 to acknowledge and support those victims, families and friends who have lost loved ones in road crashes;
2. Creating a link to the 2019 Pledge https://www.roadsafetyweek.net.au/home/#home/pledge;
3. Displaying yellow ribbons or yellow ribbon stickers on Council vehicles as both:
   a. a sign that Council promotes safe driving in its community; and
   b. as a symbol of Council’s commitment to protecting all road users;
4. Lighting Council buildings or local icons in yellow, and their subsequent promotion as Road Safety Week symbols within your community;
5. Displaying yellow pennants or ribbons from main street light poles;

What will you do for Yellow Ribbon National Road Safety Week?  
#NSW - 6 to 12 May 2019 – “Take the Lead and Drive So Others Survive!”
6. Using the phrases “Supporter of 2019 Yellow Ribbon National Road Safety Week - 6 to 12 May 2019” and “Drive So Others Survive!” in signature blocks, media promotion, media releases, web sites, posters and promotional activities in the lead up to and during the Week;

7. Promoting National Road Safety Week activities on social media in the lead up to and during National Road Safety Week.

Conclusion

There is no doubt that National Road Safety Week provides a great opportunity to raise awareness of Council’s leading road safety activities, as well as showing how your community can play their part in achieving zero road deaths and serious injuries.

So that we can promote Council’s road safety leadership, we would appreciate your advice by Friday 12 April 2019 regarding the nomination of possible activities that Council may wish to undertake in support of National Road Safety Week. We would also appreciate it if you could nominate an appropriate person and their email address, as a contact for the above matters. Advice and any queries should be forwarded to Council@SarahGroup.Org.

In conclusion, we recognize Council’s on-going efforts to improve road safety. Your leadership not only shows your commitment to protecting your local community, staff and especially its vulnerable road workers, but also demonstrates Council’s advocacy as it stands in solidarity with those victims, their loved ones and all those affected by road trauma.

Please find attached the daily themes and hyperlinks to National Road Safety Week promotional images and webpages. With regard to the promotional images, please feel free to incorporate Council’s logo, and use it as you see fit. Lastly, relevant hyperlinks are provided to assist Council activities, including should Council wish to obtain lapel ribbons, vehicle ribbons and/or stickers.

We look forward to hearing from you.

Yours sincerely

Peter Frazer  
President  
Safer Australian Roads and Highways

David O’Loughlin  
President  
Australian Local Government Association

cc:  
Mr Michael Bradley, Chief Executive Officer, Australian Automobile Association;
Ms Jeff Doyle, Chief Executive Officer, Altus Traffic Australia;
Mr Rod Tweed, Chief Executive Officer, Ennis Flint Australia;
Mr Terry Bratz, Chief Executive Officer, Road Safety Education.

What will you do for Yellow Ribbon National Road Safety Week?  
#NRSW - 6 to 12 May 2019 – “Take the Lead and Drive So Others Survive!”
# Daily Themes

## National Road Safety Week 2019

### Overall theme
Lead the way; drive so others survive

### Daily themes

<table>
<thead>
<tr>
<th>Date</th>
<th>Focus</th>
<th>Theme</th>
<th>Call to action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday 5 May</td>
<td>Official launch in Brisbane</td>
<td>Lead the way; drive so others survive</td>
<td>Launch event and landmark lightings begin</td>
</tr>
<tr>
<td>Monday 6 May</td>
<td>Remember the 1200 who died</td>
<td>Remember the 1200</td>
<td>Pause to remember at 12:00pm</td>
</tr>
<tr>
<td>Tuesday 7 May</td>
<td>Pledge to drive so that you</td>
<td>Take the pledge, lead the way – drive so others survive</td>
<td>Take the pledge</td>
</tr>
<tr>
<td>Wednesday 7 May</td>
<td>keep our emergency services,</td>
<td>Move over, slow down</td>
<td>When you see the flashing lights, move over and slow down</td>
</tr>
<tr>
<td>Thursday 8 May</td>
<td>pedestrian and roadside workers safe</td>
<td>Protecting every life</td>
<td>Drive safety to protect every life</td>
</tr>
<tr>
<td>Friday 10 May</td>
<td>Regional and remote road users</td>
<td>Drive safety to protect everyone</td>
<td>Turn your headlights on for road safety</td>
</tr>
<tr>
<td>Saturday 11 May</td>
<td>Cyclists and motorcyclists</td>
<td>Share the roads and give cyclists and motorcyclists space</td>
<td>Yellow Ride Day</td>
</tr>
<tr>
<td>Sunday 12 May</td>
<td>Mother’s Day</td>
<td>The greatest gift you can give Mum is for everyone to arrive home safe</td>
<td>Take the pledge</td>
</tr>
</tbody>
</table>

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**Resources to help Council show its leadership of National Road Safety Week**

- Website for 2019 NRSW: [https://www.roadsafetyweek.net.au/](https://www.roadsafetyweek.net.au/)
- 2019 NRSW Promotional Image: [https://www.roadsafetyweek.net.au/branding](https://www.roadsafetyweek.net.au/branding)
- Logos for signature blocks: [https://www.roadsafetyweek.net.au/branding](https://www.roadsafetyweek.net.au/branding)
- Activities to show your support: [https://www.roadsafetyweek.net.au/get-involved](https://www.roadsafetyweek.net.au/get-involved)
- 2019 Yellow Ribbons and Stickers: [http://narakears.net.au/](http://narakears.net.au/)

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*What will you do for Yellow Ribbon National Road Safety Week?*

#NRSW - 6 to 12 May 2019 – “Take the Lead and Drive So Others Survive!”
28 March 2019

Mr Matthew Morgan
Chief Executive Officer
District Council of Karoonda East Murray
PO Box 58
KAROONDA. SA. 5307

Dear Mr Morgan,

I write to you regarding the public library funding that is provided to your council through the Libraries Board of South Australia. These funds are provided to the Libraries Board by the State Government, and are then managed and distributed by the Board.

The funding made available for this purpose is provided under a Memorandum of Agreement between the Minister for the Arts and the President of the Local Government Association.

The State Government is currently in the process of consulting the community regarding the development of an Arts Plan. As the State Government’s funding for public libraries is part of its Arts allocation, your public library grants are in the mix when an Arts Plan and Arts funding is being considered.

I in no way wish to indicate that these funds are under any threat, as I am not aware of the intent of the consultants developing the Arts Plan. However, I believe that it would be useful if the consultants heard directly from councils who receive grants to support their public libraries.

The consultants are keen to hear from the South Australian community about its views about the proposed Arts Plan. There is a website shown below that will take you to a portal that invites submissions, and provides you with the mechanism for lodging your submission: https://yoursay.sa.gov.au/decisions/arts-plan/about Submissions to the Arts Plan close on Friday, 12 April 2019.

Should you wish to make a submission regarding the value to your community gained through the current grants you receive and the additional support for your library through the management of the One Card Network, the courier system that underpins the network, or other aspects of Arts in your council I would encourage you to lodge a submission.

Many councils also play a part in fostering and funding the arts and cultural scene in their local communities. I am sure that comment on the role of your council in this area would also be of interest to the consultants working on this Arts Plan.

Yours sincerely,

James Bruce AM
Chairman
Libraries Board of South Australia
Mr Matthew Morgan  
Chief Executive Officer  
District Council of Karoonda East Murray  
PO Box 58  
KAROONDA SA 5307

Dear Mr Morgan,

I am pleased to advise that funding of $62,000 (GST exclusive) has now been approved under the Drought Communities Programme Extension (DCP Extension) to the District Council of Karoonda East Murray for the Karoonda East Murray Community project.

I am proud the Liberal and Nationals Government has boosted the DCP Extension by $81 million and that the District Council of Karoonda East Murray will soon be receiving all of their $1 million to support their community during this severe drought event.

If the District Council of Karoonda East Murray has existing infrastructure spending provided by the Liberal and Nationals Government and would like to consider bringing forward expenditure or changing the schedule of project construction, I welcome, indeed urge, a proposal be provided to the Department of Infrastructure, Regional Development and Cities for consideration.

For any further information, your Council is welcome to contact Ms Diana Hallam, Executive Director of the Drought Taskforce at the Department, who can be contacted by email at diana.hallam@infrastructure.gov.au or by telephone on 02 6274 6460.

I have written to Mr Tony Pasin MP, Member for Barker, advising of the approval for the Karoonda East Murray Community project.

I look forward to working with you on the project.

Yours sincerely,
29 March 2019

Mayor Caroline Phillips
District Council of Karoonda East Murray
PO Box 58
KAROONDA SA 5307

By email: cphilips@dckem.sa.gov.au

Dear Mayor Phillips,

I write to advise that the Federal Government has today announced measures that will help keep drivers safe on local roads by delivering an additional $2.2 billion in road safety funding.

Road safety is everyone’s responsibility but the Government has a key role to play in delivering safer roads and vehicles.

I am proud to be part of a Government that is committed to play its part in getting Australians get home safely from every journey on our roads.

The Government has announced an additional $1.1 billion in funding for local governments under the Roads to Recovery program, as well as an extra $550 million for the successful Black Spot Program, which targets known high-risk locations and reduces serious crashes by 30 per cent on average.

I am pleased to advise that as a result, the District Council of Karoonda East Murray will receive additional funding of $345,448 under the Roads to Recovery program, bringing your total 5 year allocation to $1,727,239.

We will deliver a further $571.1 million to improve the safety and efficiency of heavy vehicle operations through the Bridges Renewal Program, Heavy Vehicle Safety and Productivity Program and Heavy Vehicle Safety Initiatives (HVISI).

The Budget also delivers safer roads through a variety of further initiatives, including establishing a new Office of Road Safety to facilitate a greater leadership role for the Federal Government.

Safer roads and bridges mean safer heavy vehicle operations, which is critical to our goal of reducing road trauma on the nation’s roads.

The Government has also announced a new $12 million Road Safety Innovation Fund to support research and development in priority areas such as regional road safety, driver distraction from mobile devices, protecting vulnerable road users and reducing drug driving.
In addition, a new Road Safety Awareness and Enablers Fund will offer $4 million in targeted and competitive grants to fund road safety awareness, education and collaboration initiatives.

We are also backing local governments to prioritise safety, providing a further $2.55 million to the Australian Road Research Board to help councils keep abreast of the latest road safety design and maintenance innovations when managing their local road assets.

This is in addition to renewed commitments to fostering the skills of new drivers through the Keys2drive program, continued funding to the Australasian New Car Assessment Program (ANCAP) to encourage the purchase of safer vehicles, and an ongoing commitment to safer vehicle design through rigorous and globally harmonised Australian Design Rules.

The Government will also place road safety at the heart of its infrastructure investment program by prioritising safe system principles in line with the National Road Safety Strategy.

The Government is committed to working in a bipartisan spirit to progress the 12 recommendations made by the National Road Safety Strategy inquiry in September 2018.

The additional funding announced today builds on the Federal Government’s current investment of around $2.6 billion in safety-enhancing projects, bringing the total investment to $3.1 billion per year over the period 2019–20 to 2022–23.

If there is anything further I, or my staff, can do to assist you at any time, please do not hesitate to contact my office.

Yours sincerely,

Tony Pasin MP
Federal Member for Barker
2 April 2019

Mayor Caroline Phillips  
District Council of Karoonda East Murray  
PO Box 58  
KAROONDA SA 5307  

By email: crophillips@dcem.sa.gov.au

Dear Mayor,

I write following my recent telephone advice that the District Council of Karoonda East Murray’s application to the Communities Combating Pests and Weed Impacts During Drought Program has been successful.

I am pleased to confirm that Council will receive a grant of up to $206,148 to undertake the South Australian Mallee and Riverland Weed and Pest Management Program.

The Australian Government has invested $15 million this financial year to ensure the detrimental economic, social and environmental effects associated with pests and weeds during drought are reduced.

I recognise the important contribution that councils make toward the management of pests and weeds, particularly during dry conditions. This grant recognises that role and is to be used to support the management of vertebrate pests and weeds consistent with the Australian Government’s broader biosecurity objectives, improve natural resource management outcomes and help stimulate local economies.

I wish your Council all the best in delivering this very valuable program.

Yours sincerely,

Tony Pasin MP  
Federal Member for Barker  
Ref: TP/18

Cc Mr Matthew Morgan, Chief Executive Officer  
Elected Members
Michael Sedgman  
Chief Executive Officer  
Rural City of Murray Bridge  
PO Box 421  
MURRAY BRIDGE  S.A.  5253.  
Email: m.sedgman@murraybridge.sa.gov.au

Dear Michael,

**RE: RURAL CITY OF MURRAY BRIDGE ORSR COMMUNITY RECREATION AND SPORT FACILITIES APPLICATION – STAGE 1 SWIMMING CENTRE REDVELOPMENT**

I am pleased to write a letter of support for the Rural City of Murray Bridge for their ORSR Community Recreation and Sport Facilities Program application to undertake stage 1 of their swimming pool redevelopment project.

Murray Bridge is a regional centre within the Murraylands and is home to an Olympic size outdoor swimming pool heated pool, the next nearest Olympic size pool is in Adelaide. With a regional population of over 39,000, with just over 20,000 living in the Murray Bridge Council area there is a demonstrated need for a centre for community members to train to compete in competitions as well as to swim to improve their health, enjoyment and create social connections. The current pool also has a medium size toddler’s pool, a small babies pool and a water play park with waterslides for children and toddlers, a water feature along with a 45m lap pool.

The ability for our Community to access an Olympic size pool is appreciated and support is given to the proposed stage 1 development of remediating the existing 50m pool, provision of wet decks, associated pipe works and some improvements to the existing change rooms, improved pipework to the existing two smaller pools and upgrades to existing plant as required.

We support the Rural City of Murray Bridge in their overall initiative to develop an indoor aquatic and leisure facility for the Murraylands and believe the proposed stage 1 development will create a valuable basis for continued redevelopment and enhancement.

Yours faithfully,