Dear Mayor and Council Members,

I advise that the next meeting of Council will be held in the Karoonda East Murray Council Chambers on Tuesday 12 March 2019 at 7.30pm.

Yours faithfully,

Matthew Morgan
Chief Executive Officer
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APPENDIX 6 – POLICY FRAMEWORK AND POLICY DOCUMENTATION POLICY

APPENDIX 7 – REVIEW OF MRLGA SUBSCRIPTION METHODOLY

APPENDIX 8 – COMMUNITY GRANTS

APPENDIX 9 – 2018/19 BUDGET REVIEW 2

APPENDIX 10 – CORRESPONDENCE
1 OPENING OF MEETING

2 PRAYER
All mighty god we call upon you to grant your blessings upon this Council. Direct and guide its deliberations to the advancement of your glory and for the true wellbeing of the people of our area. AMEN.

3 APOLOGIES

4 CONFLICT OF INTEREST

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF ORDINARY MEETING HELD 12 FEBRUARY 2019
The minutes from the Ordinary Meeting of Council held on 12 February 2019 have been circulated and are also attached to this report.

ATTACHMENTS
Link to minutes

RECOMMENDATION
Recommended motion:

5.1.1 That the minutes of the ordinary meeting held 12 February 2019 be taken as read and signed as correct.

5.2 MINUTES OF SPECIAL MEETING HELD 26 FEBRUARY 2019
The minutes from the Special Meeting of Council held on 26 February 2019 have been circulated and are also attached to this report.

ATTACHMENTS
Link to minutes

RECOMMENDATION
Recommended motion:

5.2.1 That the minutes of the special meeting held 26 February 2019 be taken as read and signed as correct.
6 BUSINESS ADJOURNED

6.1 MDA COUNCIL REPRESENTATION

CEO will provide an update at the meeting

7 QUESTIONS (with or without notice)

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

9 MOTIONS ON NOTICE
10 MAYORAL, ELECTED MEMBERS & CEO REPORTS

10.1 MAYORAL REPORT
A verbal report from the Mayor.

14 Feb  Meeting with Minister Gardner (Minister for Education) with KAS Representatives Adl
18 Feb  Meeting with CEO (Matthew) Discussion on issues coming out of council meeting including location for MalleeBoy Art Piece.
20 Feb  Premier Lunch in Murray Bridge – Stephen Marshall and Adrian Pederick
20 Feb  Round Table with Hon Stephan Knoll MP in Adelaide
20 Feb  Mayors Networking Event in Adelaide
26 Feb  Meeting in Waikerie with Liz regarding Silo Art
26 Feb  Town Activation Meeting, CEO, Tegan etc (Karoonda)
26 Feb  Special Meeting of Council – Karoonda Football Clubrooms
4 Mar   CEO Catch Up – regular meeting to go over issues raised from Council meetings

RECOMMENDATION
Recommended motion:

10.1.1 That Council receive the Mayoral Report.

10.2 ELECTED MEMBERS REPORT
A verbal report from the Elected Members.

RECOMMENDATION
Recommended motion:

10.2.1 That Council receive the Elected Members Reports.

10.3 CEO REPORT
A report from the CEO

NRM Office Co-Location
A final meeting was held with the NRM on Wednesday 13 February to finalise arrangements for the office modifications and the lease was executed. Renovations will commence on 13 March with NRM taking occupation of the office space from 1 April 2019.
Meeting with Minister Gardner

In November 2018, Council requested a meeting with Minister Gardner to discuss a number of items in conjunction with the school governing council, with a focus on advocating for amalgamation funding to be secured for the Karoonda Area School and for a review of the current situation and some clear progress on the pool reconstruction project. This meeting was held on Thursday 14 February, and was a positive meeting, outcomes in the coming weeks will be monitored and reported to Council.

Digital Solutions SA

The CEO attended the launch of the Digital Solutions SA program on Wednesday 6 March which was held at Maggie Beer's Farmhouse Restaurant with Maggie Beer being the ambassador to launch the program. The program has been developed by the Adelaide Business Hub in conjunction with Regional Development Australia and aims to reach over 2700 small businesses across the state with less than 20 employees.

The program is designed to provide essential knowledge, skills and tools to small businesses and for a small cost of $55, they will have access to several workshops, one on one mentoring and other resources. Council is subsidising 50% of this fee for businesses in our area who participate in the program.

Grants Update

Council worked hard to ensure that the grant for the KDFC facility expansion under the Grassroots ORSR program was completed and submitted on time.

Council is pending the outcome of the BBRF Community Investment Stream, we put in for $20K for the development of an Economic Development and Tourism Strategy.

Council grant writing support ensured that the KDFC and Mantung Hall submitted applications for their projects under the FRRR Tackling Tough Times Program.

Council is finalising the design of the memorial seats to be installed at the war memorial gates, which was a previous grant Council was successful at securing.

DCF projects for the Karoonda Early Childhood Centre and Community Hub and for the Karoonda Township Activation Project have been approved, we are still pending an outcome on the smaller community projects (Mantung Hall solar panels and water tank, Bowling Club air conditioning and KDFC cool room and solar panels).

Earthmoving Tender

The earthmoving tender was completed, and two companies were included in Council’s panel of preferred earthmoving suppliers, Southern Contracting Group (SCG) and Flynn Darcy Contractors (FDC).

RECOMMENDATION

Recommended motion:

10.3.1 That Council receive the CEO Report.
11 ITEMS FROM COMMITTEES & SUBSIDIARIES

11.1 AUDIT COMMITTEE

The minutes from the Audit Committee held on 11 February 2019 have been received and attached to this report.

ATTACHMENTS
Link to minutes

RECOMMENDATION
Recommended motion:

11.1.1 That Council receive the minutes of the Audit Committee meetings held on 11 February 2019

11.2 KAROONDA HISTORICAL SOCIETY

The minutes from the Karoonda Historical Society held on 19 February 2019 have been received and attached to this report.

ATTACHMENTS
Link to minutes

RECOMMENDATION
Recommended motion:

11.2.1 That Council receive the minutes of the Karoonda Historical Society meetings held on 19 February 2019
12 ITEMS FOR NOTING

12.1 2018 – 2019 ANNUAL BUSINESS PLAN PROGRESS REPORT

SUMMARY
Council’s 2018 – 2019 Annual Business Plan and Budget has several non-financial actions that need to be reported on to Council that each contribute to Council achieving its overall strategic goals.

This report summarises recent activity and the attachment provides an update and commentary against each action in the plan. Key updates where there has been progress since the last report are highlighted in red.

REPORT

<table>
<thead>
<tr>
<th>GOAL 1 - ECONOMIC DEVELOPMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;Expand the economic prosperity of our community.&quot;</td>
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<table>
<thead>
<tr>
<th>ACTION 1 – Support the provision of child care services in Karoonda</th>
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<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
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<tr>
<td>JUN 2019</td>
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**COMMENTS**
Council received the Child Care Summary Feasibility Report at a special meeting on 18 December 2018 and resolved to develop a policy on the provision of child care and the draft operating model to be included in the 2019-2020 budgeting process.

GMCC and CEO conducted site visit to Wattle Range Council run Child Care facility, have spoken with Southern Mallee COGS and had detailed conversations with City of Norwood, Payneham and St Peters who also operate a child care facility.

Operating model and policy to be presented to Council at a special meeting, likely to be held on 20 March 2019.

<table>
<thead>
<tr>
<th>ACTION 2 – Seek assistance to create an Economic Development Strategy</th>
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<td><strong>DUE DATE</strong></td>
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<tr>
<td>JUN 2019</td>
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</table>

**COMMENTS**
Building Better Regions Fund application lodged seeking an amount of $20K to engage a suitably qualified professional to work with the community and Council to develop an economic development strategy.
BBRF funding outcome likely to be announced in late March. If successful, EOI / tender will be undertaken to select a partner to develop the Economic Development and Tourism Strategy. Otherwise allocations will be sought in the 2019-2020 budget.

<table>
<thead>
<tr>
<th>ACTION 3 – Create a masterplan for the Karoonda Tourist (caravan) Park</th>
</tr>
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<tr>
<td><strong>DUE DATE</strong></td>
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<tr>
<td>JAN – FEB 2019</td>
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**COMMENTS**

A conceptual masterplan for the Karoonda Tourist Park has been discussed and informally drafted for feedback as part of the Recreation and Wellbeing Centre conceptual design process. This will form the basis for development of a broader masterplan document for the park which can be put out to the community for consultation. Currently deferred due to the volume of other projects being undertaken. Will likely become a 2019-2020 project resulting from development of Economic Development and Tourism Strategy.

<table>
<thead>
<tr>
<th>ACTION 4 – Encourage and Support Community Events</th>
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<tr>
<td><strong>DUE DATE</strong></td>
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<td>JUN 2019</td>
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**COMMENTS**

Support for Farm Fair has been determined. Council is allocating funds from the Drought Communities Program for a street festival in conjunction with local businesses to be held mid to late June.
### GOAL 2 - ASSETS & INFRASTRUCTURE

*“Optimise and improve the district’s physical infrastructure.”*

<table>
<thead>
<tr>
<th>ACTION 1 – Develop Building Management Plans</th>
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<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
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<tr>
<td>MAR 2019</td>
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**COMMENTS**

Work to commence February/March, currently looking into options and developing a brief for the projects. MRLGA is initiating a project, GMIE is involved in these workshops, to look at ways that building management can be standardised / resourced across the 8 councils. Deferred pending outcomes of MRLGA discussions.

<table>
<thead>
<tr>
<th>ACTION 2 – Reserve Management Plans</th>
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<tr>
<td><strong>DUE DATE</strong></td>
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<tr>
<td>JUN 2019</td>
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**COMMENTS**

Work to commence April/May 2019 identifying the reserves that we have and are responsible for. Will request allocation of funds in 2019 – 2020 budget to commence work on these.

<table>
<thead>
<tr>
<th>ACTION 3 – Develop 10 Year Works Programs</th>
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<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
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<td>FEB 2019</td>
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**COMMENTS**

Initial work has commenced on identifying roads, currently resourcing options for a road identification tool to accurately assess condition and remaining life of roads. Working in partnership with RCMB to identify best practice. Discussion will form part of budget workshops.

<table>
<thead>
<tr>
<th>ACTION 4 – Review Long Term Asset &amp; Infrastructure Management Plan</th>
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<td><strong>DUE DATE</strong></td>
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<tr>
<td>FEB 2019 (Revised to APR 2019)</td>
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**COMMENTS**

Will commence in line with budgeting process after completing Community Vision 2040 process.
GOAL 3 - GOOD GOVERNANCE
“Provide open and effective leadership in close cooperation with the community.”

**ACTION 1 – Develop a 20 Year Community Vision**

<table>
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<th>DUE DATE</th>
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<tr>
<td>JAN 2019 (Revised to MAR 2019)</td>
<td>IN PROGRESS</td>
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**COMMENTS**

Workshops have been completed and feedback and whiteboard notes collated.

In the coming weeks workshops will be scheduled with youth grounds and an online survey to further explore themes evident from the workshops.

Draft vision document will be presented to Council for consideration at a special meeting likely to be held on 20 March 2019.

**ACTION 2 – Promote Council Elections**

<table>
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<tr>
<th>DUE DATE</th>
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<tbody>
<tr>
<td>NOV 2018</td>
<td>COMPLETE</td>
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**COMMENTS**

Council elections have been completed.

**ACTION 3 – Council Inductions and Training**

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<th>DUE DATE</th>
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<tr>
<td>DEC 2018</td>
<td>COMPLETE</td>
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</table>

**COMMENTS**

Council induction has commenced, with mandatory training being completed by elected members on Monday 19 and Wednesday 21 November.

It is anticipated that Council will review its Training Policy for elected members in coming months and develop an ongoing skills assessment and training framework.

**ACTION 4 – Review Council Committees & Regional Representations**

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<th>DUE DATE</th>
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<tr>
<td>DEC 2019 (Revised to MAR 2019)</td>
<td>IN PROGRESS</td>
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</table>
Terms of reference for the Karoonda Historical Society and Wynarka Recreation Reserve committees will need to be reviewed for currency and to ensure committees are acting within the terms of reference.

Council will also need to consider whether or not it requires representation on the MDA and NRM local advisory groups.

### ACTION 5– Implement Best Practice WHS & Risk

<table>
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<tr>
<th>DUE DATE</th>
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<tr>
<td>ONGOING</td>
<td>IN PROGRESS</td>
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WHS system development and team education continues. Monthly Toolbox Meetings occurring. Risk Management Framework and Policy has been developed in conjunction with Southern Mallee District Council and LGRS. Risk Policy is an agenda item for this meeting. Risk Framework requires some minor changes prior to being presented to the next Audit Committee meeting.

Internal controls audit completed in conjunction with Southern Mallee District Council and were reported to the Audit Committee in February 2019. Regular reporting on Internal Financial Controls will now form part of the Audit Committee Work Plan for each meeting.

### ACTION 6 – Review Corporate Software Solution

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<td>JAN 2019 (revised APR)</td>
<td>COMPLETE</td>
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This process has been completed with recommendations included in this agenda for Council’s consideration in order to replace the current solution.
GOAL 4 - COMMUNITY HEALTH & WELLBEING
“Encourage and support healthy lifestyles and improved wellbeing.”

### ACTION 1 – Enhance Public Streetscapes & Walking Paths

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<tr>
<td>JUN 2019</td>
<td>IN PROGRESS</td>
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**COMMENTS**
Works in surrounding townships is currently being identified, and a schedule of works will be developed in the coming months.

### ACTION 2 – Encourage & Reward Community Volunteers

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<th>DUE DATE</th>
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<tr>
<td>DEC 2018 (revised to APR 2019)</td>
<td>IN PROGRESS</td>
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</table>

**COMMENTS**
Event being planned and scoped out for National Volunteer Week 2019 (May 20 to 26).

### ACTION 3 – Improved facilities for youth engagement and public wi-fi at Institute

<table>
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<th>DUE DATE</th>
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<tbody>
<tr>
<td>MAR 2019</td>
<td>IN PROGRESS</td>
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**COMMENTS**
Wifi being postponed pending outcomes of DCF funding.
Self confidence programs funded under the FRRR delivered through KAS. Rock and Water program delivered in early February.

### ACTION 4 – Review of Community Land and Land Management Plans

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<tr>
<td>JUN 2019</td>
<td>IN PROGRESS</td>
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</table>

**COMMENTS**
Extracts from the Community Land Register (Land Management Plans) were adopted by Council as they have been out for consultation, which will now enable Council more flexibility with managing / leasing out land that is not being utilised for community purposes.
**GOAL 5 - NATURAL ENVIRONMENT & HERITAGE**

“Protect and enhance our natural environment and heritage in partnership with our community.”

<table>
<thead>
<tr>
<th>ACTION 1 – Review Waste and Recycling Program and Facilities</th>
</tr>
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<td><strong>DUE DATE</strong></td>
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<tr>
<td>JUN 2019</td>
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**COMMENTS**

Discussions and proposals have been sought by suitably qualified consultants to conduct a review of Council’s overall waste management and recycling practices and identify opportunities for improvement. This is also an item on the MRLGA agenda, so may be deferred to coincide with a regional review. Consultant has been engaged to review waste dump operations and expansion through creation of new pit vs conversion to transfer station. Council will be updated once advise and report has been received.

<table>
<thead>
<tr>
<th>ACTION 2 – Better placement and surrounds for public bins</th>
</tr>
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<td><strong>DUE DATE</strong></td>
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<tr>
<td>JUN 2019</td>
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</table>

**COMMENTS**

Staged replacement of public rubbish bin surrounds in the township zones. This project has not yet commenced although budget estimates are being prepared, and may be considered in the 2019 – 2020 budget.

<table>
<thead>
<tr>
<th>ACTION 3 – Develop a borrow-pit rehabilitation program</th>
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<tr>
<td><strong>DUE DATE</strong></td>
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<tr>
<td>FEB 2019</td>
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**COMMENTS**

Several borrow pits have been identified, with costs to be calculated for remediation prior to 2019-2020 budgeting process. An earthmoving tender will be completed in February 2019 to establish a 2 year preferred supplier arrangement and to obtain competitive pricing for council to complete remedial works. Works will be scheduled in for several pits prior to 30 June 2019.

**IMPLICATIONS (FINANCIAL & RISK)**

There are nil direct implications for Council arising from this report.

**ATTACHMENTS**

Nil.
RECOMMENDATION
Recommended motion:

12.2 2018 – 2019 CAPITAL PROJECTS PROGRESS REPORT

SUMMARY
Council adopted a capital works program as part of its 2018 – 2019 Annual Business Plan and Budget. This report provides an update on works.

REPORT
The 2018 – 2019 Capital Projects Progress Report is detailed in the summary table in the following pages.

Moorlands Road – Road Construction:
8km of re-sheeting completed, 2.5km of re-sheeting remaining. 500m of rubble carted, still to be spread.

Earthworks have been completed, which included realigning the road intersection onto Karoonda Highway, realignment of sections of road further down Moorlands Road and stabilisation of road edges by placement of material from road verge.

Expected completion date on Friday 12th of April, 2019

Arbon Road and Blacket Road Realignment:
Subject to advice from a traffic and transport engineer, we will re-align Arbon and Blacket Roads due to identified P2 risk. Initial concept is to have Arbon Road re-directed in to a T junction and re-alignment of Blacket Road to meet with the Karoonda Highway. Refer diagram for a visual representation.

North Terrace Stormwater Construction – Stage 4:
Met with Eichler Earthmovers Pty Ltd on site, Tuesday 26th of February, 2019. Planning to commence construction on Monday 15th of April, 2019. Expected duration of project to be approximately four weeks, which will mean some of the construction process will be taking place during the school term. Safety plan to be developed and communicated to the school in order to address any associated risk.

Dowling Road – Road Construction:
35,185 tonnes of rubble crushed, which includes a 4,000 tonne contingency for DRM

Earthworks which include; cutting down of four hills, drainage improvement, removal and reshaping of batters and the stabilisation of road edges. Commencement date: Monday 4th of March, 2019

Estimated commencement of cartage: Monday 1st of April, 2019
<table>
<thead>
<tr>
<th>PROJECT</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>STATUS</th>
<th>DUE DATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roads</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Anderson Road (re-sheet) (11 kms)</td>
<td>426,707</td>
<td>331,579</td>
<td>Completed</td>
<td>AUG-NOV</td>
<td>Construction works have been completed. Pit rehab to be completed when conditions are suitable.</td>
</tr>
<tr>
<td>Moorlands Road (re-sheet) (12.1 kms)</td>
<td>478,693</td>
<td>376,868</td>
<td>In progress</td>
<td>NOV-FEB (revised MAR)</td>
<td>Project is on budget and within estimated timeframe. 8km of re-sheeting is completed, 2.5km still to be carted, 500m carted but not spread.</td>
</tr>
<tr>
<td>Dowling Road (re-sheet) (10.5 kms)</td>
<td>505,240</td>
<td>17,498</td>
<td>In progress</td>
<td>MAR-JUN</td>
<td>Pit is nearing completion, earthworks commenced 4th of March, 2019. Cartage to commence on 1st of April, 2019.</td>
</tr>
<tr>
<td>Intersection Safety Improvements (Heavy Vehicle Routes)</td>
<td>62,000</td>
<td>5,805</td>
<td>Planning</td>
<td>JUN</td>
<td>Initial scoping and signage requirements undertaken. Realignment of Blacket Road and Arbon Road, Wynarka, to be completed within this current financial year.</td>
</tr>
<tr>
<td>Buildings</td>
<td></td>
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</tr>
<tr>
<td>Council Office Modifications (NRM Co-location)</td>
<td>12,000</td>
<td>0</td>
<td>In progress</td>
<td>DEC-JAN (revised MAR)</td>
<td>Works will commence on Wednesday 13 March 2019.</td>
</tr>
<tr>
<td>Other Infrastructure</td>
<td></td>
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<tr>
<td>Footpaths</td>
<td>15,000</td>
<td>0</td>
<td>Not started</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Stormwater – North Terrace, Karoonda</td>
<td>140,000</td>
<td>24,757</td>
<td>In progress</td>
<td>DEC-JAN (revised APR)</td>
<td>Site meeting with Eichler Earthmoving Pty Ltd 26/02/2019. Safety plan to be developed in consultation with the Karoonda Area School. Estimated construction commencement date: Monday 15th of April, 2019.</td>
</tr>
<tr>
<td>PROJECT</td>
<td>BUDGET</td>
<td>ACTUAL</td>
<td>STATUS</td>
<td>DUE DATE</td>
<td>COMMENTS</td>
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<tr>
<td>Safety Modifications – Karoonda Area School Frontage</td>
<td>40,000</td>
<td>0</td>
<td>Planning</td>
<td>DEC-JAN</td>
<td>Concept has been sent to Karoonda Area School for feedback. No response received yet. This will not likely occur until after the stormwater and bus parking works have been completed.</td>
</tr>
<tr>
<td>Railway Terrace, Karoonda (landscaping)</td>
<td>25,000</td>
<td>0</td>
<td>Postponed</td>
<td>TBA</td>
<td>Pending final scope and costings. Trial grass planting commenced. This has been postponed now until final determination of DCF projects as there may be some overlap.</td>
</tr>
<tr>
<td>CWMS – DOH upgrades</td>
<td>30,000</td>
<td>7,369</td>
<td>In progress</td>
<td>NOV-DEC</td>
<td>System is now operable, pending final approval from Department of Health.</td>
</tr>
<tr>
<td>CWMS – Kulkami Road Chamber</td>
<td>35,000</td>
<td>0</td>
<td>Not started</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Plant and Vehicles</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CEO / Council Vehicle</td>
<td>30,000</td>
<td>24,282</td>
<td>Completed</td>
<td>SEP</td>
<td>Vehicle delivered.</td>
</tr>
<tr>
<td>Hilux Workmate Ute</td>
<td>30,000</td>
<td>30,078</td>
<td>Completed</td>
<td>SEP</td>
<td>Vehicle delivered.</td>
</tr>
<tr>
<td>Dog Trailers</td>
<td>50,000*</td>
<td>29,612</td>
<td>Completed</td>
<td>SEP-OCT</td>
<td>Two second hand dog tipper trailers have been procured. Both trailers are now fully operable.</td>
</tr>
<tr>
<td>Plant Trailer</td>
<td>10,000*</td>
<td>9,091</td>
<td>Completed</td>
<td>OCT</td>
<td>Savings allocated from dog trailer purchase to procure a plant trailer for the skid steer to allow easy transportation to other townships for maintenance activities as approved by council August 2018 – this has been delivered.</td>
</tr>
<tr>
<td>Carried Forward Projects from Prior Year</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone System Replacement (reallocations of funds from CF</td>
<td>9,500</td>
<td>505</td>
<td>Completed</td>
<td>FEB-MAR</td>
<td>The system was installed in late February.</td>
</tr>
</tbody>
</table>

*Higher cost for dog trailers would be $50,000.
IMPLICATIONS (FINANCIAL & RISK)
There are nil direct implications for Council arising from this report. Any significant deviation in project timelines or cost will be provided to Council as identified.

The actual costs shown in this table include all direct cost allocations (external costs, internal labour and plant hire), a 7% Full Cost Allocation (FCA) and a 3% Project Management Allocation.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

12.3 2018/19 FINANCIAL REPORT

(Officer – General Manager Corporate & Community)

SUMMARY
The 2018-19 Financial Report has been prepared.

REPORT
The 2018/19 Income Statement as at 06-03-2019 has been prepared to show YTD income and expenditure, actuals vs budget.

District Council of Karoonda East Murray

Statement of Comprehensive Income
for the year ended 30 June 2019
As at 06-03-2019

<table>
<thead>
<tr>
<th>$</th>
<th>Original Budget</th>
<th>2018 / 2019</th>
<th>Budget Review 1</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>1,551,747</td>
<td>1,551,747</td>
<td>1,539,516</td>
<td></td>
</tr>
<tr>
<td>Rates Revenues</td>
<td>24,450</td>
<td>24,450</td>
<td>11,399</td>
<td></td>
</tr>
<tr>
<td>Statutory Charges</td>
<td>77,910</td>
<td>77,910</td>
<td>33,575</td>
<td></td>
</tr>
<tr>
<td>User Charges</td>
<td>1,892,552</td>
<td>1,896,552</td>
<td>1,896,823</td>
<td></td>
</tr>
<tr>
<td>Grants, Subsidies and Contributions</td>
<td>19,134</td>
<td>19,134</td>
<td>27,051</td>
<td></td>
</tr>
<tr>
<td>Investment Income</td>
<td>2,300</td>
<td>2,300</td>
<td>2,438</td>
<td></td>
</tr>
<tr>
<td>Reimbursements</td>
<td>29,900</td>
<td>29,900</td>
<td>63,092</td>
<td></td>
</tr>
<tr>
<td>Other Income</td>
<td>3,597,993</td>
<td>3,601,993</td>
<td>3,373,894</td>
<td></td>
</tr>
<tr>
<td>Total Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenses</td>
<td>752,284</td>
<td>752,284</td>
<td>529,322</td>
<td></td>
</tr>
<tr>
<td>Employee Costs</td>
<td>1,578,696</td>
<td>1,607,696</td>
<td>588,728</td>
<td></td>
</tr>
<tr>
<td>Materials, Contracts &amp; Other Expenses</td>
<td>1,856,000</td>
<td>1,856,000</td>
<td>1,236,456</td>
<td></td>
</tr>
<tr>
<td>Depreciation, Amortisation &amp; Impairment</td>
<td>3,000</td>
<td>3,000</td>
<td>1,877</td>
<td></td>
</tr>
<tr>
<td>Finance Costs</td>
<td>1,189,980</td>
<td>4,210,980</td>
<td>2,356,393</td>
<td></td>
</tr>
<tr>
<td>Net Loss - Equity Acc. Council Businesses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Surplus / (Deficit)</td>
<td>(591,987)</td>
<td>(616,987)</td>
<td>1,017,601</td>
<td></td>
</tr>
<tr>
<td>Asset Disposal &amp; Fair Value Adjustments</td>
<td>15,000</td>
<td>15,000</td>
<td>34,436</td>
<td></td>
</tr>
<tr>
<td>Amounts Received Specifically for New or Upgraded Assets</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Physical Resources Received Free of Charge</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Operating Result from Discontinued Operations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Surplus / (Deficit)</td>
<td>(576,987)</td>
<td>(601,987)</td>
<td>1,052,037</td>
<td></td>
</tr>
<tr>
<td>Total Comprehensive Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

IMPLICATIONS (FINANCIAL & RISK)
There are nil direct implications for Council arising from this report.
ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

12.4 2018/19 ABP & BUDGET TIMETABLE

(Officer – General Manager Corporate & Community)

REPORT
The 2018/19 ABP & Budget timetable has been updated to show progress to date.

<table>
<thead>
<tr>
<th>Action</th>
<th>Responsibility</th>
<th>On or Prior to</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Budget timetable presented to and adopted by Council.</td>
<td>GMC&amp;C, Council</td>
<td>8 Jan 2019</td>
<td>Yes</td>
</tr>
<tr>
<td>2. Leadership team commence drafting the budget for 2019/20.</td>
<td>Leadership Team</td>
<td>9 Jan 2019</td>
<td>Yes</td>
</tr>
<tr>
<td>4. Leadership meeting to workshop proposed projects for 2019/20</td>
<td>Leadership Team</td>
<td>28 Feb 2019</td>
<td></td>
</tr>
<tr>
<td>5. Finalise the strategic project list (including costings) in</td>
<td>Leadership Team</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>preparation for the next Elected Member Workshop.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Council Workshop to consider the strategic project list.</td>
<td>Council</td>
<td>12 March 2019</td>
<td></td>
</tr>
<tr>
<td>7. Drafting of the final budget and ABP to commence.</td>
<td>Leadership Team</td>
<td>13 March 2019</td>
<td></td>
</tr>
<tr>
<td>8. Council briefing session to present first draft budget (financial</td>
<td>Council</td>
<td>9 April 2019</td>
<td></td>
</tr>
<tr>
<td>ratios &amp; uniform statement presentation).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Audit Committee to review and comment on draft ABP &amp; budget.</td>
<td>Audit Committee</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>11. Council Meeting to consider Audit Committee feedback and endorse</td>
<td>Council</td>
<td>14 May 2019</td>
<td></td>
</tr>
<tr>
<td>draft ABP &amp; Budget being released for community engagement.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12. Commencement of community engagement period.</td>
<td>GMC&amp;C</td>
<td>15 May 2019</td>
<td></td>
</tr>
<tr>
<td>13. Community engagement period closes.</td>
<td>GMC&amp;C</td>
<td>5 June 2019</td>
<td></td>
</tr>
<tr>
<td>14. Community information session, prior to the Council Meeting</td>
<td>Council &amp; Leadership Team</td>
<td>11 June 2019</td>
<td></td>
</tr>
<tr>
<td>15. Council Meeting to consider and hear public submissions.</td>
<td>Council &amp; Leadership Team</td>
<td>11 June 2019</td>
<td></td>
</tr>
<tr>
<td>16. Special Council Meeting for the Adoption of the final ABP, Budget,</td>
<td>Council</td>
<td>25 June 2019</td>
<td></td>
</tr>
<tr>
<td>LTFP, Rates Declaration.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

IMPLICATIONS (FINANCIAL & RISK)
Nil

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

12.4.1 That Council note the update on the development of the ABP.
12.5 DEVELOPMENT REPORT

(Officer – General Manager Corporate & Community)

SUMMARY
The Development Application Register for 2018/19 as at 28/02/2019 has been prepared.

REPORT
The 2018/19 Development Application Register as at 28/02/2019 has been prepared to show all development applications that have been lodge and at what stage they are at.

IMPLICATIONS (FINANCIAL & RISK)
There are nil direct implications for Council arising from this report.

ATTACHMENTS
Development Application Register

RECOMMENDATION
Recommended motion:

12.5.1 That Council note the 2018-19 Development Application Register as at 28/02/2019.
13 ITEMS FOR DECISION

13.1 RISK MANAGEMENT POLICY

(Officer – General Manager Corporate & Community)

SUMMARY
Council is responsible for the management of risk and is required to review the Risk Management Policy.

REPORT
Council has been working on a collaborative project with the Local Government Risk Services (LGRS) Strategic Team and Southern Mallee District Council to review and update Councils Risk Management Systems. As part of this project the Risk Management Policy, Framework and Registers are being reviewed.

The Risk Management Policy was presented to the Audit Committee Meeting on 11 February 2019. The Policy was last reviewed in June 2012 and has been substantially updated to bring it into line with LGRS standards and requirements.

The Risk Management Framework and Risk Register still require some amendments and will be presented to the next Audit Committee Meeting.

IMPLICATIONS (FINANCIAL & RISK)
Nil.

ATTACHMENTS
Risk Management Policy

RECOMMENDATION
Recommended motion:

13.1.1 That Council adopts the Risk Management Policy as presented.
13.2 POLICY FRAMEWORK AND POLICY DOCUMENTATION POLICY

(Officer – CEO)

SUMMARY
This report provides Council with a draft Policy Framework and draft Policy Documentation Policy for consideration as part of Council's ongoing governance and continuous improvement processes.

REPORT
Council is being presented with two draft documents for consideration, a draft Policy Framework and a draft Policy Documentation Policy. The documents are being recommended to Council for adoption and they will form the basis of the ongoing review and restructuring of Council's policy governance structure.

The Policy Framework sets out to identify the structure and relationship of Council's documents that provide guidance to the community, employees and other stakeholders on Council's operations. It provides a hierarchy of documents in the framework and definitions of documents at each level within the hierarchy.

The Policy Documentation Policy sets Council's policy position in regards to ensuring that documents within the Policy Framework are developed with consistent processes and clearly defines the approval authority for documents and the review timelines (unless otherwise required / determined under legislation).

The adoption and formalisation of a policy framework and supporting policies is a good governance best practice.

IMPLICATIONS (FINANCIAL & RISK)
Nil.

ATTACHMENTS
Policy Framework
Policy Documentation Policy

RECOMMENDATION
Recommended motion:

13.2.1 That Council adopts the Policy Framework and Policy Documentation Policy as presented.
13.3 REVIEW OF MRLGA SUBSCRIPTION METHODOLOGY

(Officer – CEO)

SUMMARY
Council has received correspondence from the MRLGA in relation to its review of the subscription methodology used to determine each of the 8 Council’s annual subscription fees.

REPORT
Council is one of the 8 councils who are members of the Murraylands and Riverland Local Government Association (MRLGA). Like, the Local Government Association (LGA) is subscription (membership) based association.

The subscription methodology has recently been reviewed by the MRLGA and noting (as per attached correspondence) each of the regional LGA groups appears to have different methodologies in place to determine subscriptions, the MRLGA has recommended that is adopt the LGA model which itself has also been recently reviewed.

The matter was to be determine at the 30 January 2019 meeting of the MRLGA, however it was moved that further consultation be undertaken with member councils about the proposed model and the impacts on the Councils of the potential increases. As part of this consultation process, we have received the attached correspondence and an offer from the MRLGA CEO to present to Council on the value of the MRLGA.

The proposed model and implications for Council are attached (and noted below). It is important that Council continue to be a member of the MRLGA to work collaboratively with neighbouring Councils and to leverage from the group activities which are undertaken collectively through the MRLGA.

The LGA model for subscriptions seems to be a reasonable approach moving forward, the impact on our Council in terms of financial contributions is moderate compared with the impact on some of the larger Councils.

IMPLICATIONS (FINANCIAL & RISK)
If adopted by the MRLGA, Councils subscription fees would increase by $656 per annum over the next three years.

ATTACHMENTS
Correspondence – MRLGA Subscription Fees

RECOMMENDATION
Recommended motion:

13.3.1 That Council note the correspondence from the MLGRA and indicate its support for the LGA Model of subscription fee determination.
13.4 2019/20 DOG REGISTRATIONS FEE

(Officer – General Manager Corporate & Community)

SUMMARY
Council is responsible to set fees in relation to dog registrations for the period of 2019/20 financial year.

REPORT
The Dog and Cat Management Board requires all councils to offer two (2) types of registration fees (Standard and Non-Standard) and also provides Council with the opportunity to offer discretionary rebates.

1. Standard – A dog that is microchipped and desexed.
2. Non-Standard – A dog that is not microchipped and desexed (if a dog only complies with one form of either microchipping or desexing they will be classified as non-standard).

The mandatory desexing and microchipping requirements came into effect in July 2018. Mandatory desexing is only for new generations of dogs. All dogs and cats are required to be microchipped.

Attached is a fee pro-forma displaying the proposed 2019/20 fees. It is recommended that Council maintains fees for 2019/20 as per the previous year, therefore encouraging continued high rates of registration compliance.

<table>
<thead>
<tr>
<th>Annual Registration Fee (R)</th>
<th>2019/20 Registration Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Standard Dog</td>
<td>$50</td>
</tr>
<tr>
<td>Non-Standard Dog Concession</td>
<td>$25</td>
</tr>
<tr>
<td>Standard Dog</td>
<td>$25</td>
</tr>
<tr>
<td>Standard Dog Concession</td>
<td>$12.50</td>
</tr>
<tr>
<td>Fee for Business Registration</td>
<td>$320 or $50 per dog</td>
</tr>
<tr>
<td>Discretionary Rebates</td>
<td></td>
</tr>
<tr>
<td>Working Dog</td>
<td>$10</td>
</tr>
<tr>
<td>Racing Greyhound</td>
<td>$10</td>
</tr>
<tr>
<td>Assistance Dog</td>
<td>Free</td>
</tr>
<tr>
<td>Discount for partial year registration</td>
<td>50%</td>
</tr>
<tr>
<td>Other Council approved dog management fees</td>
<td></td>
</tr>
<tr>
<td>Fee for impoundment</td>
<td>$50</td>
</tr>
<tr>
<td>Fee for daily holding at pound</td>
<td>$10</td>
</tr>
</tbody>
</table>
IMPLICATIONS (FINANCIAL & RISK)
Project income for 2019/20.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

12.4.1 That Council adopts the Dog Registration Fees for the 2019/20 financial year and submits them to the Dog and Cat Management Board for endorsement by the Minister.
13.5 COMMUNITY GRANTS

(Officer – General Manager Corporate & Community)

SUMMARY
Council has allocated $10,000 for 2018/19 Community Grants and the Ariel Motorcycle Club has donated $1,500 for Council to disperse as part of the Community Grants Program. Total funds available will be $11,500. Council has already allocated $6,000 during the first round of Community Grants in September 2018, so the remaining budget allocation is $5,500.

REPORT
Applications for the second round of Community Grants closed on 28 February 2018. Council received two applications from community groups requesting a total of $8,630. The grant applications have been included as an appendix to this agenda. A summary of the applications are:

1. Karoonda Golf Course
   Project Title: “Greening the Course”
   Amount Requested: $4,630
   Total Project Cost: $9,430
   Summary: To purchase materials to irrigate the area around the Golf Club House and Hole 9. It will make the course more inviting to players, visitors and entice new members. It will also allow for younger placers to have another sport choice.

2. Karoonda Historical Society
   Project Title: “4 P’s Pioneer Park Preservative Painting”
   Amount Requested: $4,000
   Total Project Cost: $8,000
   Summary: Painting of existing structures within Pioneer Park to preserve them and enhance their appearance. This will aid as a tourism draw card and make them assessible for community functions.

IMPLICATIONS (FINANCIAL & RISK)
There are no direct implications for Council.

ATTACHMENTS
Community Grant Applications

RECOMMENDATION
Recommended motion:

13.5.1 That Council determine the recipients of the Second Round of Community Grants.
13.6 CORPORATE SOFTWARE

(Officer – CEO)

SUMMARY
Council’s Annual Business Plan 2018 - 2019 has an action to review the current corporate software solution and to investigate alternatives that might better suit Council's requirements both now and into the future. This report provides Council with an update on the review and investigation and a recommendation to commit additional expenditure to replace the current system.

REPORT
Council currently uses a corporate software suite for its financials, property management, rating, development and payroll etc which is supplied through a committee of small Councils known as LGS Inc.

This solution has long past is useful life, and in addition to having significant technical flaws and internal control limitations has been increasing in cost to maintain as Councils have over the past few years left the committee.

There are currently only 6 councils left in the committee, and the CEO notified the committee in August 2018 that Council would be seeking alternatives that are fit for purpose, more cost effective, provide a firm foundation to create efficient internal workflows and future proof Council from a technology perspective.

Council completed the investigation as per the ABP 20182019 through seeking direct quotations for replacement of the corporate software solution in July / August 2018 and then through a group tender procurement process in conjunction with the other LGS Inc Councils through LGA Procurement which was conducted in October/November/December 2018.

The evaluation has been completed and Council has a preferred solution and vendor, however Council now needs to allocate funding to permit the CEO to proceed with authorising the procurement should Council wish to proceed.

The details of the evaluation are confidential, and Council is bound by the confidentiality agreement that was signed with LGA Procurement before undertaking the tender process.

The proposed solution is a fully cloud based software as a service solution, offering a full suite of products that will be utilised including financials, property and rating, payroll, development, customer management and service requests, mobility and integrated reporting and electronic document and records management.

In line with recent changes to council’s ICT strategies, Council has moved to Office 365 to reduce on premises requirements for server hardware and licensing, this will continue that strategy as the system will be fully hosted in the cloud. From a Disaster Recovery perspective, this means that Council has all business critical information hosted and backed up to the cloud, ensuring that should a local event occur (fire, natural disaster or equipment failure) that the information is still preserved and functional so long as staff have access to a mobile device, computer and internet connection.

STRATEGIC ALIGNMENT
ABP 20182019 Goal 3, Action 6 - Review Corporate Software Solution
**IMPLICATIONS (FINANCIAL & RISK)**

**Software and Implementation Costs**

Although the proposed system has a considerably smaller annual subscription fee ($29K vs $50K), once implementation, migration, configuration and training costs are factored in ($140,000 plus travel and accommodation as required) the changeover cost to the new system has a payback period of five years. That is, savings will be realised from FY2022/2023 and onwards.

As the new software solution will be a fully hosted SAAS (software as a service) delivery model, there is no ownership of council of the system, the software or a licence to use it if Council ceases to pay the subscription cost. As such, system implementation costs that may otherwise be capitalised and depreciated over a 5-year period, will need to be expensed directly on the Income Statement.

**Risks**

The risks of staying with the current system have been discussed with both Council and Audit Committee previously and relate primarily to the lack of internal control mechanisms in the current system, meaning there is a lack of visibility across the financials and greater risk of fraud or other activities. Given that the LGS Inc Committee which currently supports the software is dissolving as Councils are now actively searching for alternatives, the risk is elevated if Council were to stay on the platform as there will be limited to no support for the system.

However, the opportunity risk is that Council will not be able to build capacity through leveraging internal efficiencies across its core operating system and enhancing the management and storage of business information, management oversight and customer service deliverables.

Risks associated with migration to the new system were identified and calculated as part of the evaluation process and will be managed through the development of a project management structure for the implementation of the new system.

**Procurement Probity**

The probity of the procurement process was discussed at the Audit Committee meeting held on 11 February 2019, the committee was comfortable with the process undertaken through LGA Procurement and the CEO and GMCC to make a recommendation to Council to proceed with the allocation of funds to replace the existing system.

In short, Council obtained independent quotes direct from prospective suppliers. Once discussions had transpired with the LGS Inc Committee, it was decided that a group procurement would take place facilitated by the LGAP (Local Government Procurement). Through this process, the tender was called, and submissions received, evaluations completed and demonstrations from shortlisted vendors held. At this point, the process was concluded, and each Council could then make its own determination on preferred solution and directly engage with their chosen vendor.

The CEO has delegation to commit expenditure up to $200K, however as the funds needed to proceed with the replacement of the corporate software have not been budgeted, a Council resolution allocating funds is required in order to then authorise the CEO to finalise the procurement.

**ATTACHMENTS**

Nil
RECOMMENDATION

Recommended motion:

13.6.1 That Council authorise the CEO to proceed with the replacement of the corporate software noting that there will be a budget variance included in Budget Review 3, in the vicinity of $170,000 to cover software licensing and implementation related costs.
13.7 2018/19 BUDGET REVIEW 2

(Officer – General Manager Corporate & Community)

SUMMARY
The Annual Business Plan and Budget was adopted by Council on 16 July 2018. A comprehensive mid-year budget review is required by Regulation 9(1)(b) of the Local Government (Financial Management) Regulations 2011. The review must include preparation of the four principle financial statements (excluding notes) and show a revised full year forecast of each item in the budgeted financial statements compared with estimates set out in the original budget.

REPORT
This is the second budget review for the 2018/19 financial year.

Attached as an Appendix item are the following financials following Budget Review 2 (Half Year +) as at 28 February 2019:

1. Statement of Comprehensive Income
2. Balance Sheet
3. Statement of Changes in Equity
4. Cash Flow
5. Financial Indicators
6. Uniform Presentation of Finances

The following are presented for consideration as the 2nd Budget Review for 2018/19 as at 28 February 2019.

Operational
a) No Change in Operational Revenue

b) Increase in Operational Expenditure by $17.5K
   1. Increase in operational expenditure by $2.5K being for Platinum Sponsorship for Karoonda Farm Fair. (February Council Meeting resolution).
   2. Increase in operational expenditure by $12K being for grant writing. (January Council Meeting resolution).
      • $6K for Community Groups grant applications;
      • $3K for the Pest & Weeds Grant; and
      • $3K for ORSR Grant for Karoonda Football Club female facilities and community gym.
   3. Increase in operation expenditure by $3K for a waste facility review.

Capital
c) Increase in Capital Expenditure by $168K
   1. Increase in capital expenditure by $157K being for Karoonda North Terrace Stormwater Stage 4. (January Council Meeting resolution).
   2. Increase in capital expenditure by $11K being for Karoonda North Terrace Stormwater Stage 5 engineering specifications. (January Council Meeting resolution).
3. Nil effect on capital expenditure being for the reallocation of $9.5K from Chamber microphone system to office telephone system upgrade. (February Council Meeting resolution).

IMPLICATIONS (FINANCIAL & RISK)
Increase in operational deficit by $17.5K.

ATTACHMENTS
2018/19 Budget Review 2 Reports

RECOMMENDATION
Recommended motion:

13.7.1 That Council adopts the 2018/19 Budget Review 2 as presented.
13.8 DROUGHT COMMUNITY PROJECTS AND KAROONDA FESTIVAL

(Officer – CEO)

SUMMARY
This report provides a brief update on the progress of projects which are being funded under the Drought Communities Program.

REPORT
Council is aware that two of the projects that were submitted for funding under the Drought Communities Program have received funding approval and have commenced final planning and implementation. The final grouping of smaller community projects is still pending funding approval; however, this is expected within the week.

Tegan Buckley has been recruited into the role of Local Community Projects Officer to assist with the delivery of the projects through until the end of June 2019.

Karoonda Early Childhood Centre & Community Hub

The design has been finalised including initial vetting by the Education and Standard Board, contracts for construction executed and civil works will commence on the site in late March with the structures to be delivered in mid-April. Everything is on track for a late June completion and handover.

Karoonda Township Activation Project

This project involves multiple sub-projects including:

- Mainstreet / Silo Art and Projection
- Landscaping in Railway Terrace
- Public wi-fi and local content delivery
- Town and interpretive signage
- Street Festival

Detailed planning is currently underway for the various aspects of the project, including the engagement of illuminarit for the projection components of the project and Juddy Roller for the physical painted components of the project.

Landscaping drawings are currently being finalised for the area between the public toilets and the silos.

Investigations are being finalised for the wi-fi and local content delivery system.

Meetings with the local traders group will be held in the coming weeks to determine the scope and schedule for the street festival.

A consistent branding message will be developed and used throughout this project.

It is being recommended to Council, that a working group be established to work with the CEO to finalise the details of the street festival. It is recommended that this group consist of the Mayor and at least one other elected member and that two representatives are invited from the local trader’s group.

Community Group Projects
The remaining projects submitted for funding approval (various upgrades to Mantung Hall, Karoonda Football Club and Karoonda Bowling Club) are pending approval, and it is anticipated that approval will be received within the coming week.

**IMPLICATIONS (FINANCIAL & RISK)**
The projects are being managed within the budget allocations under the DCF. In kind support may be required to finalise minor project aspects such as landscaping and final tidy-up.

**ATTACHMENTS**
Nil.

**RECOMMENDATION**
Recommended motion:

13.8.1 That Council note the report.

13.8.2 That Council support the notion of the CEO establishing a working group to assist in determining the final scope, theme, date and schedule of events and activities for the Street Festival to be funded under the Karoonda Township Activation Project, noting:

- The working group will be advisory in nature and have no delegation to act on behalf of or make decisions of Council,
- The working group exists to represent the local traders group and to be the conduit for information about the coordination of the event between Council and the group,
- The working group will assist Council in coordinating the participation of the local businesses and volunteers in the event.
14 CORRESPONDENCE

14.1 CORRESPONDENCE RECEIVED
Correspondence for the attention of Council is attached. It may be Council’s prerogative to move motions in response to items of correspondence.

ATTACHMENTS
Link to attachments

RECOMMENDATION
Recommended motion:

14.1.1 That Council note the correspondence.
15 CLOSE OF MEETING
APPENDIX 1 – MINUTES OF COUNCIL MEETING

12 FEBRUARY 2019

(back to agenda)
1 OPENING OF MEETING
Meeting opened at 7.30pm.

2 PRAYER
Her Worship the Mayor Phillips read the Civic Prayer.

PRESENT
Mayor Phillips, Cr Zadow, Cr Martin, Cr Burdett, Cr Zadow & Cr Norman

IN ATTENDANCE
CEO Matthew Morgan, GMC&C Katrina Fromm & GMI&E Jarrod Manuel

3 APOLOGIES
Cr Smith

Moved Cr Norman to bring forward item 13.3 Mallee Boy Art.
Seconded Cr Sparks
CARRIED

Moved Cr Sparks to suspend meeting proceedings at 7.32pm.
Seconded Cr Burdett
CARRIED

Trent Stewart from MalleeBoy Art addressed Council.
Meeting procedures resumed at 7.43pm.

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF ORDINARY MEETING HELD 8 JANUARY 2019
4.1.1 Moved Cr Burdett, that the minutes of the ordinary meeting held 8 January 2019 be taken as read and signed as correct.
Seconded Cr Norman
CARRIED

5 BUSINESS ADJOURNED
Nil

6 QUESTIONS (with or without notice)
Nil

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
7 PETITIONS & DEPUTATIONS
Nil

8 PRESENTATIONS
Nil

9 MOTIONS WITHOUT NOTICE
Nil

10 MAYORAL AND ELECTED MEMBERS REPORTS

10.1 MAYORAL REPORT

A verbal report from the Mayor was provided at the meeting

23/1 FlowFM Radio Interview – MalleeBoy Art
29/1 Australia Day Celebrations at East Murray
30/1 MRLGA Meeting at Mannum
30/1 Interviews
30/1 Cr Norman – Pest & Weeds Grant
31/1 HACC at Lameroo
1/2 Interviews
6/2 Karoonda Football Club meeting with sporting clubs – Female Facilities
7/2 Tony Pasin Photo opportunity and launch of child care & community hub funding
11/2 Audit Committee Meeting
12/2 Briefing Session

10.1.1 Moved Cr Sparks, that Council receive the Mayoral Report.
Seconded Cr Martin
CARRIED

10.2 ELECTED MEMBERS REPORT

A verbal report from the Elected Members was provided at the meeting

Cr Sparks
22/1 DCKEM earthmoving tender briefing session
26/1 Australia Day Celebrations at East Murray
1/2 Audit Committee Meeting
1/2 Briefing with CEO
12/2 Briefing Session

Cr Zadow
26/1 Australia Day
12/2 Briefing Session

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
Cr Burdett
26/1 Australia Day Celebrations at East Murray
30/1 MRLGA Meeting at Mannum
31/1 HACC Meeting at Lameroo
12/2 Briefing Session

Cr Norman
22/1 Karoonda Historical Society Committee Meeting
30/1 Pest & Weed Grant discussion with council staff
12/2 Briefing Session

Karoonda Waste Depot condition noted.

Cr Martin
6/2 Footy club meeting – female facilities
12/2 Briefing Session

10.2.1 Moved Cr Sparks, that Council receive the Elected Members Reports.
Seconded Cr Zadow
CARRIED

10.3 CEO REPORT

A verbal report from the CEO was provided at the meeting.

10.3.1 Moved Cr Martin, that Council receive the CEO Report.
Seconded Cr Norman
CARRIED

11 ITEMS FROM COMMITTEES & SUBSIDIARIES

11.1 KAROONDA DISTRICT HISTORICAL SOCIETY COMMITTEE

11.1.1 Moved Cr Burdett, that Council receive the minutes of the Karoonda Historical Society Committee meetings held on 13 November 2018 and 22 January 2019.
Seconded Cr Norman
CARRIED

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
12 ITEMS FOR NOTING

12.1 2018 – 2019 ANNUAL BUSINESS PLAN PROGRESS REPORT
12.1.1 Moved Cr Sparks, that Council note the 2018 – 2019 Annual Business Plan and Budget progress report.  
Seconded Cr Burdett  
CARRIED

12.2 2018 – 2019 CAPITAL PROJECTS PROGRESS REPORT
Seconded Cr Sparks  
CARRIED

12.3 2018/19 FINANCIAL REPORT
Seconded Cr Norman  
CARRIED

12.4 2018/19 ABP & BUDGET TIMETABLE
12.4.1 Moved Cr Martin, that Council note the update on the development of the ABP.  
Seconded Cr Sparks  
CARRIED

12.5 DROUGHT COMMUNITY PROJECTS AND GRANTS UPDATE
12.5.1 Moved Cr Burdett, that Council authorise the Mayor and CEO to exercise discretion with regard to implementation of Council’s grant writing assistance to community groups as per January 2019 resolutions.  
Seconded Cr Sparks  
CARRIED

13 ITEMS FOR DECISION

13.1 TELEPHONE SYSTEM
13.1.1 Moved Cr Sparks, that Council reallocate the $8,500 from the Capital Budget for AV microphone / speaker system to a replacement telephone system for Council.  
Seconded Cr Norman  
CARRIED

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
13.2 KAROONDA FARM FAIR 2019
13.2.1 Moved Cr Burdett, that Council provide platinum sponsorship to the Karoonda Farm Fair for 2019 and allocate the provided marquee for use by the 'Karoonda Traders Group.'
Seconded Cr Zadow CARRIED

13.3 MALLEEOY ART – “WHERE IS HE?”

Moved Cr Burdett

13.3.1 That Council formally thank MalleeBoy Art (Trent Stewart) for the generous donation of the artwork “Where is he?” to the Karoonda East Murray community.

13.3.2 That Council authorise the Mayor and CEO to determine the location for the artwork to be installed and for the allocation of approximately $2,000 to cover the costs for a base for the artwork and interpretive signage.

Seconded Cr Zadow CARRIED

13.4 COUNCIL COMMITTEE APPOINTMENTS

Nominations called for CEO Performance review Group
Cr Burdett nominated Cr Sparks – Cr Sparks accepted the nomination
Cr Sparks nominated Cr Martin – Cr Martin accepted the nomination

Moved Cr Norman

13.4.1 That Council adopt the terms of reference for the CEO Performance Review Group as presented.

13.4.2 That Council appoint Cr Sparks and Cr Martin to the CEO Performance Review Group.

Seconded Cr Burdett CARRIED

13.4.3 Moved Cr Sparks, that Council leave 13.4.3 to lay on the table, for more background information.
Seconded Cr Burdett CARRIED

14 CORRESPONDENCE

14.1 CORRESPONDENCE RECEIVED

14.1.1 Moved Cr Zadow, that Council note the correspondence.
Seconded Cr Sparks CARRIED

Page 5041

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
15 CLOSE OF MEETING

Meeting closed at 9.09pm

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APPENDIX 2 – MINUTES OF SPECIAL COUNCIL MEETING

26 FEBRUARY 2019

(back to agenda)
1 OPENING OF MEETING

Meeting opened at 8.30pm

2 PRAYER

Her Worship the Mayor Phillips read the Civic Prayer.

PRESENT

Mayor Phillips, Cr Smith, Cr Burdett, Cr Sparks, Cr Martin & Cr Norman

IN ATTENDANCE

CEO Matthew Morgan, GMC&C Katrina Fromm & GMI&E Jarrod Manuel

3 APOLOGIES

Cr Zadow

4 ITEMS FOR DECISION

4.1 KDFC FACILITY EXPANSION PROJECT

Moved Cr Smith

4.1.1 That Council contribute $270,000 of direct cash funding to the Karoonda Districts Football Club expansion project for the purposes of providing female focused facilities and change rooms, officials facilities and community gym facilities in support of the grant application with a total estimated budget of $560,000, being submitted for the ORSR Grassroots program closing 12 noon, Wednesday 27 February 2019 subject to:

- A MOU being executed between the KDFC and Council about ongoing community access to the facility and caveats on the potential future uses / sale of KDFC assets;
- Council project managing and delivering the project on behalf of the KDFC in accordance with Council’s standard procurement and project management processes;
- Establishment of an oversight committee for the project with representatives from Council, KDFC and the netball and cricket clubs and community gym, with final design approval resting with Council;
- The KDFC being successful in the ORSR Grassroots Grant Process;
- Council having a discussion with the KDFC about the prospect of a portion of Council’s $270,000 commitment being structured as an interest free loan to the KDFC.

Seconded Cr Burdett CARRIED

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
5 CLOSE OF MEETING

Meeting closed at 9.20pm
APPENDIX 3 – MINUTES OF COMMITTEES & SUBSIDIARIES
(back to agenda)
1 PRESENT
Tim Mulhhausler (Independent Chair), Cr Yvonne Smith, Cr Daryl Sparks, Tanya Wlochowicz (Independent Member), Mayor Caroline Phillips (via video conference), CEO Matthew Morgan & GMC&C Katrina Fromm

2 APOLOGIES
Nil

3 CONFIRMATION OF MINUTES
Moved Mayor Phillips, that the Audit Committee receives and notes the minutes from the previous meeting held 27 November 2019.
Seconded Cr Smith
CARRIED

Independent Chair Tim Mulhhausler called for interest declarations. Nil received.

4 BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING
Nil

Moved Cr Smith, that we move to discuss item 7 Risk Management Review.
Seconded Cr T Wlochowicz
CARRIED

5 RISK MANAGEMENT REVIEW
Moved Cr Smith, that the Audit Committee recommends to Council that the Risk Management Policy be adopted with minor amendment to 1.3.
Seconded Cr Sparks
CARRIED

Moved Cr Smith, that we move to discuss item 6 Internal Audit Review Report
Seconded Cr Sparks
CARRIED

6 INTERNAL AUDIT REVIEW REPORT
Moved T Wlochowicz, that the Audit Committee notes the Internal Audit Review Report from UHY Harries Norton.
Seconded Cr Sparks
CARRIED

5 WORK PROGRAM as at 5 February 2019
Moved Cr Smith, that the Audit Committee receives and notes the work program as amended.
Seconded T Wlochowicz
CARRIED

8 ANNUAL REPORT ON FINANCIAL PERFORMANCE 2017/18
Moved Cr Smith, that the Audit Committee notes the Annual Report on Financial Performance 2017/18.
Seconded Cr Sparks
CARRIED

These minutes are subject to final ratification at the next meeting. Where an amendment results in the change of intent then a revised copy will be forwarded with the subsequent meetings Minutes.
9 2018/19 BUDGET REVIEW 1

Moved T Wojchowicz, that Audit Committee note the report.
Secended Cr Sparks  CARRIED

10 PRUDENTIAL MANAGEMENT POLICY

Moved T Wojchowicz, that the Prudential Management Policy be brought back to the next Audit Committee Meeting with consideration given to the Risk Management Framework.
Secended Cr Sparks  CARRIED

Mayor Phillips left the meeting at 12.30pm

11 OTHER BUSINESS (General Discussion)

11.1 CONFIDENTIAL ITEM – CORPORATE SOFTWARE

Moved Cr Sparks

11.1.1 That in accordance with section 90(2) of the Local Government Act 1999, the Council orders that the public (excepting the Chief Executive Officer, the General Manager Corporate & Community), be excluded from attendance at the meeting to the extent that the Audit Committee considers it necessary to receive, discuss or consider in confidence the report – Corporate Software.

11.1.2 That the Audit Committee is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999 information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council and would on balance be contrary to the public interest.

11.1.3 That under section 90(2) 3(b) of the Local Government Act 1999, the Audit Committee pursuant to section 91(7) (b) of the Act order that the discussion and report (including attachments) and minute to be held in confidence for a period of 12 months.
Secended T Wojchowicz  CARRIED

Meeting recommenced at 12.57pm.

12 CLOSE

Meeting closed at 12.58pm.

13 NEXT MEETING

TBA

These minutes are subject to final ratification at the next meeting. Where an amendment results in the change of intent then a revised copy will be forwarded with the subsequent meetings Minutes.
MINUTES OF KAROONDA HISTORICAL SOCIETY MEETING

HELD IN KAROONDA EAST MURRAY COUNCIL CHAMBERS ON 19 February 2019 at 7.30 PM


APOLOGIES: R Gowing, E Kerr, R Hood and R Norman.

Chairperson D Roberts opened the meeting and welcomed everyone.

MINUTES: Minutes were read and confirmed: Moved J Roberts, seconded G Paay. CARRIED

BUSINESS ARISING FROM MINUTES:

- Update on solar lights by G Paay. Gerry has sent another message regarding supply to the eBay supplier. Cost will be between $100 and $120 each.
- Correction: It was the tandem P6 Fordson's which were moved and not the Moline Tractor.

CORRESPONDENCE:

- Nil

FINANCIAL REPORT:

- D Roberts presented the financial report and that we have $9,362.99 from budget and our funds available.

CHAIRPERSON’S REPORT: D Roberts

- D Roberts purchased five lengths of three inch pipe at OH Stringer’s clearing sale which will be used to construct light poles.
- Price of ready mix concrete from Boral for Windmill footings is $365.00(GST exc) delivered to Karoonda. Excess concrete will be used to construct aprons in the doorways of the shed.
- Barry Gowing may have some machinery which would be suitable for Pioneer Park. We should go and check out what is available.
- Barry offered the loan of a tyre suitable for the AL Harvester to take it to the Farm Fair. Maybe we should see if there is something else we could take instead.
- At the last working bee we tried to start the DT Bulldog but the motor was seized. Graham Buchanan is going to have a look at it.
- Barry Gowing believes it would not take a lot of work to get one of the Bulldogs in the back shed going. Tyres may be a problem.

DEPUTY CHAIRPERSON’S REPORT: J Cooper

- There is a dead tree fallen over the fence at the rear of the church. Council should be contacted.
- Justin will hang a light in the old shop to add atmosphere at the Starry Night Function.
- On an inspection of the park Justin discovered sheets of iron on the shelter sheet were loose and flapping in the wind. Further inspection found that the timber to which the iron was attached had deteriorated with age and would not hold nails. He consulted Denis and it was decided that in the interest of safety and possible damage to the new shed by loose iron sheets that unfortunately the only option was to demolish the shelter shed and clean up the site. The posts have not been removed at this stage. Perhaps we should look at relocating some piece of equipment to this site.
GENERAL BUSINESS:

- Holes to be organised for the windmill. R Cheriton to organise.
- Lucas Neumann to be contacted to quote on a price to repair the entry to the red railway carriage.
- After the last working bee there was nowhere to sit for lunch and maybe we should look at purchasing some chairs. Moved B Gowling, Seconded R Cheriton The Historical society purchase twelve plastic chairs for Pioneer Park. Carried
- Date of next working Bee Saturday 16th March 2019
  - Items for Working Bee:
    1. Plan out placement of displays in the shed
    2. Relocate shearing plant donated by DT & EL Kerr
    3. Get some tractors out of the back shed.
    4. Anything that needs doing to get the windmill ready for erection.
- Katrina Fromm to investigate grant options for painting
- R Cheriton to get quote for painting exterior and interior of church etc
- J Cooper suggested we get in touch with Paul Kaeleser from the Loxton Broadacre Museum to see if they have any item we could swap or if we had some items which we can’t use which would be of use to them.
- J Cooper to chase up bunting from council for use at the Starry Night function.

Next Meeting 19th March 2019 at 7.30pm G Paay will be an apology.

Chairman thanked Katrina for being Minute Secretary

Meeting Closed 8.22pm
APPENDIX 4 – DA REGISTER REPORT
(back to agenda)
APPENDIX 5 – RISK MANAGEMENT POLICY
(back to agenda)
RISK MANAGEMENT POLICY

PURPOSE

The purpose of the Risk Management Policy (the Policy) is to enable an integrated approach to risk management through:

- The District Council of Karoonda East Murray's commitment to core risk management principles;
- Defining responsibilities for the application of risk identification, assessment, evaluation and treatment programs across Council operations;
- A Risk Management Framework ("the Framework") that provides the tools and programmes to underpin Council's approach to achieving a balance between the costs of managing a risk and the anticipated benefits.

The management of risk will be integrated into Council's governance structures, including decision making. Risk Management leads to the successful achievement of Council’s Strategic Management Plan and community expectations.

To achieve the objectives of the Policy, the Framework has been defined. The Framework will be implemented over a period of two years.

POLICY STATEMENT

Council is committed to maintaining and applying governance and risk management principles to ensure that any impacts to strategic and business objectives are considered and analysed.

Council will adopt and implement a systematic approach to identify, assess, evaluate and treat (mitigate) risks. The risk management program involves identifying opportunities to ensure Council achieves its strategic goals whilst recording and managing its operational risks.

Management will lead, actively participate and have complete oversight over all aspects of risk management within their areas of responsibility.

Council will maintain the Framework consistent with the guidelines and principles of risk management as set out in the International Standard ISO31000:2018 – Risk Management Guidelines, with the goal of providing a consistent approach for dealing with uncertainties likely to impact on the achievement of Council's Vision.

The risk register will be periodically and consistently reviewed in accordance with set timeframes identified in the Framework.

PERFORMANCE MEASURES

The performance of the risk management program will be measured through three distinct categories:

- Compliance with the Policy and related documentation;
- Value add to the whole of Council;
- Maturity of Council's risk culture.

LEGISLATIVE REQUIREMENT AND POLICY CONTEXT
RISK MANAGEMENT POLICY

Section 125 of the Local Government Act 1999 (‘LG Act’) requires Council to ensure that appropriate policies, practices and procedures of internal control are implemented and maintained in order to assist the Council to carry out its activities in an efficient and orderly manner to achieve its objectives.

Section 132A of the LG Act requires Council to ensure that appropriate policies, practices and procedures are implemented and maintained in order to ensure compliance with statutory requirements and achieve and maintain standards of good public administration.

Section 134(4)(b) of the LG Act requires Council to adopt risk management policies, controls and systems.

DEFINITIONS

Definitions are outlined within the Framework.

ROLES AND RESPONSIBILITIES

Council

Council is responsible for the approval of this Policy and overseeing the systematic approach to managing risk across Council operations.

Audit Committee

The Audit Committee is responsible for checking that appropriate policies, practices and procedures of internal control are implemented and maintained in order to assist the Council to carry out its activities in an efficient and orderly manner to achieve its objectives, to ensure adherence to management policies, to safeguard the Council’s assets, and to secure (as far as possible) the accuracy and reliability of Council records.

Chief Executive Officer (CEO)

The CEO has the responsibility for ensuring that:
- The framework is established and implemented and
- Risk management is integrated into Council’s activities and functions.

The Manager Corporate & Community Services is responsible for:
- Assisting the Executive Team to develop, implement and maintain the risk management framework and program in a systematic and standardised manner;
- Development and maintenance of a Risk Register(s) that records reasonably foreseeable Operational and Strategic risks, including risk mitigation strategies;
- Assisting the Executive Team in development and compilation of reports relating to Council’s risk profile and mitigation strategies.

Executive Team (ET)

Members of the Executive Team are responsible for:
- Approval of the framework and commitment to promotion of this Policy and the framework whilst monitoring Council’s overall risk profile and controls;
- Reporting the status of Council’s risk profile and mitigation strategies to the Audit Committee;
- The implementation, management and evaluation of risk management, in accordance with the Policy and Framework within their areas of responsibility;
RISK MANAGEMENT POLICY

- Undertaking the risk management program as per the requirements of the Policy and Framework; and
- Ensuring that risk-based information is recorded in Council’s Risk Register.

Employees, Volunteers and Contractors (Workers):

All Council Workers are responsible for:

- Identifying, evaluating and managing risks in their daily activities and projects;
- Adhering to the requirements of Council’s risk management Policy and Framework.

AVAILABILITY

The Policy will be available on Council’s website with hard copies supplied on request.

The Policy will also be available within Skytrust.

The Framework is available to Council employees on Council’s corporate shared drive.
## Risk Management Policy

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<td>• District Council of Karoonda East Murray Risk Management Framework</td>
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<td>• Local Government Act 1999</td>
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<tr>
<td>General manager Corporate &amp; Community</td>
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### Contributors

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<td>GM Corporate &amp; Community Services</td>
<td>Katrina Fromm</td>
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# RISK MANAGEMENT POLICY

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**Publication**

This policy is available for inspection at Council’s office at 11 Railway Terrace, Karoonda or via the Council website, [www.dckem.sa.gov.au](http://www.dckem.sa.gov.au).
APPENDIX 6 – POLICY FRAMEWORK AND POLICY DOCUMENTATION

POLICY

(back to agenda)
POLICY FRAMEWORK

PURPOSE

To identify the structure and relationship of Council’s documents which provide guidance to workers and stakeholders on Council operations.

OBJECTIVES

To provide for consistency in development and management of Council’s policy documentation to guide effective decision making and service delivery.

POLICY STRUCTURE

- Strategic Plan
- Framework
- Policy
- Charter
- Plan/Strategy
- Guideline/Toolkit
- Information Sheet

DEFINITIONS

Strategic Plan – as defined within the Local Government Act 1999

- Strategic Management Plan
- Long Term Financial Plan
- Asset & Infrastructure Management Plan

Framework – overarching, guiding principles; concept structure

Policy – statement of intent, defined values, course of action set by Council and/or Chief Executive Officer

- External/Legislative – mandatory policies or code of practice required by Legislation, statute or created by a resolution of Council.
- Internal/Administrative – support work of the administration, created by the chief Executive Officer
- WHS – One System documentation

Draft Policy Framework (v1.0)
POLICY FRAMEWORK

Charter – public declaration that outlines the level of service/commitment

Plan/Strategy – detailed proposal, plan of action, master plan

Guideline/Toolkit – outlines the practice, systems and course of action to be taken to implement the policy.

Information sheet – developed from Guideline/Toolkit for public.
### POLICY FRAMEWORK

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<th>Review Date</th>
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#### Author (to whom changes are to be recommended)

<table>
<thead>
<tr>
<th>Position</th>
<th>Incumbent</th>
<th>Chief Executive Officer</th>
<th>Matthew Morgan</th>
</tr>
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</table>

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#### Reviewed by

<table>
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#### Approved by

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<th>Position</th>
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<tr>
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#### History

<table>
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<tr>
<th>Date</th>
<th>Author</th>
<th>Revision</th>
<th>Nature of Change</th>
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</thead>
</table>

#### Publication

This policy is available for inspection at Council's office at 11 Railway Terrace, Karoonda or via the Council website, [www.dkem.sa.gov.au](http://www.dkem.sa.gov.au).
POLICY DOCUMENTATION POLICY

POLICY STATEMENT

Documents identified in Council’s Policy Structure are developed in order to provide parameters and guidelines for the achievement of the council’s strategic and operational directions, ensure statutory compliance and give consideration to better practice and quality requirements.

OBJECTIVES

Policy documentation provides for:

- Creating a common, consistent and timely process for the development and endorsement of documents within Council’s policy structure which promotes alignment with the Council’s values.
- Establishing a common standard for the development of policy and other documents including the collection of adequate information to support implementation and review.
- Establishing controls for the management and retention of Council’s policies, and other documents within the Council’s document management system.

SCOPE

The policy applies to all policy documentation developed and reviewed for the District Council of Karoonda East Murray, with the exception of the Planning Policy which becomes part of the Development Plan, Work Health and Safety Policies.

This policy also extends to Government funded community service programs that the Council auspices or manages.

IMPLEMENTATION

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Approver</th>
<th>Timeline</th>
</tr>
</thead>
</table>
| Strategic Plan – as defined within the Local Government Act 1999  
  - Strategic Management Plan  
  - Long Term Financial Plan  
  - Asset & Infrastructure Management Plan  
  - Strategic Directions Report, S30 Development Plan | Council | As set by Legislation – within a Council term |
| Framework – overarching; guiding principles; concept; structure | Council | At least every 4 years – within a Council term |
| Policy – statement of intent, defined values, course of action  
  - External/Legislative – mandatory policies or codes | Council | At least every 4 years – within a Council term |
<table>
<thead>
<tr>
<th>Policy</th>
<th>Director Responsible</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy – statement of intent, defined values, course of action</td>
<td>CEO</td>
<td>At least every 4 years – within a Council term</td>
</tr>
<tr>
<td>• Internal/Administrative – support work of the administration created by the Chief Executive Officer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Policy – statement of intent, defined values, course of action</td>
<td>WHS Committee/CEO</td>
<td>As required by Legislation – within a Council term</td>
</tr>
<tr>
<td>• WHS – One System documentation</td>
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<td></td>
</tr>
<tr>
<td>Charter – public declaration that outlines the level of service / commitment</td>
<td>Council / and or CEO</td>
<td>As set by Legislation – within a Council term</td>
</tr>
<tr>
<td>Plan/Strategy – detailed proposal, plan of action, master plan</td>
<td>Council / and or CEO</td>
<td>As set by Legislation – within a Council term</td>
</tr>
<tr>
<td>Guideline / Toolkit – outlines the practice, systems and course of action to be taken to implement the policy.</td>
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<td>At least every 4 years – within a Council term</td>
</tr>
<tr>
<td>Information Sheet – developed from Guidelines / Toolkit for public</td>
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<td>At least every 4 years – within a Council term</td>
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**POLICY DOCUMENTATION POLICY**

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**Contributors**

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**Publication**

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Draft Policy Documentation Policy (v0.1)
APPENDIX 7 – REVIEW OF MRLGA SUBSCRIPTION METHODOLOGY
(back to agenda)
In response please quote PB:pb (O2019-0304)

4th March 2019

Chief Executive Officer,
District Council of Karoonda East Murray
11 Railway Terrace,
KAROONDA SA 5307

Dear Matthew

Review of MRLGA Subscription Methodology

At the MRLGA Board meeting 30th January 2019, it was resolved that the MRLGA Subscription Model as detailed below in Table 1 be endorsed “in principle” subject to a consultation process with member Councils prior to roll-out in the 2019/20 financial year.

<table>
<thead>
<tr>
<th>Member Council</th>
<th>2018-19 Subscriptions</th>
<th>2019-20 Subscriptions</th>
<th>Variance Year 1</th>
<th>2020-21 Subscriptions</th>
<th>Variance Year 2</th>
<th>2021-22 Subscriptions</th>
<th>Variance Year 3</th>
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</thead>
<tbody>
<tr>
<td>Renmark-Berri Council (RBC)</td>
<td>$21,219</td>
<td>$21,423</td>
<td>$104</td>
<td>$21,527</td>
<td>$104</td>
<td>$21,633</td>
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<tr>
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<td>$16,246</td>
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<td>$16,412</td>
<td>$1,145</td>
<td>$17,059</td>
<td>$1,459</td>
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<tr>
<td>Loxton-Wakool Council (LWC)</td>
<td>$22,684</td>
<td>$23,071</td>
<td>$50</td>
<td>$23,576</td>
<td>$506</td>
<td>$24,309</td>
<td>$504</td>
</tr>
<tr>
<td>Mildura Council (MC)</td>
<td>$16,889</td>
<td>$18,320</td>
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<td>$20,060</td>
<td>$1,680</td>
<td>$21,300</td>
<td>$1,871</td>
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<tr>
<td>Renmark-Fytving Council (RFC)</td>
<td>$18,065</td>
<td>$18,652</td>
<td>$587</td>
<td>$19,100</td>
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<td>$19,665</td>
<td>$59</td>
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<tr>
<td>Port Augusta Council (PAC)</td>
<td>$20,211</td>
<td>$20,500</td>
<td>$289</td>
<td>$20,790</td>
<td>$289</td>
<td>$21,080</td>
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<td>Renmark-Berri Council (RBC)</td>
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<td>$17,758</td>
<td>$524</td>
<td>$19,284</td>
<td>$932</td>
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<tr>
<td>Port Augusta Council (PAC)</td>
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<td>$16,700</td>
<td>$824</td>
<td>$18,200</td>
<td>$904</td>
<td>$19,132</td>
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<td>$10,301</td>
<td>$133,600</td>
<td>$7,200</td>
<td>$140,730</td>
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</table>

Table 1 - Proposed Subscription Model

Historically and based on Schedule 1 of the MRLGA Charter, Constituent Councils have paid subscriptions to the Association on the basis of an equity share. This is assumed to have been calculated on the basis of population at the time the initial calculation was made.

Times have changed since then and the basis for the equity share has also changed given the differing demographic profiles of Constituent Councils in recent times. Some Councils have experienced population increases, whereas other Councils have populations in decline.
It was the view of the MRLGA Board therefore that a review of the subscription’s methodology take place and be articulated in the new Charter due for adoption by the MRLGA Board in July 2019.

A review of other Regional LGA’s in South Australia indicates the following;

- The S&HLGA member levy is set at the flat fee of $10,000 plus an additional $0.10 per elector per member Council,
- LCLGA member levy is currently under review as part of the development of a new Strategic Plan,
- The Legatus Group levy is the same amount for all Constituent Councils and for 2018/2019 is set at $11,015 (GST exclusive). Their long-term financial plan has this remaining at this level with approximately 1.5% increases. This will be reviewed once they know what is happening with LGA and SAROC revenue sources,
- Upper Spencer Gulf base their subscriptions on a flat fee of $30k per Council. This has not been indexed for a few years, but they will need to have a discussion over next few months about where to from here,
- The EPLGA methodology is more complex and uses a range of information to calculate Constituent Council subscriptions. They use Grants Commission returns to apply subscriptions against population, operational revenue and rates base.

The LGA undertook a review of their subscription formula in 2017. A copy of the report relating to that review is available in the following link:

**Review of LGA Subscriptions**

The MRLGA Board are of the view that adoption of the LGA model for subscriptions will provide for a consistent and transparent approach for member Councils as well as a sustainable funding stream for the MRLGA for essential core service provision, given the MRLGA will be faced with a reduction in its revenue base in forthcoming years with the removal of rubble royalties and the LGA Outreach Services Program.

It was proposed that the introduction of the new subscription model would be justified through the offer of a “Value Proposition” to member Councils as part of a consultation process.

If indeed your Council sees value in the presentation of a “Value Proposition” to your elected members, please advise and I will coordinate a suitable time to present to your Council prior to the end of financial year.

For your immediate benefit I can inform you that the Subsidiary undertakes a coordinating role in conjunction with Constituent Councils on their issues and those raised by the Local Government Association of South Australia, the community and other key stakeholders.

State and Federal Members of Parliament representing our Region continue to be briefed both individually and through invitations to attend our quarterly meetings.

The MRLGA is a conduit for the provision of submissions and briefings on a range of topics inclusive but not limited to the following;

- River Murray Shack Wastewater Management Planning
- Australian Senate Inquiry – Relocation of Government Bodies to Regional Areas
- Submission into the Northern Basin Review
- Inquiry into National Freight and Supply Chain Priorities
- Submission to the Murray-Darling Basin Royal Commission
- Submission to the Inquiry into Regional Development and Decentralisation

The CEO MRLGA attends Forums, Workshops and Briefings throughout the year regarding evolving issues and to make contribution on behalf of the Subsidiary and its Constituent Councils. The CEO MRLGA is the LGA representative on the SA National Carp Control Plan Steering Committee.
The MRLGA has become involved in a range of crucial regional project initiatives that have been a benefit to Constituent Councils. Examples of some of these projects include the following:

- **Regional Roads Freight Movement Study** – developed to deliver short-term solutions to improving the movement of freight within the existing regional road network by improving access on key commodity routes and providing for a Network Assessment of the region’s road infrastructure.
- **Regional Roads Commodity Route Assessment Study** – linked to the above project, this study look at both a commodities only outcome as well as a full commodities route assessment across the region.
- **Regional Road Action Plans and SLRP Roads Database Update** – continued to review the Regional Road Action Plans and SLRP Roads Database through the RTA Committee,
- **Murraylands Regional Collaboration Pilot** – Provided Business Case Analysis templates for Public and Environmental Health Stream, Local Nuisance and Litter Control and Building Control and Planning to assist in the implementation of the Planning, Development and Infrastructure Act,
- **LGA Outreach Services Project** – secured ongoing funding towards the LGA Outreach Services Program,
- **Riverland ICT Strategy**
- **Regional Sport and Recreation Facilities Needs Review**
- **Regional Waste Management Strategy BCA** – preparing a Business Case Analysis relating to opportunities for Councils collaborate on waste management initiatives,
- **Regional Planning Boards** – both the Riverland and Murraylands Councils have submitted proposals to form Regional Planning Boards under the pilot program fostered by DPTI.
- **One River Murray Authority Governing Structure** – the Murray River SA Alliance initiated a review of governance structures over the South Australian section of the River Murray,
- **Murray and Mallee Zone Emergency Management Committee (ZEMC)** – continued to represent the Local Government sector on matter relating to Emergency Management and the assisted the LGA in the inception of LGFS needs,
- **Regional Public Health & Wellbeing Plan** – As required under the Act, the Association’s Regional Public Health Plan report to SA Health has been compiled and submitted by the Association’s Regional Public Health & Wellbeing Plan Committee. That committee provided for the implementation and monitoring of a Regional Public Health Plan for MRLGA, held Working group meetings and liaised with LGA Public Health Program Manager,
- **River Murray Ferries** – continued to work with DPTI through the Ferry Working Party to ensure the ongoing viability and operation of the River Murray Ferry Fleet,
- **SLRP Funding** – through the Murraylands and Riverland Regional Transport & Assets (RTA) Committee set the priorities for annual allocation of SLRP funding of up to $2.5 million per annum.

Should you require any further information relating to the MRLGA Subscription Model, please advise.

Yours sincerely,

[Signature]

Peter Bond
Chief Executive Officer

PO Box 236, VICTOR HARBOR SA 5211 T 0411 406799 E ceomrlga@outlook.com W www.mrlga.sa.gov.au
APPENDIX 8 – COMMUNITY GRANTS
(back to agenda)
COMMUNITY GRANTS APPLICATION FORM

Please Note:

- Applicants are advised to read the guidelines prior to completion of this form as applications not meeting the guidelines will be deemed ineligible.
- All documentation, where requested, must be submitted.
- Grant funding is to be matched on a $ for $ basis, including in kind contributions based on a flat rate for labour of $20 per hour.
- Completed applications with all supporting documentation should be forwarded to:

The Chief Executive Officer
District Council of Karoonda East Murray
PO Box 58
Karoonda 5307

APPLICATIONS CLOSE ON 28 FEBRUARY 2019

PART A – APPLICANT DETAILS

Project Title: "Greening" the course

Name of Group or Organisation: Karoonda Golf Club

Is your Organisation incorporated? In progress

Does your Organisation have an ABN? Yes

Is your Organisation registered for GST? No

Postal Address: PO Box 138, Karoonda 5307

Contact Person: Malcolm McKenzie

Position in Group/Organisation: Secretary

Phone No. 0438263105

PART B – PROJECT DETAILS

(Please attach extra pages if insufficient space is provided)

Project Title: "Greening" the course

Project Location: Karoonda Golf Club

Please describe the project for which the funds are sought:

Purchase of Poly Tank (3000Ltr) & Pump - Sprinklers
Water Control, and Hose & Fittings to irrigate the
area around the golf club house & hole #9 to grow
lawn, plants etc.

Estimated commencement date: 1-4-19 Completion date: 1-7-19
How will this project benefit the community of the District Council of Karoonda East Murray?

- It will make the course more inviting to players
- Visitors and entire new members
- And allow younger people to have another sport choice

Estimated number of people who will be directly involved with the project? 12

Estimated number of people who will be indirectly involved with the project? 6

How will you determine the success of the project?
- When the area has sprinklers (in ground) installed
- Lawn planted and growing

* The tank and pump is due to the poor water pressure

If you are seeking a contribution from Council of more than $1,000, please state in what way this support will be acknowledged?

- Through social media - signage at the club house

PART C - FUNDING SOURCES

Has your organisation received funding from the District Council of Karoonda East Murray or other funding sources in the past? NO

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Amount</th>
<th>Date</th>
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</tbody>
</table>

CONTRIBUTION BY APPLICANT

Project Total: $19,430

Council Contribution: $4,630

Your Contribution: $4,800
**PART D – PROJECT BUDGET**

Please provide a detailed budget for your project.

<table>
<thead>
<tr>
<th>Income</th>
<th>Expenditure</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Materials</td>
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</tr>
<tr>
<td>Sponsorship</td>
<td>Labour</td>
<td>4,800</td>
</tr>
<tr>
<td>Donations in Cash</td>
<td>Hire of equipment</td>
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</tr>
<tr>
<td>Grants</td>
<td>Office/Administration</td>
<td></td>
</tr>
<tr>
<td>Sales</td>
<td>Venue Hire</td>
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</tr>
<tr>
<td>Fees &amp; Charges</td>
<td>Advertising</td>
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</tr>
<tr>
<td>Gate/Door/Entry Fees</td>
<td>Catering Costs</td>
<td></td>
</tr>
<tr>
<td>Other (please list)</td>
<td>Other (please list)</td>
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</tr>
<tr>
<td><strong>Applicants In-Kind Volunteer Hours</strong></td>
<td>4,800</td>
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</tr>
<tr>
<td>Grant from Council</td>
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<td>4,630</td>
</tr>
<tr>
<td><strong>TOTAL INCOME</strong></td>
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<td>9,430</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURE</strong></td>
<td></td>
<td>9,430</td>
</tr>
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</table>

**PART E – ACCEPTANCE OF COMMUNITY GRANT CONDITIONS**

Please read the following conditions and then sign this section.
- The District Council of Karoonda East Murray’s support of the project will be acknowledged in any media coverage or promotional activities and in announcements at the event.
- The grant must be spent on the agreed project only.
- Unspent funds will be returned to Council.
- Funds must be spent within the financial year that the grant is obtained.

**DECLARATION**

Our organisation agrees to comply with the above conditions of the grant.

I declare that I have been authorised to prepare and submit this application and that the information presented on this form is correct. I understand that if Council approves the application, we will abide by the conditions as listed above.

Print Name: **M. J. McKenzie**

Position: **Secretary**

Signature: 

Date: **28-2-19**
PART F – COMPLETION RECORD

It is a requirement of receiving a contribution for your project from the District Council of Karoonda East Murray that you complete and return this form to Council. The information you include on this form and the items you attach will demonstrate the completion of your project and are Council's record of the use to which Council's contribution have been put. This form is to be submitted within 30 days of the completion of the project.

Applicant details

Name of Organisation__________________________
Postal Address ________________________________
Name of person completing form _______________________

Project/Event Costs

Total actual cost of project (inc. in kind) $______________
Amount received by Council $______________

Project/event results

Evidence that your project has been completed:
  ○ Photographs
  ○ Newspaper articles
  ○ Other

Statement of Project Income and Expenditure

Please attach a statement showing all income and expenditure for the project for which funding was received.

Certification Statement by Organisation’s Treasurer

I can confirm that the Community Event Grant or Donation received from the District Council of Karoonda East Murray has been used for the purpose for which it was given.

Name __________________________ Date ____________
Signature ________________________ Telephone __________
## Breakdown of Expenses (Daish Irrigation)

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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</thead>
<tbody>
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<tr>
<td>Water pump</td>
<td>$ 590</td>
</tr>
<tr>
<td>Sprinklers</td>
<td>$ 400</td>
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<tr>
<td>Station Controller</td>
<td>$ 525</td>
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<tr>
<td>Pipe &amp; Fittings</td>
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<tr>
<td>Solenoids</td>
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<tr>
<td>Outside controller</td>
<td>$ 165</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$4,430</strong></td>
</tr>
</tbody>
</table>
COMMUNITY GRANTS APPLICATION FORM

Please Note:
- Applicants are advised to read the guidelines prior to completion of this form as applications not meeting the guidelines will be deemed ineligible.
- All documentation, where requested, must be submitted.
- Grant funding is to be matched on a $ for $ basis, including in kind contributions based on a flat rate for labour of $20 per hour.
- Completed applications with all supporting documentation should be forwarded to:

The Chief Executive Officer
District Council of Karoonda East Murray
PO Box 58
Karoonda SA 5307

APPLICATIONS CLOSE ON 28 FEBRUARY 2019

PART A – APPLICANT DETAILS

Project Title: PIONEER PARK

Name of Group or Organisation: KAROONDA HISTORICAL SOCIETY

Is your Organisation incorporated? NO

Does your Organisation have an ABN? NO

Is your Organisation registered for GST? NO

Postal Address: CL DCKEM

Contact Person: JUSTIN COOPER

Position in Group/Organisation: Vice President

Phone No. 04 088 9001

PART B – PROJECT DETAILS

(Please attach extra pages if insufficient space is provided)

Project Title: 4 P's PIONEER PARK Preventive Painting

Project Location: PIONEER PARK EAST TCE KAROONDA

Please describe the project for which the funds are sought:

Painting of existing structures within Pioneer Park to preserve them and enhance their appearance.

Estimated commencement date: MAY 2019 Completion date: AUGUST 2019
How will this project benefit the community of the District Council of Karoonda East Murray?

Preserve historical buildings that are a tourism drawcard and make them accessible for community functions.

Estimated number of people who will be directly involved with the project? 10

Estimated number of people who will be indirectly involved with the project? 150

How will you determine the success of the project?

When the painting is completed and positive feedback received from locals and visitors.

If you are seeking a contribution from Council of more than $1,000, please state in what way this support will be acknowledged?

Through local + social media

PART C – FUNDING SOURCES

Has your organisation received funding from the District Council of Karoonda East Murray or other funding sources in the past? Yes

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Amount</th>
<th>Date</th>
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<tbody>
<tr>
<td>Powerfoot seating upgrade</td>
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CONTRIBUTION BY APPLICANT

Project Total: $3,000

Council Contribution: $6,000

Your Contribution: $4,000
PART D – PROJECT BUDGET

Please provide a detailed budget for your project.

<table>
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<tr>
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<th>$</th>
</tr>
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<td>2000</td>
<td>Materials</td>
<td>2000</td>
</tr>
<tr>
<td>Sponsorship</td>
<td></td>
<td>Labour</td>
<td>6000</td>
</tr>
<tr>
<td>Donations in Cash</td>
<td>1000</td>
<td>Hire of equipment</td>
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</tr>
<tr>
<td>Grants</td>
<td></td>
<td>Office/Administration</td>
<td></td>
</tr>
<tr>
<td>Sales</td>
<td></td>
<td>Venue Hire</td>
<td></td>
</tr>
<tr>
<td>Fees &amp; Charges</td>
<td></td>
<td>Advertising</td>
<td></td>
</tr>
<tr>
<td>Gate/Door/Entry Fees</td>
<td></td>
<td>Catering Costs</td>
<td></td>
</tr>
<tr>
<td>Other (please list)</td>
<td>1000</td>
<td>Other (please list)</td>
<td></td>
</tr>
<tr>
<td>IN KIND WORK</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grant from Council</td>
<td>4000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL INCOME</td>
<td>8000</td>
<td>TOTAL EXPENDITURE</td>
<td>8500</td>
</tr>
</tbody>
</table>

PART E – ACCEPTANCE OF COMMUNITY GRANT CONDITIONS

Please read the following conditions and then sign this section.
- The District Council of Karoonda East Murray’s support of the project will be acknowledged in any media coverage or promotional activities and in announcements at the event.
- The grant must be spent on the agreed project only.
- Unspent funds will be returned to Council
- Funds must be spent within the financial year that the grant is obtained.

DECLARATION

Our organisation agrees to comply with the above conditions of the grant.

I declare that I have been authorised to prepare and submit this application and that the information presented on this form is correct. I understand that if Council approves the application, we will abide by the conditions as listed above.

Print Name: Justin Cooper
Position: Vice President
Signature: [Signature]
Date: 28-2-19
DISTRICT COUNCIL KAROONDA EAST MURRAY

Community Grant Application by Karoonda Historical Society

In support of this application I provide some additional information.

The Society has seen the state of the paintwork on assets within Pioneer Park slowly degrading, nothing has been done by means of upkeep since the buildings were erected. The Society believes that if the paintwork is not done then these building will begin to deteriorate and no longer be an attraction for visitors, or something to enjoy when the park is used for Community events. It is imperative that the assets are preserved and maintained for the community, the small number of volunteers available do not feel that the level of skill and expertise to paint the buildings is on hand within the society. We have engaged a professional painter Steve PERRY from Murray Bridge who has attended the park and is in the process of providing a quote.

The society is looking at painting the inside & outside of the Wynarka Church. The Pump house Exterior, The Shop Exterior and the Hood House Exterior. We are seeking to utilise a Council grant with some of our own funding as well as a gift from the Karoonda Development Group in order to commence the painting program. It is envisaged that the cost of the Wynarka Church alone will be at least $6000 and we would negotiate with the painter as to what else he can fit in within our Budget parameters.

The society will be providing in-kind support as well with labour as there is considerable preparation required on the church prior to painting commencing, such as finishing off the installation of flashings, re-fixing some of the wall iron, filling in holes and gaps in the iron, as well as relocating to contents of the church for the interior painting to be done.

We envisage using future grants as well until the painting is completed.

If any further clarification is needed please contact me

Justin COOPER
Vice President

KAROONDA HISTORICAL SOCIETY
APPENDIX 9 – 2018/19 BUDGET REVIEW 2
(back to agenda)
## Statement of Financial Position
as at 30 June 2019

### ASSETS

<table>
<thead>
<tr>
<th></th>
<th>Notes</th>
<th>Budget</th>
<th>Actual</th>
<th>Bgt Rev 1</th>
<th>Bgt Rev 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and Cash Equivalents</td>
<td></td>
<td>1,036,000</td>
<td>2,124,025</td>
<td>1,036,000</td>
<td>1,770,000</td>
</tr>
<tr>
<td>Trade &amp; Other Receivables</td>
<td></td>
<td>237,389</td>
<td>591,607</td>
<td>237,389</td>
<td>237,389</td>
</tr>
<tr>
<td>Inventories</td>
<td></td>
<td>50,000</td>
<td>33,946</td>
<td>50,000</td>
<td>50,000</td>
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<tr>
<td><strong>Total Current Assets</strong></td>
<td></td>
<td>1,329,389</td>
<td>2,749,580</td>
<td>1,329,389</td>
<td>2,663,389</td>
</tr>
<tr>
<td>Infrastructure, Property, Plant &amp; Equipment</td>
<td></td>
<td>37,836,000</td>
<td>37,073,170</td>
<td>38,060,000</td>
<td>38,245,000</td>
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<tr>
<td>Other Non-Current Assets</td>
<td></td>
<td>345,811</td>
<td>1,318,440</td>
<td>540,811</td>
<td>540,811</td>
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<tr>
<td><strong>Total Non-Current Assets</strong></td>
<td></td>
<td>38,184,811</td>
<td>38,391,610</td>
<td>38,609,811</td>
<td>38,794,611</td>
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<tr>
<td><strong>Total Assets</strong></td>
<td></td>
<td>39,514,000</td>
<td>41,141,190</td>
<td>39,939,000</td>
<td>40,868,000</td>
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</table>

### LIABILITIES

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade &amp; Other Payables</td>
<td></td>
<td>425,000</td>
<td>303,930</td>
<td>425,000</td>
<td>425,000</td>
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<td>Provisions</td>
<td></td>
<td>123,000</td>
<td>122,563</td>
<td>123,000</td>
<td>123,000</td>
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<tr>
<td><strong>Total Current Liabilities</strong></td>
<td></td>
<td>548,000</td>
<td>426,493</td>
<td>548,000</td>
<td>548,000</td>
</tr>
<tr>
<td>Trade &amp; Other Payables</td>
<td></td>
<td></td>
<td>(1,280)</td>
<td></td>
<td></td>
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<tr>
<td>Provisions</td>
<td></td>
<td>41,000</td>
<td>23,342</td>
<td>41,000</td>
<td>41,000</td>
</tr>
<tr>
<td><strong>Total Non-Current Liabilities</strong></td>
<td></td>
<td>41,000</td>
<td>22,062</td>
<td>41,000</td>
<td>41,000</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td></td>
<td>589,000</td>
<td>449,555</td>
<td>589,000</td>
<td>589,000</td>
</tr>
</tbody>
</table>

### NET ASSETS

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accumulated Surplus</td>
<td>14,092,000</td>
<td>15,754,173</td>
<td>14,057,000</td>
<td>14,040,600</td>
<td>14,040,600</td>
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<tr>
<td>Asset Revaluation Reserves</td>
<td>24,033,000</td>
<td>24,633,312</td>
<td>24,033,000</td>
<td>24,633,000</td>
<td>24,633,000</td>
</tr>
<tr>
<td><strong>Total Council Equity</strong></td>
<td></td>
<td>38,925,000</td>
<td>40,587,485</td>
<td>38,500,000</td>
<td>38,882,600</td>
</tr>
</tbody>
</table>
**District Council of Karoonda East Murray**

**Statement of Comprehensive Income**

for the year ended 30 June 2019

Reported as at 28 February 2019

<table>
<thead>
<tr>
<th>$</th>
<th>Notes</th>
<th>Budget</th>
<th>Actual</th>
<th>Bgt Rev 1</th>
<th>Bgt Rev 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates Revenues</td>
<td>1,551,747</td>
<td>1,539,516</td>
<td>1,551,747</td>
<td>1,551,747</td>
<td>1,551,747</td>
</tr>
<tr>
<td>Statutory Charges</td>
<td>24,450</td>
<td>11,458</td>
<td>24,450</td>
<td>24,450</td>
<td>24,450</td>
</tr>
<tr>
<td>User Charges</td>
<td>77,910</td>
<td>34,180</td>
<td>77,910</td>
<td>77,910</td>
<td>77,910</td>
</tr>
<tr>
<td>Grants, Subsidies and Contributions</td>
<td>1,692,552</td>
<td>1,660,923</td>
<td>1,692,552</td>
<td>1,692,552</td>
<td>1,692,552</td>
</tr>
<tr>
<td>Investment Income</td>
<td>19,134</td>
<td>27,051</td>
<td>19,134</td>
<td>19,134</td>
<td>19,134</td>
</tr>
<tr>
<td>Reimbursements</td>
<td>2,300</td>
<td>2,438</td>
<td>2,300</td>
<td>2,300</td>
<td>2,300</td>
</tr>
<tr>
<td>Other Income</td>
<td>26,000</td>
<td>63,092</td>
<td>26,000</td>
<td>26,000</td>
<td>26,000</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>3,591,993</td>
<td>3,374,606</td>
<td>3,601,393</td>
<td>3,601,393</td>
<td>3,601,393</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Costs</td>
<td>752,284</td>
<td>529,332</td>
<td>752,284</td>
<td>752,284</td>
<td>752,284</td>
</tr>
<tr>
<td>Materials, Contracts &amp; Other Expenses</td>
<td>1,578,896</td>
<td>588,728</td>
<td>1,607,696</td>
<td>1,607,696</td>
<td>1,607,696</td>
</tr>
<tr>
<td>Depreciation, Amortisation &amp; Impairment</td>
<td>1,856,000</td>
<td>1,238,456</td>
<td>1,856,000</td>
<td>1,856,000</td>
<td>1,856,000</td>
</tr>
<tr>
<td>Finance Costs</td>
<td>3,000</td>
<td>1,277</td>
<td>3,000</td>
<td>3,000</td>
<td>3,000</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>4,185,980</td>
<td>2,356,392</td>
<td>4,218,980</td>
<td>4,218,980</td>
<td>4,218,980</td>
</tr>
<tr>
<td><strong>Operating Surplus / (Deficit)</strong></td>
<td>(591,987)</td>
<td>1,018,263</td>
<td>(616,987)</td>
<td>(634,487)</td>
<td></td>
</tr>
<tr>
<td>Asset Disposal &amp; Fair Value Adjustments</td>
<td>15,000</td>
<td>34,436</td>
<td>15,000</td>
<td>15,000</td>
<td></td>
</tr>
<tr>
<td><strong>Net Surplus / (Deficit)</strong></td>
<td>(576,987)</td>
<td>1,052,700</td>
<td>(601,987)</td>
<td>(619,487)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Comprehensive Income</strong></td>
<td>(576,987)</td>
<td>1,052,700</td>
<td>(601,987)</td>
<td>(619,487)</td>
<td></td>
</tr>
</tbody>
</table>
### Statement of Changes in Equity

for the year ended 30 June 2019

Reported as at 28 February 2019

<table>
<thead>
<tr>
<th>$</th>
<th>Notes</th>
<th>2018 / 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Budget</td>
</tr>
<tr>
<td>---</td>
<td>-------</td>
<td>-------------</td>
</tr>
<tr>
<td>ACCUMULATED SURPLUS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balance at end of previous reporting period</td>
<td>14,669,987</td>
<td>14,700,462</td>
</tr>
<tr>
<td>Net Surplus / (Deficit) for year</td>
<td>(576,987)</td>
<td>1,052,700</td>
</tr>
<tr>
<td>Balance at End of Reporting Period</td>
<td>14,092,000</td>
<td>15,753,152</td>
</tr>
</tbody>
</table>

| ASSET REVALUATION RESERVE |       |             |             |            |            |
| Balance at end of previous reporting period | 24,833,000 | 24,833,312 | 24,833,000 | 24,833,000 |
| Balance at End of Reporting Period | 24,833,000 | 24,833,312 | 24,833,000 | 24,833,000 |

<table>
<thead>
<tr>
<th>TOTAL EQUITY</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>38,925,000</td>
<td>40,586,464</td>
<td>38,900,000</td>
<td>38,882,500</td>
<td></td>
</tr>
</tbody>
</table>
Statement of Cash Flows
for the year ended 30 June 2019

<table>
<thead>
<tr>
<th>2018 / 2019</th>
<th>Budget</th>
<th>Actual</th>
<th>Bgt Rev 1</th>
<th>Bgt Rev 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash Flows from Operating Activities</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Receipts</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Receipts</td>
<td>3,578,859</td>
<td>2,334,277</td>
<td>3,582,859</td>
<td>3,582,859</td>
</tr>
<tr>
<td>Investment Receipts</td>
<td>10,134</td>
<td>27,051</td>
<td>10,134</td>
<td>10,134</td>
</tr>
<tr>
<td><strong>Payments</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Payments to Suppliers and Employees</td>
<td>(2,330,800)</td>
<td>(2,080,915)</td>
<td>(2,500,860)</td>
<td>(2,501,480)</td>
</tr>
<tr>
<td>Finance Payments</td>
<td>(3,000)</td>
<td>(1,877)</td>
<td>(3,000)</td>
<td>(3,000)</td>
</tr>
<tr>
<td><strong>Net Cash provided by (or used in) Operating Activities</strong></td>
<td>1,264,013</td>
<td>(329,464)</td>
<td>1,035,013</td>
<td>1,017,513</td>
</tr>
</tbody>
</table>

| **Cash Flows from Investing Activities** | | | | |
| **Receipts** | | | | |
| Sale of Replaced Assets | 15,000 | 34,426 | 15,000 | 15,000 |
| **Payments** | | | | |
| Expenditure on Renewal/Replacement of Assets | (1,526,000) | (46,080) | (1,551,000) | (1,551,000) |
| Expenditure on New/Upgraded Assets | (304,000) | (50,891) | (304,000) | (794,000) |
| **Net Cash provided by (or used in) Investing Activities** | (1,875,000) | (92,535) | (2,300,000) | (2,670,000) |

| **Cash Flows from Financing Activities** | | | | |
| **Receipts** | | | | |
| Proceeds from Aged Care Facility Deposits | - | - | - | - |
| **Payments** | | | | |
| Repayment of Aged Care Facility Deposits | - | 329,200 | - | - |
| **Net Cash provided by (or used in) Financing Activities** | - | 329,200 | - | - |
| **Net Increase (Decrease) in Cash Held** | (610,987) | (92,759) | (1,264,987) | (1,652,487) |
| **plus Cash & Cash Equivalents at beginning of period** | 1,846,997 | 2,110,873 | 1,846,997 | 1,846,997 |
| **Cash & Cash Equivalents at End of Reporting Period** | 1,036,000 | 2,017,873 | 302,000 | (5,590) |
### District Council of Karoonda East Murray

#### Uniform Presentation of Finances
for the year ended 30 June 2018

Reported as at 28 February 2018

<table>
<thead>
<tr>
<th></th>
<th>Notes</th>
<th>Budget</th>
<th>Actual</th>
<th>Bgt Rev 1</th>
<th>Bgt Rev 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td>3,097,993</td>
<td>3,374,000</td>
<td>3,001,993</td>
<td>3,001,993</td>
</tr>
<tr>
<td>less <strong>Expenses</strong></td>
<td></td>
<td>(4,169,980)</td>
<td>(2,356,392)</td>
<td>(4,218,980)</td>
<td>(4,236,480)</td>
</tr>
<tr>
<td><strong>Operating Surplus / (Deficit)</strong></td>
<td></td>
<td>(591,987)</td>
<td>1,018,263</td>
<td>(616,987)</td>
<td>(634,487)</td>
</tr>
<tr>
<td>less <strong>Net Outlays on Existing Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Expenditure on Renewal and Replacement of Existing Assets</td>
<td></td>
<td>1,526,000</td>
<td>48,000</td>
<td>1,061,000</td>
<td>1,061,000</td>
</tr>
<tr>
<td>less Depreciation, Amortisation and Impairment</td>
<td></td>
<td>(1,856,000)</td>
<td>(1,236,458)</td>
<td>(1,856,000)</td>
<td>(1,856,000)</td>
</tr>
<tr>
<td>less Proceeds from Sale of Replaced Assets</td>
<td></td>
<td>(15,000)</td>
<td>(34,438)</td>
<td>(15,000)</td>
<td>(15,000)</td>
</tr>
<tr>
<td><strong>(345,000)</strong></td>
<td></td>
<td>(1,224,812)</td>
<td>80,000</td>
<td>80,000</td>
<td></td>
</tr>
<tr>
<td>less <strong>Net Outlays on New &amp; Upgraded Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Expenditure on New &amp; Upgraded Assets</td>
<td></td>
<td>364,000</td>
<td>60,001</td>
<td>364,000</td>
<td>734,000</td>
</tr>
<tr>
<td>less Amounts Received Specifically for New &amp; Upgraded Assets</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>less Proceeds from Sale of Surplus Assets</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>364,000</strong></td>
<td></td>
<td>60,001</td>
<td>364,000</td>
<td>734,000</td>
<td></td>
</tr>
<tr>
<td><strong>Net Lending / (Borrowing) for Financial Year</strong></td>
<td></td>
<td>(610,987)</td>
<td>2,162,184</td>
<td>(1,060,987)</td>
<td>(1,448,487)</td>
</tr>
</tbody>
</table>
## Financial Indicators
for the year ended 30 June 2019

<table>
<thead>
<tr>
<th></th>
<th>2018 / 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Notes</td>
</tr>
<tr>
<td><strong>Operating Surplus Ratio</strong></td>
<td>-16%</td>
</tr>
</tbody>
</table>

_This ratio expresses the operating surplus/deficit as a percentage of operating revenue._

| **Net Financial Liabilities Ratio** | 28% | -19% | -39% |

_Net financial liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue._

| **Asset Sustainability Ratio** | 82% | 104% | 104% |

_Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets._
APPENDIX 10 – CORRESPONDENCE

(back to agenda)
## Connecting Catchments and Communities

**Menindee to The Murray Mouth**

**Friday 22nd Feb 2019**

10.00am – 4.00pm

**Renmark Hotel Conference Room**

Murray Avenue – RENMARK

<table>
<thead>
<tr>
<th>Time</th>
<th>SESSION</th>
<th>Session Host</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.30 – 10.00</td>
<td>Morning tea - Welcome</td>
<td>Murray Darling Association</td>
</tr>
<tr>
<td>10.00 – 11.30</td>
<td>Role and Management of Menindee Lakes</td>
<td>MDBA River Operations, NSW Dept Industry – Fisheries</td>
</tr>
<tr>
<td></td>
<td>• Operational</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Ecological</td>
<td></td>
</tr>
<tr>
<td>11.30 – 13.00</td>
<td>Role and management of the barrages and Lower Lakes</td>
<td>SA Dept for Environment and Water Operations, Primary Industry and Regions SA</td>
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<td>• Operational</td>
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<td>• Ecological</td>
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<td>13.00 – 13.30</td>
<td>Lunch</td>
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<td>13.30 – 15.00</td>
<td>Water extractions &amp; allocation rules</td>
<td>Commonwealth Environmental Water Office, NSW Natural Resource Access Regulator</td>
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<td>“Why is their water allocation greater/smaller than ours?”</td>
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<td>Towards consistency and equity across the States</td>
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<td>15.00 – 16.00</td>
<td>Environmental watering priorities and Water Resource Plans</td>
<td>Murray Darling Basin Authority, Commonwealth Environmental Water Office</td>
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<td>Adaptive capacity – responding to variation in climate and other conditions.</td>
<td></td>
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</table>

**16.00 CONCLUSION**

For further information,

- Cr Peter Hunter of Renmark Paringa Council, Chair of MDA Region 5 on 0447 177 341 or
- Cr Jane MacAllister of Wentworth Shire Council, Chair of MDA Region 4 on 0427 118 396 or
- Murray Darling Association Ph 03 5480 3805, email admin@mda.asn.au.
- Registrations are essential. Please register here
Mr Matthew Morgan
Chief Executive Officer
District Council of Karoonda East Murray
PO Box 58
KAROONDA SA 5307

31 JAN 2019

Dear Mr Morgan,

I am pleased to advise that funding of $550,000 (GST exclusive) has now been approved under the Drought Communities Programme Extension (DCP Extension) to the District Council of Karoonda East Murray for the Karoonda Early Childhood Centre & Community Hub project.

I am proud the Liberal National Government has boosted the DCP Extension to $81 million and that the District Council of Karoonda East Murray will soon be receiving part of their $1 million to support their community during this severe drought event.

If the District Council of Karoonda East Murray has existing infrastructure spending provided by the Liberal National Government and would like to consider bringing forward expenditure or changing the schedule of project construction, I welcome, indeed urge, a proposal be provided to the Department of Infrastructure, Regional Development and Cities for consideration.

For any further information, your Council is welcome to contact Ms Diana Hallam, Executive Director of the Drought Taskforce at the Department, who can be contacted on diana.hallam@infrastructure.gov.au or 02 6274 6460.

I have written to Mr Tony Pasin MP, Member for Barker, advising of the approval for Karoonda Early Childhood Centre & Community Hub project.

I look forward to working with you on these projects.

Yours sincerely,

Bridget McKenzie

Parliament House, Canberra ACT 2600
Telephone (02) 6277 7492
District Council Karoonda East Murray  
4/03/2019

As council may know due to the amount of interest Karoonda Golf Club has come out of recession.

Work has already commenced to tidy up around the club rooms and surrounding area to make the club look more inviting.

The amount of interest and attendance at the working "B" by both young and old members of our community was very exciting.

The clubs current Local Government lease is due to expire on 8th June 2020 and the club would like to extend our current lease as per previous lease.

The land will only be used for golfing associated activities.

Our reopening will provide another avenue for community members to meet and get together for a game of golf or just a chat.

Trusting in the councils cooperation

Malcolm Mckenzie  
Club Secretary KGC  
0438263105
Dear Sir/Madam

Prior to the last Council elections, very few people were aware of a clause in the Local Government Act which provides for non-Australian citizens to vote at Council elections.

It was well known that every Australian citizen in SA, over the age of 18 years was on the State Electoral roll and was therefore automatically enrolled to vote at Council elections. It was only when the banners about the election were displayed that it became evident that people other than those automatically enrolled, may also be entitled to vote.

To qualify, a non-Australian citizen would need to meet the Council CEO and verify that he or she had been living at a residence within the Council area for at least 30 days.

The generally accepted protocol across all administrative bodies in Australia is that it is the members alone who are entitled to vote and elect the personnel who administer the body. This applies to sporting clubs, trade unions, industry groups, service clubs and corporations etc.

Our State and Federal elections are open only to Australian citizens.

Why would Council elections be different? Those desiring a vote are welcome to become citizens.

There is a campaign to amend the Local Government Act to be consistent with voting for the other levels of Government which require voters to be Australian citizens. It will require State Parliamentary approval.

I would appreciate the matter being placed on your meeting agenda because your elected members are closest to the scene. I would hope they prefer to see consistency across voting for all levels of Government and I encourage your Council to contact the local MP and Minister Knoll seeking the amendment.

Yours faithfully

Ken Grundy
Box 177
Naracoorte SA 5271
March 4 2019