APPLICATION TO HIRE BEAN BAGS

HIRER DETAILS			
First Name:		Surname:	
Organisation / Community Group (if applicable):			
Postal Address:			
Suburb:		Postcode:	
Email:			Phone:

HIRE DETAILS		
Number of Bean Bags Required (maximum 4):		
Purpose / Event:		
Location Bean Bags Will Be Used:		
Collection Date (Mon – Fri)		☐ 9.30am or ☐ 4.00pm (Please tick)
Return Date (Mon – Fri)		☐ 9.30am or ☐ 4.00pm (Please tick)

FEES & DECLARATION	
Hire Fee: $5.00 per bean bag Bond: $5.00 per bean bag	
Hire fees and any applicable bond must be paid prior to collection of the bean bags. ☐ I have read and agree to comply with the District Council of Karoonda East Murray Conditions of Hire.	
Signature:	Date:

Form updated 30/09/2026

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OFFICIAL USE ONLY:			
Number of Bean Bags Issued:			
Hire Amount:	$	Receipt / MAGIQ #:	
Bond Amount:	$	Bond Received:	☐
Hire Booking Placed in Council Calendar?	☐ Completed		
Bond Refunded:	☐ YES ☐ NO (Provide reason if nil refund)		
Date Bond Refunded:			
Collection:	☐ Completed		
Return:	☐ Completed		
Condition Upon Return:	☐ Satisfactory ☐ Damage / issue identified		
DCKEM Officer:			
OTHER NOTES:			

Form updated 30/09/2026

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CONDITIONS OF HIRE

1. **Bookings**

   All bookings must be made through the District Council of Karoonda East Murray by completing an Application to Hire Bean Bags.

   Telephone bookings will be accepted; however, a completed hire form must be returned to Council within seven (7) days of receipt to confirm the booking.

2. **Bond**

   A bond of $5.00 is payable by all hirers and must be paid to the District Council of Karoonda East Murray prior to collection of the bean bags. The bond will be refunded following the return and inspection of the bean bags, provided they are returned in a satisfactory condition.

3. **Collection & Return**
   Bean bags must be collected and returned to the Council Office at the prearranged time. The Council Office is located at 11 Railway Terrace, Karoonda.

4. **Hirer's Responsibility**
   The hirer is responsible for the bean bags from the time of collection until they are returned to Council, including any loss, damage or misuse.

5. **Condition of Bean Bags**
   Bean bags must be returned clean, dry and undamaged. If a bean bag is lost or damaged beyond repair, the hirer will be charged a replacement fee of $118.00 per bean bag.

6. **Return Date**
   Bean bags must be returned on the agreed return date specified on the hire form.

FEES AND CHARGES

1. **Hire Fee**
   The hire fee is $5.00 (GST inclusive) per bean bag.

2. **Bond**
   A $5.00 bond per bean bag is payable by all hirers and must be paid prior to collection.

3. **Replacement Fee**
   A replacement fee of $118.00 per bean bag will apply to any bean bag that is lost or damaged beyond repair.

4. **Fee Exemptions**
   A request for exemption from the hire fee may be made in writing to the Chief Executive Officer.