Please return this form to the District Council of Karoonda East Murray. This form must be completed in its entirety, including proof of Public Liability Insurance and lodged with Council.

BUSINESS DETAILS

Business Name:

Contact Details:

Name:

Phone:

Email:

Address:

Name(s) of persons staffing your stall:

Public liability Insurance - The permit holder will be required to attach to this application a current copy of their Public Liability Insurance Certificate to the value of $20,000,000. (Requirement) **Please contact us directly if you don't have Public Liability Insurance.*

STALL ACTIVITY

Please describe your primary business stall activities during the event:

Please indicate your stall requirements:

Will amplified music or voice be used? You will be required to have an APRA License (Copyright of recorded music).	☐YES	☐NO
Will power be required? If YES, please ensure all electrical equipment that you bring onsite (including power boards and extension leads have a current test tag). NOTE: *All electrical equipment must be tested and passed by an electrician prior to plugging into a Council power supply.*	☐YES	☐NO
Will you be setting up a Marquee Tent or other structure? If YES, please confirm the size of the structure you will be erecting.	☐YES	☐NO
Will you be providing any food or drink products? If YES, please attach a copy of your Food Vendor Registration and specify the type of food / beverage you will be supplying: **If you have not completed a Food Vendor Registration with your Council please advise and we will provide relevant form.*	☐YES	☐NO
Will you be offering stall demonstrations throughout the event? If YES, please provide a description below or attach a page with more information so we can add to the event program.	☐YES	☐NO
Will you be using a gas bottle on your site to food vans or BBQs? If YES, please ensure it is in current test date.	☐YES	☐NO
Amusement Devices Will you have an amusement device at your site? If YES, please attach a copy of the annual engineer inspection in additional to your Public Liability Insurance Certificate. Registration Number: NOTE: Inflatable devices greater than 3 metres are an amusement device and must be registered with Safe Work SA.	☐YES	☐NO
Do you have a current DCSI check? If YES, please attach a copy.	☐YES	☐NO

General Conditions of Permit

1. The permit holder agrees to indemnify and to keep indemnified the Council, its employees and/or agents against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against any of them arising out of or in relation to any activities under the Permit or arising out of breach of any condition attaching to the Permit.
2. The permit holder shall take out and keep current a public liability policy of insurance for the minimum sum of $20,000,000.00 in respect of any negligent act or omission of the permit holder in relation to any activities under the Permit.
3. The permit holder, where appropriate, shall ensure that it is licensed or registered to carry out the activity authorised by the issuing of the Permit.
4. The Permit is not transferable.
5. The permit holder shall comply with applicable laws and also give all notices required by any legislation relating to an activity under the Permit.
6. No food or drink will be offered for sale by the permit holder without the prior approval of the Council.
7. No music system or amplified sound to be used by the permit holder without the prior approval of the Council.
8. Stalls and exhibitors sites will be allocated by the Council and no allocated sites may be altered without the approval of the Council.
9. The permit holder shall ensure that its site or sites are left in a clean and tidy condition at the end of the event. Failure to do so may result in cleaning fees being charged.
10. The use of power by the permit holder shall not exceed that agreed to and approved by the Council.
11. The Permit is liable to be revoked by Council if the permit holder fails to comply with a condition of the Permit or may be revoked in any other justifiable circumstance.

In making this application, the permit holder agrees to be bound by the conditions of the Permit and declares that the particulars provided by the permit holder with regard to the proposed event are true and correct. The person signing warrants he/she has authority to bind the permit holder for that purpose.

Signed for and on behalf of the permit holder

Name ..... Date .....

Position ..... Signature .....

Please return your completed form to:

District Council of Karoonda East Murray
PO Box 58, Karoonda, SA, 5307 council@dckem.sa.gov.au
11 Railway Terrace, Karoonda, SA
Ph: (08) 8578 1004