15 November 2018

Mayor Caroline Phillips
Councillor Darren (Fred) Zadow
Councillor Kevin Burdett
Councillor Simon Martin
Councillor Yvonne Smith
Councillor Daryl Sparks
Councillor Russell Norman

Dear Mayor and Council Members,

I advise that the next meeting of Council will be held in the Karoonda East Murray Council Chambers on Tuesday 20 November 2018 at 6.30pm.

Yours faithfully,

Matthew Morgan
Chief Executive Officer
ORDER OF BUSINESS

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1 OPENING OF MEETING

1.1 WELCOME BY THE CHIEF EXECUTIVE OFFICER

In accordance with section 81(4) of the Local Government Act 1999, the Chief Executive Officer must appoint the time and place at which the first meeting of Council will be held after a general election. The Chief Executive Officer will open the meeting, until elected member declarations have been completed, at which point the Mayor will assume control of the conduct of the meeting.

1.2 ELECTED MEMBER DECLARATIONS

In accordance with section 60 of the Local Government Act 1999, members of Council must at, or before, the first meeting to be attended by the member, make an undertaking in accordance with the regulations.

Each member is therefore asked in order of electoral results to make the following undertaking in front of the justice of the peace who is present (Katrina Fromm) under the Oaths Act 1936 and in accordance with the form prescribed in the Local Government (General) Regulations 2013, as follows:

I, <insert full name>, having been elected or appointed to the office of a member of the District Council of Karoonda East Murray, undertake to faithfully and impartially fulfil the duties of office in the public interest, to the best of my judgement and abilities and in accordance with the Local Government Act 1999.

Signature: <elected member to sign>
This undertaking was made before me on: <JP to date>
Signature: <JP signature>

Order of declarations:
Mayor Caroline Phillips
Councillor Darren (Fred) Zadow
Councillor Kevin Burdett
Councillor Simon Martin
Councillor Yvonne Smith
Councillor Daryl Sparks
Councillor Russell Norman

1.3 WELCOME BY THE MAYOR

Mayor Caroline Phillips will now assume control of the conduct of the meeting and welcome the members and public gallery to the Council meeting.
2 PRAYER

All mighty god we call upon you to grant your blessings upon this Council. Direct and guide its deliberations to the advancement of your glory and for the true well being of the people of our area. AMEN.

3 APOLOGIES

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF ORDINARY MEETING HELD 9 OCTOBER 2018

The minutes from the Ordinary Meeting of Council held on 9 October 2018 have been circulated and are also attached to this report.

ATTACHMENTS
Link to Minutes

RECOMMENDATION
Recommended motion:

4.1.1 That the minutes of the ordinary meeting held 9 October 2018 be taken as read and signed as correct.

5 BUSINESS ADJOURNED

6 QUESTIONS (with or without notice)

7 PETITIONS & DEPUTATIONS

8 PRESENTATIONS

9 MOTIONS ON NOTICE

9.1 EAST MURRAY SPORTS COMPLEX

A motion on notice from Cr Darren Zadow was received by the CEO as follows:

9.1.1 That Council as a result of the pending closure of the East Murray Area School pursue discussions with the East Murray Tigers Sporting Club and where necessary lobby the relevant government departments about the possibility and options for the East Murray Sports Complex to be transferred into community ownership.
10 MAYORAL AND ELECTED MEMBERS REPORTS

10.1 MAYORAL REPORT

A verbal report from the Mayor.

RECOMMENDATION

Recommended motion:

10.1.1 That Council receive the Mayoral Report.

10.2 ELECTED MEMBERS REPORT

A verbal report from the Elected Members.

RECOMMENDATION

Recommended motion:

10.2.1 That Council receive the Elected Members Reports.
11 ITEMS FROM COMMITTEES & SUBSIDIARIES

11.1 KAROONDA DISTRICT HISTORICAL SOCIETY COMMITTEE

The minutes from the Karoonda District Historical Society Committee (a committee established under section 41 of the Local Government Act 1999) held on 16 October 2018 have been received and attached to this report.

ATTACHMENTS

Link to Minutes

RECOMMENDATION

Recommended motion:

11.1.1 That Council receive the minutes of the Karoonda Historical Society held on 16 October 2018.

11.2 MURRAY MALLEE COMMUNITY TRANSPORT SCHEME

The minutes from the Murray Mallee Community Transport Scheme (a subsidiary established under section 43 of the Local Government Act 1999) held on 7 November 2018 have been received and attached to this report.

ATTACHMENTS

Link to Minutes

RECOMMENDATION

Recommended motion:

11.2.1 That Council receive the minutes of the Murray Mallee Community Transport Scheme held on 7 November 2018.
12 ITEMS FOR NOTING

12.1 2018 – 2019 ANNUAL BUSINESS PLAN PROGRESS REPORT

SUMMARY
Council’s 2018 – 2019 Annual Business Plan and Budget has several non-financial actions that need to be reported on to Council that each contribute to Council achieving its overall strategic goals.

This report summarises recent activity and the attachment provides an update and commentary against each action in the plan.

REPORT

<table>
<thead>
<tr>
<th>GOAL 1 - ECONOMIC DEVELOPMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>“Expand the economic prosperity of our community.”</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION 1 – Support the provision of child care services in Karoonda</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
</tr>
<tr>
<td>JUN 2019</td>
</tr>
</tbody>
</table>

**COMMENTS**
A verbal update will be provided to the Council, as this is potentially impacted by the Drought Communities Fund and will become a consideration for Council in the 2019/2020 budgeting process.

<table>
<thead>
<tr>
<th>ACTION 2 – Seek assistance to create an Economic Development Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
</tr>
<tr>
<td>JUN 2019</td>
</tr>
</tbody>
</table>

**COMMENTS**
Building Better Regions Fund application lodged seeking an amount of $20K to engage a suitably qualified professional to work with the community and Council to develop an economic development strategy.

<table>
<thead>
<tr>
<th>ACTION 3 – Create a masterplan for the Karoonda Tourist (caravan) Park</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
</tr>
<tr>
<td>JAN – FEB 2019</td>
</tr>
</tbody>
</table>

**COMMENTS**
A conceptual masterplan for the Karoonda Tourist Park has been discussed and informally drafted for feedback as part of the Recreation and Wellbeing Centre conceptual design process.
This will form the basis for development of a broader masterplan document for the park which can be put out to the community for consultation.

**ACTION 4 – Encourage and Support Community Events**

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>JUN 2019</td>
<td>NOT STARTED</td>
</tr>
</tbody>
</table>

**COMMENTS**

Aside from supporting existing community events with in kind support and community grant applications where possible, Council has yet to start developing a strategy and package that can be provided to event managers to assist and support them to hold events in the community.
### Goal 2 - Assets & Infrastructure

“Optimise and improve the district’s physical infrastructure.”

<table>
<thead>
<tr>
<th>Action</th>
<th>Description</th>
<th>Due Date</th>
<th>Status</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTION 1</td>
<td>Develop Building Management Plans</td>
<td>MAR 2019</td>
<td>NOT STARTED</td>
<td>Pending recruitment of General Manager Infrastructure &amp; Environment.</td>
</tr>
<tr>
<td>ACTION 2</td>
<td>Reserve Management Plans</td>
<td>JUN 2019</td>
<td>NOT STARTED</td>
<td>Pending recruitment of General Manager Infrastructure &amp; Environment.</td>
</tr>
<tr>
<td>ACTION 3</td>
<td>Develop 10 Year Works Programs</td>
<td>FEB 2019</td>
<td>IN PROGRESS</td>
<td>Initial work has commenced on identifying roads, however a majority of the work is currently pending recruitment of General Manager Infrastructure &amp; Environment.</td>
</tr>
<tr>
<td>ACTION 4</td>
<td>Review Long Term Asset &amp; Infrastructure Management Plan</td>
<td>FEB 2019</td>
<td>NOT STARTED</td>
<td>Pending recruitment of General Manager Infrastructure &amp; Environment.</td>
</tr>
</tbody>
</table>
GOAL 3 - GOOD GOVERNANCE
“Provide open and effective leadership in close cooperation with the community.”

**ACTION 1 – Develop a 20 Year Community Vision**

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>JAN 2019</td>
<td>PLANNING</td>
</tr>
</tbody>
</table>

**COMMENTS**
Dates and process / timelines being recommended to Council for endorsement in this agenda.

**ACTION 2 – Promote Council Elections**

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOV 2018</td>
<td>COMPLETE</td>
</tr>
</tbody>
</table>

**COMMENTS**
Council elections have been completed.

**ACTION 3 – Council Inductions and Training**

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEC 2018</td>
<td>IN PROGRESS</td>
</tr>
</tbody>
</table>

**COMMENTS**
Council induction has commenced, with mandatory training being completed by elected members on Monday 19 and Wednesday 21 November. It is anticipated that Council will review its Training Policy for elected members in December and develop an ongoing skills assessment and training framework.

**ACTION 4 – Review Council Committees & Regional Representations**

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEC 2019</td>
<td>IN PROGRESS</td>
</tr>
</tbody>
</table>

**COMMENTS**
Committee review has commenced, expectation to complete and make recommendations to new Council in December along with Council appointments to committees.
### ACTION 5 – Implement Best Practice WHS & Risk

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>ONGOING</td>
<td>IN PROGRESS</td>
</tr>
</tbody>
</table>

**COMMENTS**

WHS system development and team education continues.

Development of Risk Management Framework continues in conjunction with Southern Mallee District Council and LGRS.

Internal controls audit completed in conjunction with Southern Mallee District Council and will be reported via the Audit Committee.

### ACTION 6 – Review Corporate Software Solution

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>JAN 2019</td>
<td>IN PROGRESS</td>
</tr>
</tbody>
</table>

**COMMENTS**

LGA Procurement is currently tendering for a new property information and financial management solution on behalf of 7 Councils (including Karoonda East Murray) with tender presentations being conducted in Adelaide on 30 November 2018. Council will have a preferred option ready for consideration as either a budget review item for this financial year, or for the 2019/2020 budgeting process.
GOAL 4 - COMMUNITY HEALTH & WELLBEING
“Encourage and support healthy lifestyles and improved wellbeing.”

<table>
<thead>
<tr>
<th>ACTION 1 – Enhance Public Streetscapes &amp; Walking Paths</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
</tr>
<tr>
<td>JUN 2019</td>
</tr>
</tbody>
</table>

**COMMENTS**
Works in surrounding townships is currently being identified, and a schedule of works will be developed in the coming months.

<table>
<thead>
<tr>
<th>ACTION 2 – Encourage &amp; Reward Community Volunteers</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
</tr>
<tr>
<td>DEC 2019</td>
</tr>
</tbody>
</table>

**COMMENTS**
Proposed event to be held in spring, however due to elections and other immediate commitments, planning will commence for an event in late summer.

<table>
<thead>
<tr>
<th>ACTION 3 – Improved facilities for youth engagement and public wi-fi at Institute</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
</tr>
<tr>
<td>MAR 2019</td>
</tr>
</tbody>
</table>

**COMMENTS**
Core infrastructure (wireless link) installed between Council office and Institute Building. Pending installation of wi-fi access points and network configuration at Institute.

<table>
<thead>
<tr>
<th>ACTION 4 – Review of Community Land and Land Management Plans</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DUE DATE</strong></td>
</tr>
<tr>
<td>JUN 2019</td>
</tr>
</tbody>
</table>

**COMMENTS**
Pending recruitment of General Manager Infrastructure & Environment.
GOAL 5 - NATURAL ENVIRONMENT & HERITAGE
“Protect and enhance our natural environment and heritage in partnership with our community.”

ACTION 1 – Review Waste and Recycling Program and Facilities

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>JUN 2019</td>
<td>IN PROGRESS</td>
</tr>
</tbody>
</table>

Comments

Discussions and proposals have been sought by suitably qualified consultants to conduct a review of Council’s overall waste management and recycling practices and identify opportunities for improvement. This is also an item on the MRLGA agenda, so may be deferred to coincide with a regional review.

ACTION 2 – Better placement and surrounds for public bins

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>JUN 2019</td>
<td>NOT STARTED</td>
</tr>
</tbody>
</table>

Comments

Staged replacement of public rubbish bin surrounds in the township zones.

ACTION 3 – Develop a borrow-pit rehabilitation program

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEB 2019</td>
<td>IN PROGRESS</td>
</tr>
</tbody>
</table>

Comments

Several borrow pits have been identified, with costs to be calculated for remediation prior to 2019-2020 budgeting process. It is likely that a tender will shortly be conducted to appoint a preferred supplier for earthmoving activities, which will enable Council to start working through a plan of staged pit rehabilitation for old borrow pit sites.

IMPLICATIONS (FINANCIAL & RISK)
There are nil direct implications for Council arising from this report.

ATTACHMENTS
Nil.

RECOMMENDATION

Recommended motion:

12.2 2018 – 2019 CAPITAL PROJECTS PROGRESS REPORT

SUMMARY
Council adopted a capital works program as part of its 2018 – 2019 Annual Business Plan and Budget. This report provides an update on works. Vehicle and plant replacements have been completed and the Anderson Road re-sheeting project is nearing 50% completion.

Several projects are pending external dependencies and the recruitment of a General Manager Infrastructure and Environment to resource the projects.

REPORT
The 2018 – 2019 Capital Projects Progress Report is detailed in the summary table in the following pages.
### PROJECT

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>STATUS</th>
<th>DUE DATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Roads</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anderson Road (re-sheet)</td>
<td>426,707</td>
<td>261,549</td>
<td>Nearing completion</td>
<td>AUG-NOV</td>
<td>Construction works have been completed, minor tidy up and signage installation are the current tasks to complete the project. Will be completed by 23/11 pending delivery of signage. Final costs presented to next Council meeting once all invoices and labour/plant costs for the current fortnight have been processed.</td>
</tr>
<tr>
<td>Moorlands Road (re-sheet)</td>
<td>478,693</td>
<td>4,358</td>
<td>In progress</td>
<td>NOV-FEB</td>
<td>Rubble raising and crushing has commenced. Preliminary prep work will commence within the coming days.</td>
</tr>
<tr>
<td>Dowling Road (re-sheet)</td>
<td>505,240</td>
<td></td>
<td>Not started</td>
<td>MAR-JUN</td>
<td></td>
</tr>
<tr>
<td>Intersection Safety Improvements (Heavy Vehicle Routes)</td>
<td>62,000</td>
<td></td>
<td>Pre-planning</td>
<td>JUN</td>
<td>Initial scoping and signage requirements undertaken.</td>
</tr>
<tr>
<td><strong>Buildings</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Office Modifications (NRM Co-location)</td>
<td>12,000</td>
<td></td>
<td>Not started</td>
<td>DEC-JAN</td>
<td>Pending finalisation of lease agreement.</td>
</tr>
<tr>
<td><strong>Other Infrastructure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Footpaths</td>
<td>15,000</td>
<td></td>
<td>Not started</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Stormwater – North Terrace, Karoonda</td>
<td>140,000</td>
<td>10,700</td>
<td>In progress</td>
<td>DEC-JAN</td>
<td>Fyfe engineering have been engaged to develop engineering specifications and drawings of the stormwater design to enable the tender to be completed. Surveying of North Terrace completed on 10/11 – engineering specifications to be completed by Tuesday 20/11 with tender to be conducted in late November.</td>
</tr>
<tr>
<td>PROJECT</td>
<td>BUDGET</td>
<td>ACTUAL</td>
<td>STATUS</td>
<td>DUE DATE</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>--------</td>
<td>--------</td>
<td>-------------</td>
<td>----------</td>
<td>----------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Safety Modifications – Karoonda Area School Frontage</td>
<td>40,000</td>
<td></td>
<td>Pre-planning</td>
<td>DEC-JAN</td>
<td>Pending feedback from Fyfe Engineering about stormwater design.</td>
</tr>
<tr>
<td>Railway Terrace, Karoonda (landscaping)</td>
<td>25,000</td>
<td></td>
<td>In progress</td>
<td>TBA</td>
<td>Pending final scope and costings. Trial grass planting commenced.</td>
</tr>
<tr>
<td>CWMS – DOH upgrades</td>
<td>30,000</td>
<td>2,800</td>
<td>In progress</td>
<td>NOV-DEC</td>
<td>Daish Irrigation (and Irrigation SOS) finalising requirements and adjustments to pump station and filters to permit re-use of recycled water. Issues have been identified with solar pumps and equipment at the waste settlement ponds. Once rectified, the system will be operable. Will then be submitted to Department of Health.</td>
</tr>
<tr>
<td>CWMS – Kulkami Road Chamber</td>
<td>35,000</td>
<td></td>
<td>Not started</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Plant and Vehicles</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CEO / Council Vehicle</td>
<td>30,000</td>
<td>24,282</td>
<td>Completed</td>
<td>SEP</td>
<td>Vehicle delivered.</td>
</tr>
<tr>
<td>Hilux Workmate Ute</td>
<td>30,000</td>
<td>30,078</td>
<td>Completed</td>
<td>SEP</td>
<td>Vehicle delivered.</td>
</tr>
<tr>
<td>Dog Trailers</td>
<td>50,000*</td>
<td>29,612</td>
<td>Completed</td>
<td>SEP-OCT</td>
<td>Two second hand dog tipper trailers have been procured. Both trailers are now fully operable.</td>
</tr>
<tr>
<td>Plant Trailer</td>
<td>10,000*</td>
<td>9,091</td>
<td>Completed</td>
<td>OCT</td>
<td>Savings allocated from dog trailer purchase to procure a plant trailer for the skid steer to allow easy transportation to other townships for maintenance activities as approved by council August 2018 – this has been delivered.</td>
</tr>
<tr>
<td>Carried Forward Projects from Prior Year</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CF 20172018 – AV Microphone / Speaker system for Council Chambers</td>
<td>9,500</td>
<td></td>
<td></td>
<td></td>
<td>Budgeted amount was for wired system, however after demo, a wireless system would be much more flexible and versatile, however requires an additional expenditure of around $7,000. This money could be allocated from savings in other projects.</td>
</tr>
</tbody>
</table>
IMPLICATIONS (FINANCIAL & RISK)
There are nil direct implications for Council arising from this report. Any significant deviation in project timelines or cost will be provided to Council as identified.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

12.3 2018-19 FINANCIAL REPORT

SUMMARY
The 2018-19 Financial Report has been prepared.

REPORT
The 2018-19 Income Statement and Balance Sheet as at 13-11-2018 have been prepared to show YTD income and expenditure, actuals vs budget and also included is the 2017-18 results.

District Council of Karoonda East Murray

Statement of Comprehensive Income
for the year ended 30 June 2019
As at 13-11-2018

<table>
<thead>
<tr>
<th></th>
<th>2017/2018</th>
<th>2018 / 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Notes</td>
<td>Original Budget</td>
</tr>
<tr>
<td>Income</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates Revenues</td>
<td>1,389,767</td>
<td>1,404,017</td>
</tr>
<tr>
<td>Statutory Charges</td>
<td>24,700</td>
<td>24,700</td>
</tr>
<tr>
<td>User charges</td>
<td>73,900</td>
<td>71,900</td>
</tr>
<tr>
<td>Grants, Subsidies and Contributions</td>
<td>1,104,000</td>
<td>1,557,023</td>
</tr>
<tr>
<td>Investment Income</td>
<td>15,000</td>
<td>10,000</td>
</tr>
<tr>
<td>Reimbursements</td>
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<td>Amounts Received Specifically for New or Upgraded Assets</td>
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<td>Physical Resources Received Free of Charge</td>
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<td>Operating Result from Discontinued Operations</td>
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<tr>
<td>Net Surplus / (Deficit)</td>
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<td>Total Comprehensive Income</td>
<td>(1,512,250)</td>
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**Statement of Financial Position**

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<tr>
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<th>2017 / 2018</th>
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<td>Cash and Cash Equivalents</td>
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<td>Equity Accounted Investments in Council Businesses</td>
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<td>Liabilities relating to Non-Current Assets Held for Sale</td>
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<td><strong>Total Non-Current Liabilities</strong></td>
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<td>Other Reserves</td>
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<td><strong>Total Council Equity</strong></td>
<td>34,159,901</td>
<td>39,533,764</td>
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**IMPLICATIONS (FINANCIAL & RISK)**
There are nil direct implications for Council arising from this report.

**ATTACHMENTS**
Nil.

**RECOMMENDATION**
*Recommended motion:*

13 ITEMS FOR DECISION

13.1 FREQUENCY AND TIMING OF ORDINARY MEETINGS

SUMMARY
Council has the ability to set the dates, time and place of ordinary meetings of Council in accordance with Section 81 of the Local Government Act 1999, so long as there is at least one ordinary meeting held in each month and meetings are not held on Sundays or public holidays.

REPORT
Council has traditionally held ordinary meetings of Council on the second Tuesday of each month, however in June 2018 resolved to change the timing of meetings to commence at 6.30pm to ensure that meetings were more accessible to the general public who might not otherwise be able to attend during the day due to work and other commitments.

It is important to note that ordinary meetings cannot be held on Sundays or on public holidays.

There are no clashes with the current meeting schedule and public holidays scheduled for the 2019 calendar year.

It is recommended that Council resolve to continue the current meeting dates and times with the default location being the Karoonda Council Chambers.

The location of meetings can be determined as required by resolution of Council, and Council may wish from time to time to hold meetings in locations other than the Karoonda Council Chambers. This can be achieved on an as needs basis via resolution, for example, Council could resolve at an ordinary meeting to hold the next ordinary meeting at a different location.

As a matter of practice, the CEO intends to hold briefing sessions (informal gatherings) on the same day and prior to Council meetings to facilitate information sharing and provision to elected members on the contents of the Council agenda and other relevant council business. Like Council meetings, these sessions will be open to the public (except for discussion around confidential items) but they are the purpose of information provision and no debate will occur nor will any decisions be made.

IMPLICATIONS (FINANCIAL & RISK)
Nil financial or risk implications.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

13.1.1 That Council resolves that from December 2018 onwards (unless further varied by resolution) ordinary meetings of Council will be held on the second Tuesday of each month, commencing at 6.30pm in the Karoonda Council Chambers, Railway Terrace, Karoonda.
13.2 APPOINTMENT OF DEPUTY MAYOR

SUMMARY
It is standard practice for Council to appoint a Deputy Mayor in accordance with section 51 of the Local Government Act 1999 to act in the office of Mayor during any absence of the Mayor.

REPORT
Council is empowered under Section 51(3) of the Local Government Act 1999 to appoint a member of the Council as Deputy Mayor via resolution to act in the office of the Mayor should they be absent.

Section 51(4) also empowers the council to determine the term of appointment as Deputy Mayor, however the term must not exceed 4 years.

It may be worth consideration of appointing a Deputy Mayor for a term of either 1 or 2 years, with the option to extend the appointment or to appoint a different Deputy Mayor.

This notion could form part of development goals for elected members and provide some resilience to Council should unforeseen circumstances arise and there is a need for people to act in these roles for an extended period.

It is recommended that Council discuss the term of appointment and resolve that prior to calling for nominations for Deputy Mayor.

IMPLICATIONS (FINANCIAL & RISK)
Nil financial or risk implications.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

13.2.1 That Council resolve in accordance with Section 51(4) the standard term for appointment as Deputy Mayor be …. year/s.

13.2.2 That Cr ………….. be appointed as Deputy Mayor.
13.3 MAYOR EX OFFICIO MEMBER OF A COMMITTEE

SUMMARY
Council has previously exercised its power under Section 41(6) of the Local Government Act 1999 to appoint the Mayor as ex officio member of all Council committees.

REPORT
Council has several committees established under Section 41 of the Local Government Act 1999. Council is empowered to appoint the Mayor as an ex officio member of those committees, however when absent from committee meetings will not be included in the committee membership).

Unless there is a significant reason to alter this practice, it is being recommended that Council reconfirm its position and appoint the Mayor as an ex officio member of Council Committees.

IMPLICATIONS (FINANCIAL & RISK)
Nil financial or risk implications.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

13.3.1 That in accordance with Section 41(6) of the Local Government Act 1999, the Council appoint the Mayor (or Deputy Mayor in the Mayor’s absence) as an ex officio member of all Council committees established under Section 41 of the Act.
13.4 APPOINTMENT TO COMMITTEES & ORGANISATIONS

SUMMARY
It is customary for Council to make appointments of its members to Council committees and other organisation and bodies on which Council requires representation.

Council previously made appointments in November 2014 for the term of Council, which effectively ended at the conclusion of Council elections in 2018, meaning that Council needs to consider appointments at its earliest convenience.

This report recommends making mandatory (high priority appointments) at the November ordinary meeting and deferring consideration of appointment for non-mandatory and advisory committees until the December 2018 ordinary meeting to allow new Council members to process the initial Council induction processes and to permit further discussion about the need and relevance of some of the advisory groups.

REPORT
Council has several legally mandated committees that it is required to make appointments to, including both the Audit Committee and the Council Assessment Panel. Additionally, there are external bodies which Council also requires representation and in case voting rights at, such as the Local Government Association of South Australia (LGASA) and the Murraylands and Riverland Local Government Association (MRLGA).

Council also has a Regional Subsidiary (Section 43 of the Local Government Act 1999) known as the Murray Mallee Community transport Scheme (MMCTS) which is currently being wound up and will cease to exist from 31 December 2018 (there is a separate report dealing with associated matters of the MMCTS in this agenda).

It is recommended that Council deal with these appointments at the November ordinary meeting and defer all other appointments until the December ordinary meeting.

Audit Committee
Council is required to have an audit committee in accordance with Section 126 of the Local Government Act 1999. The functions of the audit committee include:

- Reviewing annual financial statements to ensure they present fairly the state of affairs of the council; and
- Proposing, and providing information relevant to, a review of the Council’s strategic management plans or annual business plan
- Proposing, and reviewing, the exercise of powers under section 130A
- Liaising with council’s auditor
- Reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the council on a regular basis.

It is important that Council appoint members to the audit committee to enable a meeting to be held in late November to review the Council’s annual report and financial statements prior to them being presented to Council prior to 30 November 2018.

Pending the outcome of item 13.3 in this agenda, the Mayor will be an ex officio member of the audit committee, however Council needs to appoint two further members of Council to the committee, one of the appointments under the current committee terms of reference needs to be as the presiding member (chair) of the committee.
It is strongly recommended that after the next meeting of the audit committee, the terms of reference are reviewed, and that an independent chair is appointed to guide the committee’s activities.

Council should call for nominations from its members for the audit committee.

**Council Assessment Panel**

Council is required to establish a Council Assessment Panel (CAP) under section 83 of the Planning, Development and Infrastructure Act 2016. This is the subject of the report 13.5 in this agenda.

**Local Government Association of South Australia (LGASA)**

The LGASA is the peak body for Local Government in South Australia. Council makes an annual contribution to the LGASA. Council is required to appoint a representative and proxy to the LGASA who will then have voting rights at LGASA meetings. In most instances the Mayor is appointed as Council’s representative with the Deputy Mayor as proxy.

Generally there are two meetings per year, usually in April and October.

**Murraylands and Riverlands Local Government Association (MRLGA)**

The MRLGA is formed as a subsidiary under the LGASA and has representatives from the eight Murraylands, Mallee and Riverland Councils. Council makes an annual contribution to the MRLGA, this is currently under review by the MRLGA. The MRLGA meets quarterly and generally every second meeting is held in Karoonda. As with the LGASA, in most instances the Mayor is appointed as Council’s representative with the Deputy Mayor as proxy.

The next meeting of the MRLGA is scheduled for Wednesday 5 December in Murray Bridge.

**Murray Mallee Community Transport Scheme (MMCTS)**

The Murray Mallee Community Transport Scheme (MMCTS) is a regional subsidiary of three councils (District Council of Karoonda East Murray, Coorong District Council and Southern Mallee District Council) and is being wound up effective 31 December 2018. It would be customary to call for nominations and make an appointment to this committee, however given that the committee has one meeting remaining (currently scheduled for Wednesday 12 December at 1.30pm), it may be advisable to simply appoint the Mayor as Councils delegate.

**IMPLICATIONS (FINANCIAL & RISK)**

Nil financial or risk implications.

**ATTACHMENTS**

Nil.

**RECOMMENDATION**

*Recommended motion:*

13.4.1 That Cr …. be appointed to the Audit Committee as the presiding member.

13.4.2 That Cr …. be appointed to the Audit Committee as an ordinary member.

13.4.3 That the Mayor and Deputy Mayor be appointed as the representatives and voting delegates for the Local Government Association of South Australia (LGASA).

13.4.4 That the Mayor and Deputy Mayor be appointed as the representatives and voting delegates for the Murraylands and Riverland Local Government Association (MRLGA).

13.4.5 That the Mayor be appointed to the Murray Mallee Community Transport Scheme as Council’s representative.
13.5 COUNCIL ASSESSMENT PANEL

SUMMARY
Council is required under Section 83 of the Planning, Development and Infrastructure Act 2016 (PDI Act) to establish a Council Assessment Panel (CAP).

REPORT
Council established its CAP in September 2017, adopted a terms of reference and appointed members to the CAP for a period of 12 months. It is now necessary for the Council to review and endorse the terms of reference and appoint members to the CAP.

The CAP is a statutory requirement, and the terms of reference are standard and compliant with the regulations.

It is recommended that the Council adopt the terms of reference and appoint a member of Council to the CAP as the presiding member, appoint a deputy (proxy) member and appoint the General Manager Corporate & Community and General Manager Infrastructure & Environment to the panel.

IMPLICATIONS (FINANCIAL & RISK)
Nil financial or risk implications.

ATTACHMENTS
Terms of Reference

RECOMMENDATION
Recommended motion:

13.5.1 That the Council establish a 3-member Council Assessment Panel under Section 83 of the Planning, Development and Infrastructure Act 2016, replacing any previously established panel and operating in accordance with the terms of reference attached to this report, effective from 21 November 2018.

13.5.2 That the Council appoints Cr …. to be a member (and to perform the role of the presiding member) of the Council Assessment Panel commencing on 21 November 2018 and concluding on 11 November 2019.

13.5.3 That the Council appoints Cr …. to be a deputy member (proxy) of the Council Assessment Panel commencing on 21 November 2018 and concluding on 11 November 2019.

13.5.4 That the Council appoints Katrina Fromm (General Manager Corporate and Community) and Jarrod Manuel (General Manager Infrastructure and Environment) as members of the Council Assessment Panel commencing on 21 November 2018 and concluding on 11 November 2019.

13.5.5 The Council Assessment Panel is, from its establishment on 21 November 2018, authorised to exercise all of the powers and functions previously delegated by the Council to the previous Council Assessment Panel under the Development Act 1993 on 12 September 2017.
13.6 MURRAY MALLEE COMMUNITY TRANSPORT SCHEME ASSETS

SUMMARY
The Tailem Bend Community Centre has been successful in securing the Murray Mallee Community Passenger Network contract which is currently service by the Murray Mallee Community Transport Scheme. Council has previously supported the Tailem Bend Community Centre bid and now the centre is requesting consideration of transferring fixed assets (cars) from the Murray Mallee Community Transport Scheme to the Tailem Bend Community Centre to minimise any disruption to services during the transition period.

REPORT
Council in conjunction with the Coorong District Council and Southern Mallee District Council agreed to wind up the existing Section 43 regional subsidiary (in accordance with the Local Government Act 1999) known as the Murray Mallee Community Transport Scheme (MMCTS).

This was a joint decision of the three councils that included unwinding of assets allocated to the service, as well as dealing with the requirements of dissolving the Section 43 Committee and releasing the contracts held with the Minister for Human Services by the MMCTS.

As part of the above processes the Minister put the delivery of the Murray Mallee Community Passenger Network (CPN) out to open tender. Following closure of the tender, the Minister has appointed the Tailem Bend Community Centre (TBCC) to undertake and deliver the Murray Mallee Community Passenger Network to the extended communities in the three council areas.

Council had actively supported Tailem Bend Community Centre’s tender submission both through written support and through committing via resolution to considering the transfer of fixed assets to the TBCC should they be successful in winning the tender for the CPN (refer August 2018 minutes).

Part of this support was the possible provision of vehicles currently allocated to MMCTS being made available to the TBCC subject to further consideration by Council.

Enabling the transfer of vehicles will require a matching resolution from the three councils, as otherwise the vehicles are to be sold. Coorong District Council has an ownership stake in the vehicles of 64.4%, Karoonda East Murray 11.6% and Southern Mallee 24%.

The current holding value of the two vehicles is $40,645 (total). The donation of the vehicles will be recorded as a loss in Council’s operating statements.

TBBC has formally written to Council, now requesting consideration for the transfer of the two passenger vehicles (refer correspondence section of this agenda).

To ensure the ongoing provision of the vehicles to the Murray Mallee Community Passenger Network it is recommended that a Deed of Transfer be prepared requiring the vehicles to be used for the above purpose for a period of at least twelve months. Due to the vehicle’s requirement to be changed at that time it is deemed impractical to maintain oversight of vehicle use and application for a longer period.

The TBCC takes over the service as of 1 January 2019, therefore a decision is required on this matter now to enable the community centre to adequately mobilise to deliver the required outcomes. TBCC already has a community bus so this service extension is expected to add considerable community benefit and reach in relation to service outcomes. Council is not reasonably able to put in place performance outcomes on the transfer of vehicles to TBCC as all deliverables are as defined by the Minister for Human Services.

Coorong District Council, with support from both District Council of Karoonda East Murray and Southern Mallee District Council is actively working with the Department for Human Services and the MMCTS to enable a smooth transition of service outcomes.
IMPLICATIONS (FINANCIAL & RISK)
As a result of winding up the subsidiary, Council will save annual financial contributions of approximately $4,975 in coming years. The gifting of Council’s percentage ownership of the two vehicles equates to approximately $4,715. Worst case scenario, this would be recovered in savings by not making contributions to the CPN (MMCTS) in the 2019/2020 financial year.

It is also relevant to note that council budgeted $4,975 for CPN contributions this financial year, but due to the winding up effective 31 December 2018 has only needed to contribute $2,487.

Further to this, once the final winding up has been concluded, it is likely that there will be a small distribution back of Council as a result of the liquidation of other assets including cash assets of the MMCTS.

The gifting of the vehicles to the TBCC will also act as a risk management strategy to ensure that the transition between providers has as minimal an impact on the users of the service within our community as possible.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

13.6.1 That Council transfers ownership of the vehicles detailed below to the Tailem Bend Community Centre:
   a) Toyota Aurion Sedan (S112BIS) – CAR 1
      Purchased – 25/11/2015
      WDV $16,440.17
   b) Toyota Aurion Sedan (S214BRG) – CAR 2
      Purchased – 28/6/2017
      WDV $24,213.82

13.6.2 That Council authorise the preparation of a Deed of Transfer outlining that the vehicles are to be used for the purpose of fulfilling the contract to the Minister of Human Services for the provision of the Murray Mallee Community Passenger Network.

13.6.3 That Council authorise Mayor and Chief Executive Officer to sign and affix the Council seal to execute the Deed of Transfer.

13.6.4 That the Deed of Transfer be in place for a period of 12 months.
13.7 AUSTRALIA DAY 2019

SUMMARY
Council has previously received correspondence from the East Murray Tigers Sporting Club to host the 2019 Australia Day breakfast celebrations at the East Murray Sports Complex. Council referred the matter to the CEO with consideration to be made as to whether Council ought to have a policy to determine the process for deciding on where Australia Day celebrations are to be held.

REPORT
In June 2018, Council received a request from the East Murray Tigers Sporting Club to host the 2019 Australia Day celebrations and resolved that the CEO report back to Council in relation to the EMTSC request and the potential need to develop a policy on this matter.

After due consideration of the request, and given the recent events surrounding the decision to close the East Murray Area School from the end of the 2018 school year, it is the recommendation of the CEO that Council endorse the EMTSC request to host the Australia Day celebrations in 2019, on the basis that access to the East Murray Sports Complex is possible.

As the future of the complex is unknown (noting there is a motion on notice in this agenda from Cr Darren Zadow specifically in relation to this matter) it would be prudent of Council to make a secondary plan for Australia Day celebrations and a cut-off date by which the location details need to be finalised in order to allow sufficient communication with the community in the lead up to the event.

In relation to whether or not Council ought to have a policy position on how it determines the location of Australia Day celebrations, it would be the recommendation of the CEO that a policy is not developed, however that a resolution is passed, that in September each year, Council will make a call to the community for expressions of interest in hosting the event, and that in October each year, Council will determine the location of the Australia Day celebrations for the following year.

IMPLICATIONS (FINANCIAL & RISK)
Nil financial. There is a risk that the East Murray Sports Complex will not be available to host the Australia Day celebrations, however this risk will be mitigated through have a secondary location (Karoonda Institute Building) and a cut-off date of 21 December 2018 for confirmation of the availability of the East Murray Sports Complex.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:
13.7.1 That Council accept the offer from the East Murray Tigers Sporting Club to host the 2019 Australia Day celebrations at the East Murray Sports Complex on the condition that access to the building for Australia Day is granted prior to 21 December 2018 by the relevant authority; and

13.7.2 That should access not be confirmed, Council will arrange for the Australia Day celebrations to be held in the Karoonda Institute Building.
13.8 DROUGHT COMMUNITIES FUNDING

SUMMARY
With reference to the correspondence (refer correspondence section of this agenda) from the Honourable Bridget McKenzie, Senator, Council is aware that the District Council of Karoonda East Murray was notified on Friday 26 October 2018 that it is eligible for funding of $1M under the Drought Communities Program and has been invited to submit projects for funding under this program.

REPORT
Background on the Drought Communities Fund – Extended (DCF)

On Friday 26 October, Council received notification that it was included the extension of the federal government’s Drought Communities Fund (DCF) which provides eligible Councils with up to $1M of funding for immediate injection into their local economies with a focus primarily on community infrastructure.

“It will fund projects that provide local employment, keep money flowing through local shops and suppliers and support drought-relief activities.” - Drought Communities Fund Guidelines

This is fantastic news for our community, however the challenge is that all projects completed under the fund need to be completed and all monies fully expended by 30 June 2019, no exceptions.

In short, the DCF means the following:

- $1M for District Council of Karoonda East Murray for drought relief projects; and
- Can be multiple projects, minimum project amount of $25K; and
- Projects to be completed by 30 June 2019; and
- Council decides what the projects are, but each project must be submitted to the fund for approval.

Certainties and Other Grant Opportunities

Council has not had much luck when applying for infrastructure grants in recent years, and one could speculate on several reasons for this, however with a small population base and an even smaller elector base, it is easy to understand how a government may hesitate when allocating significant money to our district.

Council now has a very limited opportunity to spend $1M on projects within the district. In context of Council’s annual expenditure budget, this is roughly equivalent to 25%.

Usually, it would be common practice to delay expenditure of grant money and to use it to leverage other monies from other grant opportunities. In this instance however, as this money needs to be expended within a short timeframe, it is not realistically possible to use this money to leverage other grant applications.

Given the low probability that Council is likely to receive significant infrastructure money from other grant streams, Council ought to consider projects for this money that alleviate pain points and meet as many needs within the community as possible, particularly where other funding sources are unlikely to materialise.
Community Facilities and Infrastructure Priorities

In recent years, the Council has been involved in two key conceptual infrastructure projects aimed at addressing needs within the community, specifically the Memorabilia Building Concept and the Karoonda Recreation and Wellbeing Centre Concept.

The Memorabilia Building addressed the need of the community in simplistic terms to have someone to store and display historic memorabilia significant to the district and to act a point of interest to both locals and visitors to the town.

The Karoonda Recreation and Wellbeing Centre Concept looked to address specific gaps/inadequacies in current infrastructure options such as a modern accessible gym space, a flexible space suited to a variety of recreation purposes and female faculties for netballers / footballers / cricketers. This concept also included a new modern child care facility / doubling as a creche out of hours and a small indoor swimming pool. This concept would also free up valuable space in other existing buildings, then allowing them to be converted into spaces suitable for memorabilia display and storage.

Other Community Infrastructure Discussions

When discussing community infrastructure, it would be important to mention the Karoonda Area School Pool which has now been disused since 2014. Although a state government asset and a state government project, there is strong sentiment within the community that a pool would be a good addition to the town.

There has also been a fair amount of discussion within the community in recent years about how the silos could be used to create a focal point within the community (‘silo art’) and secondly how the town needs to be able to position itself to capitalise on the recent completion of the Tailem Bend Motorsport Park, which would like require upgrades to the existing Karoonda Tourist Park and other facilities (potentially free camping areas) created within the district.

Validation of Community Needs

While it is good to sometimes start with a blank page and come up with new ideas, and this is tempting when there is an unexpected windfall of $1M to consider, it would be prudent for Council to concentrate primarily on projects already discussed, road tested, researched and which address existing community needs rather than to spend money on ‘feel good’ or new projects, and leaving existing needs reliant on future speculative grant applications where there may be less chance or realising funds.

Council should be willing to be open to new ideas and projects for this money, however given the timeframes, efforts should be focused on achieving / meeting existing community needs through projects and infrastructure and validating this through community consultation. This may also include lateral thinking about how to meet community needs.

This may mean that the same community need is met, but not through the same project or infrastructure as previously suggested / discussed. For example, refurbishment of the Masonic Lodge could facilitate conversion into a Memorabilia Building, however that would not require the construction of a new Memorabilia Building.

Economic Focus

It is also very clear from the DCF guidelines and discussion that have surrounded the program, that there is a focus on economic impact of the projects and infrastructure. In that sense, it would be recommended to
Council that projects that drive economic development and stimulation locally should be prioritised over projects that have little or no longer-term economic impact.

If we think about this in terms of multipliers, for the most part, every dollar of the $1M spent is an opportunity to generate a multiplying effect in our local economy that will continue to have ongoing economic benefit for local businesses, suppliers and the community.

While not essential, most projects proposed by Council should have a clear indication of the ongoing economic impact that the project will have within the community. For example, the provision of a child care facility and service would provide for a minimum of 3 jobs directly with the service, as well as then allowing parents to pursue further employment which may be off-farm income, an expansion of existing business operations or seeking new employment altogether. But this as an example, has a very clear ongoing economic benefit to the local economy and community.

**Identification of Projects and Community Feedback**

When looking to identify projects that may be suited to this fund and have positive and multiplying impacts on the local economy it is important to look at existing concepts and projects and see how these stack up.

Regarding existing projects, please note the following reasons why they have not been suggested for inclusion in a preliminary projects list in their original form:

<table>
<thead>
<tr>
<th>Project</th>
<th>Commentary</th>
</tr>
</thead>
</table>
| Memorabilia Building (Railway Terrace, Karoonda) | The Memorabilia Building itself as a single project and a new facility / building is not in the opinion of the CEO a strong driver for economic activity, it is somewhere where existing visitors who are passing through town may feel inclined to stop and visit as opposed to something which will also bring a significant amount of business to the town.  
Freeing up of space in existing buildings and repurposing a building for the purposes of Memorabilia storage / display would be a better way to complete this project. |
| Karoonda Recreation and Wellbeing Centre (Recreation Reserve, Karoonda) | Without further funding from external sources, this proposed centre will not eventuate. If Council had more time to use the $1M to leverage against state government money or further federal money, this could be realistic, however given the project needs to be completed by 30 June 2019, this is not feasible.  
A single stage of the project, such as the child care facility could be built within the time and budget and this would have significant economic impact in the short, mid and long term – however it raises |
the question of location, as it would not make much sense to build the child care at the recreation oval, particularly if further funding was not received to build the rest of the centre.

Child care is a strong fit for this funding opportunity, but most likely not at the recreation centre / reserve location.

<table>
<thead>
<tr>
<th>Project</th>
<th>Commentary</th>
</tr>
</thead>
</table>
| Early Learning / Child Care Centre (North Terrace, Karoonda) | Construction of a new purpose-built child-care centre located in the current car park at the rear of the Karoonda Institute Building.  
Construction cost covered by DCF, ongoing operation by Mallee COGS and a pilot service offered by Council (providing child care for at least 3 days a week). This would likely be a modular building to ensure completion within the timeframe.  
Sustainable economic impact in short, mid and long term in terms of direct and indirect employment. |
<p>| Karoonda Silo Art                            | Silo Art project on the Karoonda Silos encompassing painted murals on both the silos                                                      |</p>
<table>
<thead>
<tr>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Railway Terrace, Karoonda</td>
<td>Upgrades to the railway terrace, an adjacent shed roof, and upgrades to landscaping, carparking and traffic islands in front of the silo. Direct economic impact in the short to mid term for businesses and retailers in Karoonda, with indirect benefits of potential new business openings and employment opportunities within existing businesses.</td>
</tr>
<tr>
<td>Wanbi Silo Art</td>
<td>Silo Art project on the Wanbi Silos encompassing painted murals on the silos and the development of a free camping area directly adjacent to the silos to attract and retain visitors in the vicinity. Will create more emphasis on the Karoonda Highway being the linkage point between Coonalpyn and Waikerie and potentially lead to business openings and opportunities within Wanbi.</td>
</tr>
<tr>
<td>Karoonda Tourist Park Upgrades</td>
<td>Upgrades to the Karoonda Tourist Park as suggested in the overall masterplan concept for the Karoonda Recreation &amp; Wellbeing Centre including an additional cabin, a dedicated camp kitchen facility, revegetation and expansion of free camping area and the installation of perimeter fencing between the park and the football/cricket oval. Will create a more inviting tourist park offering with less through traffic and more accommodation options to accommodate visitors (Tailem Bend Motorsport Park, Silo Art and other attractions). Could be completed with employment of displaced farm workers.</td>
</tr>
<tr>
<td>Wanbi Memorial Playground Upgrade</td>
<td>Upgrades to the Memorial Playground at Wanbi including the installation of a composting waterless toilet, minor irrigation and turfing within the park, realignment of the existing playground equipment and refencing of the reserve.</td>
</tr>
</tbody>
</table>
This would create a focal point for people travelling through the town to stop and use the facilities, have a picnic lunch and for the children to play. Could be completed with employment of displaced farm workers.

| Karoonda Institute Upgrades (Peake Street, Karoonda) | Upgrades to the Karoonda Institute (contingent on Child Care being relocated) which was see the renovation of the front supper room and kitchen to become a true multi-purpose meeting / community space which could be used at a minimum by the Lions, CWA and youth group along with other community groups and events.  

|                      | Installation of air conditioning into the hall / basketball court area to allow year round events in comfort and the creation of a truly flexible space that can be used for basketball, indoor sports, yoga, kinder-gym etc. |
|                      | Potential inclusion of new digital projection equipment and screen to create a community cinema, similar to community cinema operations in past years. |
|                      | Refurbishment of toilets, potentially to include showers / change facilities for sports activities and to remove children’s / child care toilets. |
|                      | External landscaping and fencing. |
|                      | Would create a central community space used for a range of activities. Could engage local tradespeople for a significant amount of the work and potentially displaced farm workers for portions of the work. |
| Karoonda Community Gym (Peake Street, Karoonda) | Small extension to the existing institute building to create an accessible fitness centre with direct access to the flexible indoor sports space (basketball court) and existing toilet / change facilities. Most likely a modular extension to the existing building to allow construction within the timeframe. 
Expands the fitness and wellbeing options available within the community and increases opportunities for either direct employment and/or private businesses (eg fitness instructors) to operate out of a modern local facility. |
| Masonic Lodge Upgrades (Peake Street, Karoonda) | Minor upgrades, repainting and minor works to the Masonic Lodge to enable it to be utilised as a Memorabilia Building. This would not include a detailed fit-out for displays etc and would be contingent on relocation of both the Kinder-Gym and Op Shop. 
Realises Council and the Community's long-term desire to have a permanent home for memorabilia and the preservation of locally significant items. |

Other projects have been discussed in various contexts in the past few weeks including, but not limited to:
- Country Music Festival
- Community Events (potentially sponsored through community groups)
- Karoonda Summer Festival (including pool and inland beach in Railway Terrace)
- Main street upgrades
- Upgrades to parks, open spaces, playgrounds and creating a skate park

Projects, Grant Application and Timing

Although Council is eligible for the grant money, it still needs to apply for the funding for each project (although similar projects can be grouped together) and if approved, enter into a funding agreement for that project and acquit it once the project is complete.

Realistically, Council would not want more than 4 or 5 (at most) funding agreements to work under and to acquit for the DCF. This means that Council ought to look for 2 to 3 major projects and then group other smaller similar projects together.
Council does not need to apply for the full funding or all projects at one time and can apply as each project becomes fully costed and approved by Council.

In order to meet the timeframes for projects, particularly those involving construction, renovations or physical elements which require development and other forms of approval, it is necessary for Council to expedite the approval and endorsement processes.

On this basis, it is recommended that Council give in principle support for the projects that it deems to be the highest priority and best suited for funding under the DCF to enable processes such as expressions of interest and tenders to be called and planning to be undertaken in order to understand final cost implications. Subject to final cost determinations and community feedback, these can then be endorsed to be submitted for funding under the DCF.

Other projects will be listed and sent out for community feedback and pending that feedback (and how much funding is left over after high priority projects), Council can then determine which of those projects to proceed to detailed costings on and subsequent inclusion in the DCF funding process.

The timelines from here are detailed below, the intention being that all projects are approved for submission for funding under the DCF by mid-January 2019 at the latest:

- **Wednesday 21 November 2018**  
  Public Feedback Commences & CEO commences detailed costings / EOI / Tender for high priority projects.

- **Friday 7 December 2018**  
  Public Feedback Closes

- **Tuesday 11 December 2018**  
  Council to hear submissions

- **Tuesday 11 December 2018**  
  Council to consider high priority projects for approval & to consider remaining projects which will proceed to detailed costing and analysis stage

- **Tuesday 8 January 2019**  
  Council to consider remaining projects for approval.

Effectively this means that the CEO is recommending for high priority projects or projects likely to require much of the remaining six months (from January to June) to be completed, such as the Silo Art project or construction of an early learning/child care centre, that there is concurrently a call for expressions of interest to complete the project at the same time as Council is verifying through community feedback broad support for the project. This is not ideal; however, it is necessary to position Council to complete the projects (if it determines to proceed) before 30 June 2019.

### High Level Cost Estimations

<table>
<thead>
<tr>
<th>Potential Project</th>
<th>High Level Estimate (approx.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Learning / Child Care Centre</td>
<td>$400K - $450K</td>
</tr>
<tr>
<td>Karoonda Silo Art</td>
<td>$150K</td>
</tr>
<tr>
<td>Wanbi Silo Art</td>
<td>$50K</td>
</tr>
<tr>
<td>Karoonda Institute Upgrades</td>
<td>$200K - $290K</td>
</tr>
<tr>
<td>Karoonda Masonic Lodge Upgrades</td>
<td>$60K</td>
</tr>
<tr>
<td>Wanbi Playground Upgrades</td>
<td>$40K - $50K</td>
</tr>
<tr>
<td>Karoonda Tourist Park Upgrades</td>
<td>$200K - $270K</td>
</tr>
<tr>
<td>Community Gym (institute extension)</td>
<td>$120K - $150K</td>
</tr>
</tbody>
</table>
IMPLICATIONS (FINANCIAL & RISK)
Other than the costs of time and third-party support (where required) to finalise and prepare project costing there are no direct implications as a result of the recommendations from this report as Council is not finalising its decision on any projects. These costs are necessary and will be incurred during preparing costing and project scoping documents.

There is a significant risk that if Council does not act quickly on this matter, that it will not be able to complete projects prior to 30 June 2019 and as a result may forfeit eligibility to the full $1M of funding available. This will be mitigated by concurrently undertaking detailed project planning and conditional tendering and community consultation.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:
13.8.1 That the CEO in consultation with the Mayor correspond broadly with members of the community about Council’s inclusion in the Drought Communities Fund – Extended specifically including:
   • Details of potential projects and approximate costs;
   • An invitation for members of the community to provide feedback on the potential projects or suggest other projects;
   • An invitation for expressions of interest from community groups who may have potential projects or events that Council can collaborate with them on which would be applicable to the Drought Communities Fund;
   • That Council has a strong preference for projects that will continue to contribute to the local economy in the short to mid-term;
   • That Council invites written feedback on potential projects and related issues for the Drought Communities Fund by close of business Friday 7 December 2018;
   • That Council will invite those who have provided written submissions to speak to their submissions at the Council meeting to be held on Tuesday 11 December 2018.

13.8.2 That the Council endorse the CEO to undertake the necessary steps, including where required public calls for expressions of interest or tender, to finalise the scope and costs for the following potential projects as a minimum:
   • Karoonda Silo Art Project (and Wanbi Silo Art Project as an option)
   • Karoonda Early Learning / Child Care Centre
   • Karoonda Institute Upgrades
13.9 COMMUNITY LAND REGISTER

SUMMARY
Council is required under Section 196 of the Local Government Act 1999 to develop Management Plans for land which is owned or in the control of Council and which is classified as community land. Council from time to time needs to review and amend management plans on community land and is generally required to undertake public consultation on the proposed amendments.

As a result of some of the projects that may be proposed under the Drought Communities Funding, there may be some changes required to community land management plans.

REPORT
At the time of writing, preparations are still being made to potential project scoping for the Drought Community Fund, some of which may require amendments to community land management plans.

Once this is finalised, the CEO will be able to table a more detailed report on this any recommended changes to community land management plans and make recommendations where necessary for council to commence public consultation on the management plans.

IMPLICATIONS (FINANCIAL & RISK)
Nil financial or risk implications.

ATTACHMENTS
Nil.

RECOMMENDATION
Recommended motion:

13.9.1 Recommendations will be tabled at the meeting.
13.10 COMMUNITY VISION WORKSHOPS

SUMMARY
Council has committed in its Annual Business Plan to develop a 20 year community vision for the Karoonda East Murray community. This planning process was being deferred until after the 2018 Council elections, and now that they have been concluded Council can commence the planning process.

REPORT
The newly elected Council will soon commence planning the Annual Business Plan and Budget for the 2019-2020 financial year (expected to formally commence in February 2019). Before that occurs, Council has committed to working with the community to develop a 20 year vision for our community and then using this vision to redevelop Council’s own Strategic Management Plans which are for a 4 year period and then the Annual Business Plan and Budget.

If this is thought about as a logical sequence, the 20 year vision is an aspirational document which contains long term visions and aspirations for the community, the strategic management plan is a 4 year plan on what needs to be achieved in the short to mid term, but also includes 10 year plans for assets and Council’s financial strategy and then the Annual Business Plan and Budget is the immediate priorities to be addressed within the coming 12 months.

All three plans should be linked together so that Council and the community is staging progress towards achieving the long term vision.

Recommended Process and Timelines

Public Whiteboard Workshops
- Monday 3 December 2018 – 6.30pm – Wynarka Sports Complex
- Tuesday 4 December 2018 – 6.30pm – Karoonda Council Chambers
- Wednesday 5 December 2018 – 6.30pm – East Murray Sports Complex

The purpose of these workshops is to whiteboard the strengths, weaknesses, opportunities and threats within our communities and to start to capture the aspirations of the community in written form.

Council Workshop
- Tuesday 11 December 2018 – 3.00pm – Karoonda Council Chambers

The purpose of this workshop is to go through the notes and outcomes of the public workshops and allow elected members to input into the process and understand / unpack feedback received from the community.

Drafting of Community Vision
The CEO in consultation with the Mayor will start formulating the aspirations, concepts and ideas into a written vision document, which can be presented to the Council for discussion and endorsement when ready for extended community consultation.

Endorsement of Draft Community Vision for Community Consultation and Feedback
- Tuesday 8 January 2019

Council to endorse the draft community vision document for public consultation and feedback until 10 February 2019.
Draft Community Vision Information Sessions

- Monday 4 February 2019 – 6.30pm – Wynarka Sports Complex
- Tuesday 5 February 2019 – 6.30pm – Karoonda Council Chambers
- Wednesday 6 February 2019 – 6.30pm – Halidon Council Chambers (or East Murray Sports Complex)

The purpose of these information sessions is to discuss the draft Community Vision Document and enable members of the community to ask questions and to provide sufficient time for well-considered written feedback and submissions to be lodged with Council prior to Monday 10 February 2019.

Public Feedback and Consultation Closes

- Monday 10 February 2019

Council Endorsement of Community Vision Document

- Tuesday 26 February 2019 (special meeting)

Council to formally endorse the Community Vision.

IMPLICATIONS (FINANCIAL & RISK)

Nil financial or risk implications.

ATTACHMENTS

Nil.

RECOMMENDATION

Recommended motion:

13.10.1 That Council endorse the recommended timeline and approach to developing a community vision and commence the planning process.
**13.11 CEO ANNUAL LEAVE**

**SUMMARY**
The Chief Executive Officer is requesting leave from Saturday 5 January 2019 through to Tuesday 29 January 2019. It is common protocol to request Council endorse the leave of the CEO.

**REPORT**
The CEO is requesting leave from Saturday 5 January 2019 through to Tuesday 29 January 2019 and on that basis is wishing to exercise Section 102(b) of the Local Government Act 1999 and appoint General Manager Corporate and Community, Katrina Fromm to act in the office of the Chief Executive Officer during this time.

Although the CEO can make the appointment of an acting CEO, it must be done in consultation with the Council.

Katrina Fromm has acted in the role of CEO at District Council of Karoonda East Murray on several occasions in the past and in the opinion of the CEO, will be capable of fulfilling this role during this period.

Council is being asked to endorse the leave of the CEO and support the appointment of Katrina Fromm to act during this period of absence.

**IMPLICATIONS (FINANCIAL & RISK)**
Nil financial or risk implications.

**ATTACHMENTS**
Nil.

**RECOMMENDATION**

*Recommended motion:*

13.11.1 That Council endorse the Chief Executive Officer’s request for leave from Saturday 5 January 2019 to Tuesday 29 January 2019.

13.11.2 That Council revoke any previous appointments or endorsements for persons to act in the role of the Chief Executive Officer.

13.11.3 That Council endorse the decision of the Chief Executive Officer to appoint Katrina Fromm, General Manager Corporate and Community to act in the office of the Chief Executive Officer for the period from Saturday 5 January 2019 to Tuesday 29 January 2019 in accordance with Section 102(b) of the Local Government Act 1999.
14 CORRESPONDENCE

14.1 CORRESPONDENCE RECEIVED

Correspondence for the attention of Council is attached. It may be Council’s prerogative to move motions in response to items of correspondence.

ATTACHMENTS

Link to attachments

RECOMMENDATION

Recommended motion:

14.1.1 That Council note the correspondence.

15 CLOSE OF MEETING
APPENDIX 1 – MINUTES OF COUNCIL MEETING
(back to agenda)
1 OPENING OF MEETING
Meeting opened at 6.33pm.

2 PRAYER
His Worship the Mayor Burdett read the Civic Prayer.

PRESENT
Mayor Burdett, Cr Phillips, Cr Wooldridge, Cr Sparks, Cr Smith

IN ATTENDANCE
CEO Matthew Morgan & MCS Katrina Fromm

3 APOLOGIES
Cr Terrell, Cr Zadow

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF ORDINARY MEETING HELD 11 SEPTEMBER 2018
4.1.1 Moved Cr Wooldridge, that the minutes of the ordinary meeting held 11 September 2018 be taken as read and signed as correct.
Seconded Cr Sparks
CARRIED

5 BUSINESS ADJOURNED
Nil

6 QUESTIONS (with or without notice)
Nil

7 PETITIONS & DEPUTATIONS
Nil

8 PRESENTATIONS
Nil

9 MOTIONS WITHOUT NOTICE
9.1 Moved Cr Phillips, that Council formally acknowledges their appreciation of Kevin Burdett’s outstanding contribution to the District Council of Karoonda East Murray and the broader community over the last 18 years as Mayor.
Seconded Cr Sparks
CARRIED

10 MAYORAL AND ELECTED MEMBERS REPORTS

10.1 MAYORAL REPORT
A verbal report from the Mayor was provided at the meeting.
20/9 Mallee Health Service HACC Meeting at Lameroo

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
10.2 Elected Members Report

Verbal reports from the Elected Members were provided at the meeting.

Cr Wooldridge
12/9 MMCTS Meeting at Tailem Bend

Cr Sparks
19/9 Road inspection at Perponda
4/10 McArthurs - Interviews

Cr Smith
Nil

Cr Phillips
20/9 Mallee Health Service HACC Meeting at Lameroo
27/9 Adelaide – Parks Rec visit and Ausco
4/10 McArthurs - Interviews

10.2.1 Moved Cr Sparks, that Council receive the Elected Members Reports.
Seconded Cr Phillips
CARRIED

11 Items from Committees

11.1 Karoonda District Historical Society Committee

11.1.1 Moved Cr Wooldridge, that Council receive the minutes of the Karoonda Historical Society held on 18 September 2018.
Seconded Cr Sparks
CARRIED

12 Items for Noting


12.1.1 Moved Cr Sparks, that Council note the 2018 – 2019 Annual Business Plan and Budget progress report.
Seconded Cr Smith
CARRIED


Seconded Cr Smith
CARRIED

12.3 2017-18 Unaudited Preliminary Draft Financials

12.3.1 Moved Cr Phillips, that Council note the 2017-18 Unaudited Preliminary Draft Financials.
Seconded Cr Sparks
CARRIED

These minutes are subject to final ratification at the next council meeting. Where an amendment results in a change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
12.4 CURRENT GRANT OPPORTUNITIES
12.4.1 Moved Cr Smith, that Council notes the report on current grant opportunities.
Seconded Cr Sparks
CARRIED

12.5 KAROONDA RECREATION & WELLBEING CENTRE CONCEPT UPDATE
12.5.1 Moved Cr Sparks, that Council notes the update report on the Karoonda Recreation and Wellbeing Centre.
Seconded Cr Wooldridge
CARRIED

13 ITEMS FOR DECISION

13.1 CHRISTMAS OFFICE CLOSURE
13.1.1 Moved Cr Smith, that Council endorse the closure of the Council Office from close of business, Friday 21 December 2018 and reopening from 9am, Wednesday 2 January 2019.
Seconded Cr Wooldridge
CARRIED

13.2 LGFA ELECTIONS FOR THE POSITIONS OF REPRESENTATIVE MEMBERS OF THE BOARD OF TRUSTEES
13.2.1 Moved Cr Wooldridge, that Council give their support for J Sanderson & M Sedgman for the positions of Representative Members of the Board of Trustees for the Local Government Finance Authority.
Seconded Cr Smith
CARRIED

14 CORRESPONDENCE

14.1 CORRESPONDENCE RECEIVED
14.1.1 Moved Cr Smith, that Council note the correspondence.
Seconded Cr Sparks
CARRIED

15 CLOSE OF MEETING
Meeting closed at 9.08pm.
MINUTES OF KAROONDA HISTORICAL SOCIETY MEETING
HELD IN KAROONDA EAST MURRAY COUNCIL CHAMBERS ON 16TH OCTOBER 2018 AT 7.30 PM

PRESENT: D Roberts, J Cooper, E Kerr, B Gowling, R Gowling, J Roberts, D Cheriton, J Cheriton, K Burdett, G Paay,

APOLOGIES: F Barr, J Morgan, R Norman, R Hood.

Chairperson D Roberts opened the meeting and welcomed new member, student Sean Stone.

MINUTES: Minutes were read and confirmed: Moved D Cheriton seconded B Gowling. CARRIED

BUSINESS ARISING FROM MINUTES:

• D Roberts informed meeting that windmill drill could possibly be in the locked railway carriage.
• Working bee changed to 20 October.
• Minute book has been collected.
• J Cooper has Tilley lamp and attachments. Letter of thanks to be written to Max Weir.
• Lucas Neumann’s account has been itemised to show whirlly birds for garage, fencing materials, wooden steps and labour.

CORRESPONDENCE:

• Nil

FINANCIAL REPORT:

• D Roberts to check on dates of payment of accounts for signs and Moline tractor. It was expected that these were going to be paid from last year’s budget.

CHAIRPERSON’S REPORT: D Roberts

• D Roberts informed meeting that a second round of Council Community Grants will come out in January.
• J Roberts informed meeting that there are also NRM grants available.

DEPUTY CHAIRPERSON’S REPORT: J Cooper

• Justin reported on discussions with Barry Kelly regarding power to park. Barry suggested the possibility of having light with a LED light. Justin to follow up on costs and apply for a Community Grant.

GENERAL BUSINESS:

• Working bee jobs: sign on garage, fix downpipe to shed wall and paint, check railway carriage for windmill drill, minor works and maintenance, further planning for shed displays.
• D Roberts to check on welder and generator.
• Need to follow up on moving chaff cutter and seed drill in to park.
• B Gowling has a well bucket to donate to park and requested that it be placed in a secure place.
• C Hood would like to conduct a fund - raising event for a cancer appeal in February at Pioneer Park. Discussion followed regarding the possibility of hiring a generator as a power source for catering.
• Inquiry re access to railway museum. Partition needs to be removed and the area cleaned up, also some access issues need to be addressed.
• E Kerr reported back on the visit by the Leisure and Pleasure Group to the Park. Visitors enjoyed their visit which included a short service in the church with hymns played on the pedal organ by Nancy Burdett.
• We have building approval for the windmill. The area needs to be checked for underground cables etc before we start.
• Discussion of displays for shed which will include railway, sheep and wool, horse and tractor displays.
• A full shearing plant is available from D Kerr. Need to check measurements.

Meeting closed at 8.30pm.

NEXT MEETING: 13 November.
MURRAY MALLEE COMMUNITY TRANSPORT SCHEME
Minutes of Management Board Meeting held Wednesday 7th November, 2018

1. Welcome to members and read Acknowledgment
Chairperson Cr. Neville Pfeiffer welcomed members, read the Acknowledgement and declared the meeting open at 1:36 pm.

2. Present
Deputy Mayor Cr. Neville Pfeiffer (Southern Mallee DC), Cr. John Woolridge (DC Karoonda East Murray), Brian Lloyd (Client Rep), Geoff Sutton (Link SA), Ian Qualmann (Veterans), Peter Le Gallou (Driver Rep)

In attendance: Helen Luke (Coordinator, Murray Mallee Community Transport Scheme - MMCTS)

3. Apologies
Marie Arbon (Health)

4. Confirmation of minutes of meeting dated Wednesday 12th September 2018
4.1 – Cr. Woolridge moved ‘that the Minutes of the meeting dated 12th September 2018 were a true and correct record’
Seconded: Peter Le Gallou
CARRIED

5. Notification of items without notice
None Declared

6. Conflict of Interest Declarations
None Declared

7. Business arising from minutes
7.1 - 14.2 of Minutes dated 12 September 2018 – letter to Leonie Boothby – actioned
7.2 - 15.1 of Minutes dated 12 September – regarding letter to Councils re assets – not actioned, as notification was received via email from DHS stating that everything was to remain until after 31 December 2018 as the CPN is obligated to provide transport services up to and including 31st December as per Service Agreement
7.3 – Members declared that the above business arising from the Minutes can now be removed from the Agenda

8. Chairpersons Report
8.1 – Cr. Pfeiffer moved “that his report be accepted as read and be included as an attachment with the Minutes”
Seconded: Geoff Sutton
CARRIED

9. Finance Report
9.1 – No specific report was made available to Board prior to this meeting by Coorong Finance Manager, so the Board viewed the Report to end of October 2018.
Cr. Woolridge moved “that the report received to the end of October 2018 be accepted”
9.2 – Chairperson tabled the summary of the costs of Legal Fees that had been deducted from MMCTS Budget by Coorong District Council (CDC)
Discussion was held in regards to Finance and Legal Fees without knowledge of MMCTS Board.
Peter Le Gallou moved “that a copy of the Lawyers’ Fees be forwarded to Department of Human Service, CEO Southern Mallee District Council and CEO District Council of Karoonda East Murray expressing MMCTS Management Board concern re the accrued fees that Coorong District Council have deducted from MMCTS Budget without approval or notice to the Management Board and that this matter be followed up as an Agenda item in the next meeting in December”
Seconded: Ian Qualmann
CARRIED
10. Regional Coordinator’s Report
10.1 – Coordinator gave a verbal report:
   o Continuation of services for both CPN and the Murray Mallee Medical Bus
   o Announcement of new Provider for Murray Mallee CPN
   o Volunteer luncheon
   o Meeting that held on 18th October with Coorong CEO & DHS
   o Presentation of Transition Plan
   o A full and written report will be presented at the December meeting
10.2 – Cr. Wooldridge moved “that the Coordinator report be accepted”
     Seconded: Geoff Sutton
     CARRIED
10.3 – Ian Quallmann moved “that an addition be made to the Transition Plan that included a Coorong Council person
        to be present on the last working day of MMCTS operations which would be Monday 31st December at 4.30 pm
        to do a handover and inspection of premises”
     Seconded: Brian Lloyd
     CARRIED

11. Correspondence
11.1 - Jason Taylor – CEO – SMDC re extract of Special Meeting held 30.08.18
11.2 - Robyn Mayfield – resignation letter
11.3 - Helen Luke – termination of employment letter
11.4 - Geoff Gutte - DHS – email regarding continuation of services
11.5 - Vincent Cammell – CEO – CDC – re General Direction and Liquidation of MMCTS
11.6 – Peter Le Gallou moved “that the Correspondence be accepted as read”
     Seconded: Brian Lloyd
     CARRIED

12. Work Health & Safety
Nil to report

13. General Business
13.1 – Transition Plan – discussed prior
13.2 – Peter Le Gallou moved that “it was very disrespectful to the volunteers and disappointing to the Board” that Cr.
        Leng or Coorong Proxy did not attend the final volunteer appreciation event considering that Cr. Leng had
        responded that he was attending and this cost was included in the final payment for the function”
     Seconded: Brian Lloyd
     CARRIED
13.3 – Peter Le Gallou moved “that the Board express disappointment that Cr. Leng did not attend the Board
        meeting today considering he has been a strong advocate of winding up the Scheme”
     Seconded: Geoff Sutton
     CARRIED

Helen Luke left the room at 2.46 and re-entered the room at 2.55 pm

14. Meeting Close
14.1 – Chairperson Cr. Pfeiffer declared the meeting closed at 2.55 pm.

15. NEXT and Final MEETING - Wednesday 12th December 2018 @ 1.30 pm
MURRAY MALLEE COMMUNITY TRANSPORT SCHEME
Chairman’s Report
November 2018

As you all are aware the Murray Mallee Community Transport Scheme Board is almost wound up and it find it quite emotionally distressing that we as a Board and Helen have been treated as we have been by the 3 Councils. The Board Members are volunteers and we did our best to keep the Murray Mallee Community Transport Scheme running efficiently as possible. The most inefficient part of our Board was our financial support provided by Coorong District Council for over $20,000 per annum. In reality Coorong District Council or we as a Board should have put our financial support out for tender in the latter years, as once Councils have costs for services or goods valued over $10,000 it is a legal requirement to call for tenders.

On Saturday 3 November 2018, 14 volunteer drivers along with their partners and a number of Board Members attended our final luncheon in recognition of our valuable volunteer drivers for their commitment to helping other less fortunate in getting to places for medical appointment and other outings. Helen presented those in attendance with a Certificate and a gift for the years of service each volunteer contributed to the Murray Mallee Community Transport Scheme.

I would like to thank the Board Members for their attendance at all the meeting over the years. We could not have run such a successful Murray Mallee Community Transport Scheme without your input, ideas and valuable time.

Lastly I would like to thank Helen for her 13 years as co-ordinator of Murray Mallee Community Transport Scheme. Helen has done a marvellous job and a lot of the success of Murray Mallee Community Transport Scheme can be traced back to Helen’s commitment to her job. It has been a trying time these past 2 years for the Board Members and Helen. I wish Helen well for the future as her job with Murray Mallee Community Transport Scheme was guaranteed until 2020 but had been cut short due to circumstances beyond the Board’s control.

Regards
Neville Pfeiffer
Chairman
Murray Mallee Community Transport Scheme Management Board
APPENDIX 3 – CAP TERMS OF REFERENCE

(back to agenda)
DISTRICT COUNCIL OF KAROONDA EAST MURRAY

TERMS OF REFERENCE

Role and functions of the District Council of Karoonda East Murray Council Assessment Panel (“CAP”)

1. The CAP is established in accordance with Section 83 of the Planning, Development and Infrastructure Act 2016 (“PDI Act”) and these Terms of Reference for the purposes of performing functions assigned to it under the PDI Act and Part 4 of the Development Act 1993 (“Development Act”).

2. The functions of the CAP, as prescribed in the PDI Act and the Development Act are:
   2.1 to act as a delegate of the Council in accordance with the requirements of the PDI Act, the Development Act and any relevant instrument of delegation; and
   2.2 to provide advice and reports to the Council as it thinks fit on trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications under the Development Act; and
   2.3 to perform other functions (other than functions involving the formulation of policy) assigned to the CAP by the Council, the PDI Act or the PDI Regulations from time to time.

3. The CAP shall exercise, perform and discharge the following responsibilities on behalf of the Council:
   3.1 the assessment and determination of applications for Development Plan consent;
   3.2 the provision of comment or advice to the State Commission Assessment Panel on development applications assessed by them on the State Planning Commission’s behalf;
   3.3 the consideration of compromise proposals made during the course of appeals to the Environment, Resources and Development Court; and
   3.4 the consideration of such other assessment matters as may be referred to the CAP by the CEO.

Membership of the CAP

4. The CAP shall consist of three members appointed by the Council as follows:
   4.1 one person who is an elected member of the Council;
   4.2 two persons who are not elected members of the Council.

5. The term of office for CAP members will be determined by the Council.

6. A CAP member is eligible for reappointment to the CAP at the expiration of their term.

7. Deputy members will be appointed by the Council, at the Council’s discretion. Deputy members are entitled to attend meetings in the place of CAP members whenever the member is absent from a meeting.
DISTRICT COUNCIL OF KAROONDA EAST MURRAY

8. Members of the CAP will be required to comply with the Code of Conduct adopted by the Minister in accordance with Schedule 3 of the PDI Act.

9. The CEO of the Council will appoint an Assessment Manager in accordance with Section 87 of the PDI Act. The Assessment Manager is not a member of the CAP.

10. The functions of the Assessment Manager are prescribed in Section 87 of the PDI Act.

Conditions of Appointment to the CAP

11. Each member of the CAP will be appointed by the Council taking into account the following requirements:

11.1 Each member must be fit and proper person to be a member of the CAP; and

11.2 Each member must have reasonable knowledge of the operation and requirements of the PDI Act and the Development Act.

Conduct of Members

12. All members of the CAP must disclose his or her financial interests in accordance with Schedule 1 of the PDI Act and the requirements of that Act and the Planning, Development and Infrastructure (General) Regulations 2017.

13. CAP members must adhere to the Code of Conduct whenever undertaking their role as a CAP member.

14. Pursuant to Regulation 11 of the PDI Regulations, any person may make a complaint to the State Planning Commission (“SPC”) if the person believes that a member of the CAP has acted in contravention of the Code of Conduct prescribed by the Minister under Schedule 3 of the PDI Act (including by breaching conflict of interest provisions in clause 19 above). The SPC may conduct an investigation regarding the complaint at its sole discretion.

Responsibilities of the Presiding Member

15. The responsibilities of the Presiding Member includes:

15.1 the conduct of the business of the CAP at meetings and ensuring appropriate meeting procedures are followed, including matters relating to the Minister’s Code of Conduct and the CAP’s Meeting Procedures; and

15.2 ensuring the CAP properly considers matters in terms of the PDI Act and the Development Act in an efficient and timely manner; and

15.3 ensuring that members are aware of their role and responsibilities as a CAP member under the PDI Act and do not confuse that role with any other role.
Responsibilities of CAP Members

16. The CAP will ensure that its procedures:

16.1 are fair and contribute to open, transparent and informed decision making; and

16.2 reflect the levels of formality appropriate to the nature and scope of responsibilities exercised at that meeting; and

16.3 are sufficiently certain to give the community and decision maker’s confidence in the deliberations undertaken at the meeting.

17. The members of the CAP will appoint an Acting Presiding Member of the CAP pursuant to section 83(1)(b)(vi) whenever the Presiding Member is not present at a meeting.

Removal from Office

18. The Council may resolve to remove a member from the CAP on the following grounds:

18.1 breach of, or failure to comply with, this TOR; or

18.2 maladministration or misconduct; or

18.3 neglect of duty; or

18.4 incapacity to carry out satisfactorily the duties of his or her office; or

18.5 failure to carry out satisfactorily the duties of his or her office; or

18.6 failure to disclose his or her financial interests in accordance with Schedule 1 of the PDI Act; or

18.7 failure to attend three (3) consecutive meetings of the CAP without first obtaining the leave of the CAP; or

18.8 upon receipt of a recommendation or direction from the SPC that the member be removed from office pursuant to regulation 11 of the PDI Regulations.

19. Particulars of the grounds for removal shall be communicated to the member at least one (1) calendar month before the meeting of the Council at which the matter will be determined.

20. The member shall provide any written representation in response to the particulars at least fourteen (14) days before the meeting of the Council at which the matter will be determined, which response must be taken into account in any determination by the Council.

21. The determination of the Council shall be communicated to the CAP member, and in the event of an adverse determination the member shall cease to be a member immediately after the Council has communicated its determination to him/her.
DISTRICT COUNCIL OF KAROONDA EAST MURRAY

Vacancy of Office

22. The office of a member of the CAP will become vacant if the member:

22.1 dies;
22.2 completes a term of office and is not reappointed;
22.3 resigns by written notice to the Council;
22.4 becomes bankrupt or applies to take the benefit of a law for the relief of insolvent debtors; or
22.5 is convicted of an indictable offence punishable by imprisonment; or
22.6 is removed from office in accordance with these Terms of Reference.

23. On the office of a member of the CAP becoming vacant, a person will be appointed in accordance with the provisions of the PDI Act and the CAP’s Terms of Reference.

24. The vacancy of office of a single member of the CAP will not invalidate decisions made by the remaining members of the CAP.

25. Council may reappoint all or any members of the CAP for a further term of office at their terms expiry.

26. A member of the CAP whose term of office expires may nevertheless continue to act as a Member, for a period of up to 6 months, until he or she is reappointed or a successor is appointed (as the case may be).

Review

These Terms of Reference must be reviewed by within 12 months of the issued date.
APPENDIX 4 – CORRESPONDENCE

(back to agenda)
Matthew Morgan

From: Schubert, Sharon (Loxton Primary School) <Sharon.Schubert762@schools.sa.edu.au>
Sent: Thursday, 4 October 2018 12:43 PM
To: Matthew Morgan
Subject: Proposal for Haldon Council Chambers

We are a small group of women who currently run a weekly craft group out of the East Murray School Community Library. With the closure of the school next year, we would like to keep this group going.

As we all come from different towns we would like to put a proposal forward. That we use the old Council Chambers at Haldon once a week on Tuesday 9-3pm, starting from the first week in the school term 2019.

Kind Regards

Liz Francis (Wanbi) Mary Manuel (Mindarie)
Bev Fowler (Mindarie) Pam Griffiths (Haldon 85787026)
Anne Evans (Mercunda) Jackie Francom (Wanbi)

This message is intended for the addressees named and may contain privileged information or confidential information or both. If you are not the intended recipient please delete it and notify the sender.
17 October 2018

Councillors
District Council of Karoonda East Murray
PO Box 58
KAROONDA  SA 5307

Dear Councillors,

On behalf of the International Campaign to Abolish Nuclear Weapons (ICAN), the Nobel Peace Laureate for 2017, I am pleased to invite District Council of Karoonda East Murray to endorse the ICAN Cities Appeal in support of the Treaty on the Prohibition of Nuclear Weapons. This landmark global agreement was adopted at the United Nations last July with the support of 122 governments.

We are reaching out to councils across Australia to seek their help in building support for this treaty, as nuclear weapons pose an unacceptable threat to people in cities and towns everywhere. We believe that everyone has a right to live in a world free from this threat, and only by working together will we succeed in bringing the era of nuclear weapons to an end.

The Red Cross and United Nations have long warned that nuclear weapons threaten the very survival of humanity, and no meaningful humanitarian response would be possible in the event of a nuclear attack. Our only option is to prevent the use of nuclear weapons by eliminating them completely.

No matter where in the world we live, we are not immune from the effects of nuclear war. Radiation transcends national boundaries. It is dispersed far and wide, contaminating the environment and causing illness across generations. The use of multiple nuclear weapons against cities would severely disrupt the Earth’s climate, causing widespread agricultural collapse.

We hope that District Council of Karoonda East Murray agrees that urgent action is needed to address this threat and will join other cities and towns across Australia in endorsing the enclosed ICAN Cities Appeal. We are pleased that the City of Melbourne, where our global campaign began, was the first council to endorse the Appeal.

We look forward to hearing from you.

Yours Sincerely,

Tim Wright
Treaty Coordinator
8 October 2018

Matthew Morgan
Chief Executive Officer
District Council of Karoonda East Murray
PO Box 58
KAROONDA SA 5307

Dear Matthew

The Karoonda & District Bowling Club would like to thank the Council for their sponsorship over the last few years. The ongoing generous support has been appreciated by all at the bowling club.

I am writing this letter to request if the District Council of Karoonda East Murray is willing to continue sponsorship for the 2018/19 bowling season. In the past, it has been the equivalent of our annual council rates. We would be extremely grateful as small clubs like ours would not be able to continue without the support of sponsorship.

The Karoonda District Bowling Club is an important sporting facility in our district which provides an opportunity for all residents to participate, especially the elderly.

In anticipation, I am enclosing a Tax Invoice for your sponsorship.

Yours sincerely

[Signature]
Robyn Burdett
Treasurer

Len Symonds
President
Karoonda & District Bowling Club
PO Box 178
KAROONDA SA 5307

A.B.N. 78 997 186 618

Bill To:
DC Karoonda East Murray
PO Box 58
KAROONDA SA 5307

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Your Order No: Sponsorship
Customer ABN:

Freight: $0.00
GST: $0.00
Total: $1,067.75
Amount Applied: $0.00
Balance Due: $1,067.75

Printed from MYOB www.myob.com.au
## Rates Notice 2018/2019

**KAROONDA DISTRICT BOWLING CLUB**
PO BOX 178
KAROONDA SA 5307

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<tr>
<td>Date Declared</td>
<td>18/07/2018</td>
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<tr>
<td>Last Day to Pay</td>
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**Location**
1-3 Railway TCE KAROONDA SA 5307

**Land Parcel**
LOT 1, 2, 3, 4 Plan: 200447

**Capital Value**
$100,000.00

**Certificate of Title**
CT 5153/353

**Land Use Code**
KAROONDA 9: OTHER

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**Council Rates are exempt from GST**

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**Total Local Government Charges:**
$912.70

**Total State Government Charges:**
$267.05

**Total Liability:**
$1,047.75

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<td>4th Quarter</td>
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**Payment Methods**
- Direct Debit
  - BSB: 105-161
  - Account No: 723038140
  - Account Name: District Council of Koroondia East Murray
  - Ref: 51 0300100 9

**Name**
KAROONDA DISTRICT BOWLING CLUB

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<td>19/09/2018</td>
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Fines/Interest will be imposed if payments are not received by the due date.
Mr Matthew Morgan  
Chief Executive Officer  
The District Council of Karoonda East Murray  
PO Box 58  
KAROONDA SA 5307

Dear Mr Morgan

The first installment of the Commonwealth Government’s Financial Assistance Grant (FAG) program 2018-19 was recently made to all local government councils in South Australia.

I believe this presents an opportunity for you to consider how you might combine your council’s budget and the FAG program funding to leverage other funding sources.

For example, the Regional Growth Fund requires eligible applicants, such as local government bodies, to match their application for funding on a dollar for dollar basis. If successful, this might enable your council to fund a regional infrastructure project such as telecommunications, airports, weather stations, bridges and non-government roads, new and improved water infrastructure, or power infrastructure such as solar, wind and biowaste. It puts in reach of councils larger or more complex projects which the council might not otherwise be able to fund.

I suggest that you contact the Regional Coordinator - Murraylands and Riverland, Ms Barbara-Ann Cowey, on telephone 0488 951 790 or via email at barbara-ann.cowy@sa.gov.au to obtain further information in the first instance.

I am also proud to have responsibility for our government’s $10 million Mobile Black Spot Fund. I will be considering the Commonwealth Government’s Mobile Black Spot Program guidelines to determine how the Government of South Australia can best leverage the Commonwealth’s $25 million funding program for the benefit of our state. You may also wish to consider whether your Council has any capacity to contribute financially or in-kind (for example, by allowing mobile infrastructure on existing government buildings) if priority mobile black spot sites are identified in your region.
Please contact Ms Ann Barclay, Director, Regions SA on ann.barclay@sa.gov.au if you wish to discuss how your Council may provide any assistance with mobile infrastructure in your area.

Yours sincerely,

[Signature]

Hon Tim Whetstone MP
MINISTER FOR PRIMARY INDUSTRIES
AND REGIONAL DEVELOPMENT

17/10/2018
Senator the Hon Bridget McKenzie
Deputy Leader of The Nationals
Minister for Regional Services
Minister for Sport
Minister for Local Government and Decentralisation
Senator for Victoria

Ref No: MSI8-002840
26th October 2018

Mayor Kevin Burdett
Mayor
District Council of Karoonda East Murray
PO Box 58
KAROONDA SA 5307

Dear Mayor,

As Deputy Leader of the Nationals, I understand the importance local governments play in ensuring Australians from all walks of life – from our big cities to our regions and smaller rural communities – come together as a community. Local government is the closest tier of government to the community, playing an essential role in delivering services and infrastructure for all Australians.

My first order of priority as Minister is to deliver urgently needed assistance to communities in drought. The Australian Government has committed $81 million to an extended Drought Communities Programme. This program will deliver up to $1 million to 81 eligible local government areas. This funding is intended to provide short-term support to economic stimulus to communities facing hardship arising from drought. It will fund projects that provide local employment, keep money flowing through local shops and suppliers. It can also be used to employ drought support officers or fund drought-relief activities. I am pleased to advise that your Council is eligible for funding under this program.

The Drought Summit, led by Prime Minister Scott Morrison MP, has made it clear Local Governments are key to driving successful outcomes for local towns during tough times to ensure they continue to prosper.
In developing projects for funding please contact AusIndustry to assist with your application and advise how you submit an application, information on the program is available at business.gov.au. If you would like further information AusIndustry can be contacted on 132 846 or dcp@industry.gov.au.

I look forward to working closely with you and I trust this information is of assistance, and please do not hesitate to contact my office on (02) 6277 7495 as needed.

Yours sincerely,

Bridget McKenzie
Tuesday 30th October 2018

Mr Matt Morgan  
CEO – District Council Karoonda East Murray  
PO Box 58  
KAROONDA SA 5307

Dear Matt,

The school will be holding its annual Presentation Night on Tuesday 11th December 2018 in the School Gymnasium at 7:00 pm. The awards presented are book prizes for academic achievement and vouchers for sporting achievement.

We are again asking local Clubs, organisations and individuals to support our students by making a donation towards the awards. Would your organisation like to help us in this way?

The school has appreciated your support in previous years and looks forward to it continuing again this year. Due to GST, donations to the school cannot be stated for a specific purpose or they attract GST. This means your contribution will be a donation to the school.

Should you wish to have a representative of your organisation attend the Presentation Night and present awards, please indicate on the slip below of his/her name and forward together with your donation. On the night donations will be acknowledged.

Thank you for encouraging the pursuit of excellence among our students.

Yours sincerely,

MIKE CLARK  
Principal

KAS 2018 Presentation Night - Book Prize Donation  
Attention: Jaslyn Hocking/Linda Paech

Name of Organisation: ____________________________________________________________

☐ Please find enclosed $_________ in donation for Karoonda Area School.

OR

☐ $_________ has been direct deposited into the following details  BSB: 065-505  Acc: 010291756

Please place name – BK PRIZE in reference section.

☐ We will not be sending a member of our organisation/club to the evening.

☐ Name: ___________________________ will attend the evening and present awards to students.

Signed: ___________________________________________
2 November, 2018

Customer Services Manager
District Council of Karoonda East Murray
PO Box 58
KAROONDA SA 5307

Dear Customer Services Manager

Nomination Forms – “Women Hold Up Half The Sky Award” – celebrating and recognising the exceptional contribution women make in their communities

Please find enclosed nomination forms for the above award.

Could you please take the time to display these forms in a prominent place in your premises or, in turn, pass on a nomination form to anyone you feel appropriate. You are also welcome to nominate anyone you believe is deserving of the award.

The Women Hold Up Half the Sky award recognises an outstanding woman who has made a great contribution to the community and is part of the Australia Day awards and honours.

We are looking to hear the stories of women who have made an outstanding contribution to the community during the current year, or over a number of years.

This Award is provided by the Hon Michelle Lensink MLC, Minister for Human Services with responsibility for the Status of Women, the Office for Women and managed by the Australia Day Council of South Australia.

Nominations for 2019 close 23 November 2018

The winner of this award will be announced at the Australia Day Awards at Government House on Monday, 21st January, 2019.

Please contact this office if you have any queries regarding this award.

Thank you for your support.

Yours sincerely

Jan Chorley
Chief Executive Officer
October 26, 2018

Sponsorship – Karoonda Farm Fair 2019

Dear Matthew,

Once again, thank you for your generous contribution in helping to make our vision a reality.

We trust you found the sponsorship of Karoonda Farm Fair 2018 a rewarding and enjoyable experience.

Planning and work on our 2019 fair has begun, with exciting ideas being considered by our committee. As always, we are striving to make it bigger and better, while ensuring we are keeping our focus on the field day events and displays that are our core. Of course, maintaining that community spirit and atmosphere that makes us so popular is a given.

Enclosed you will find a Sponsorship Proposal for 2019 that we hope you will again find favourable.

As we continue to grow, please know that your partnership with Karoonda Farm Fair is highly vital to the success of this event. We hope that you will take the time to consider our proposal, as we would love to work with you again on our 2019 fair and, if possible, into the future.

If you have any queries or concerns regarding the proposal, please do not hesitate to contact me.

I look forward to talking with you soon.

Regards,

Ray Bald
Fair Manager
0408 813 452
info@farmfair.com.au

Saskia Davidson
Sponsorship / Promotions Officer
0437 182 815
publicity@farmfair.com.au
9 November 2018

Mr Matthew Morgan
Chief Executive Officer
District Council of Karoonda East Murray
PO Box 58, Karoonda SA 5307

Via email to: matthew.m@dkcem.sa.gov.au

Dear Matthew,

As you are aware, the Tailem Bend Community Centre (TBCC) was recently awarded the South Australian Government contract for delivery of Community Passenger Network (CPN) services for the Murray Mallee region. The TBCC Board of Management, staff and volunteers are extremely pleased to be adding these essential services for the region to our portfolio.

We are now busy working through all of the transitional and set up requirements to be operational for service delivery from 1 January 2019. To that end, we are keen to chat to your team about best methods to engage with Karoonda East Murray communities to both communicate the changes and promote the availability of services.

The three constituent Councils as owners of the S43 Murray Mallee Community Transport Scheme (MMCTS) have each resolved to consider the transfer of MMCTS fixed assets to TBCC if it were successful in being awarded the Murray Mallee CPN service contract. On behalf of the TBCC Board of Management, I am now formally requesting that each Council provide agreement for the transfer of assets (Toyota Aurion 2015 registration S112-BIG and Toyota Aurion 2017 registration S214-BRG) to TBCC.

The MMCTS fixed assets have been accumulated over time for the purpose of providing much needed community passenger transport for the communities it serves. TBCC respectfully requests that the District Council of Karoonda East Murray resolve to provide these assets to TBCC as an invaluable local government contribution to ongoing service delivery. It would be appreciated if this request can be made to the new Council at its first meeting.

TBCC is itself investing financially and in-kind towards the delivery of CPN services. TBCC recognises that the sustainable delivery of these services is imperative to the ongoing health and wellbeing of Murray Mallee communities; and recognises the many benefits of having these services locally delivered. The sustainability and reach of service delivery will be greatly enhanced with the access to the MMCTS vehicles.

Please contact me anytime on 8572 3513 should you require any further information.

Yours sincerely,

Tammy Shepherd
Chief Executive Officer